



**Minutes of** Council

**Meeting Date** Tuesday, 14 May 2024

**Members present:** Councillor Tommy Gray (Mayor), Councillor Gordon France (Deputy Mayor) and Councillors Sarah Ainsworth, Irene Amahwe, Michelle Beach, Aaron Beaver, Julia Berry, Alistair Bradley, Mark Clifford, Margaret France, Danny Gee, Russ Green, Alex Hilton, Terry Howarth, Hasina Khan, Samir Khan, Zara Khan, Matthew Lynch, Samantha Martin, Pauline McGovern, June Molyneaux, Alistair Morwood, Dedrah Moss, Beverley Murray, Alan Platt, Debra Platt, Jean Sherwood, Chris Snow, Craige Southern, Arjun Singh, Kim Snape, Ryan Towers, Jenny Whiffen, Neville Whitham, Alan Whittaker, Katie Wilkie, Joan Williamson and Peter Wilson

**Officers:** Chris Sinnott (Chief Executive), Chris Moister (Director of Governance), Jennifer Mullin (Director of Communities), Gayle Wootton (Director of Planning and Property), Emma Lyons and Ruth Rimmington (Democratic Services Team Leader)

**Apologies:** Councillors Christine Heydon and Roy Lees. Councillors Michelle Brown and Adrian Lowe observed the meeting via Teams.

**Public:** six

## 1 **Declarations of Any Interests**

No declarations of interests were made.

## 2 **Minutes**

**Resolved (unanimously) that the minutes of the Council meeting held on 16 April 2024 be approved as a correct record for signature by the Mayor.**

## 3 **Mayoral Announcements**

The Mayor welcomed newly elected members to the meeting. He thanked those councillors who stood down or were not elected, for their service.

#### 4 Public Questions

There were no public questions for consideration.

#### 5 Returning Officer's Report

The Returning Officer, Chris Sinnott, presented his report.

The Returning Officer's report indicated election results as follows:

Ward	Councillor
Adlington and Anderton	Kim Snape
Buckshaw and Whittle	Russell Green
Chorley East	Hasina Khan
Chorley North and Astley	Adrian Lowe
Chorley North East	Margaret France
Chorley North West	Aaron Beaver
Chorley South East and Heath Charnock	Alistair Bradley
Chorley South West	Katie Wilkie
Clayton East, Brindle and Hoghton	Irene Amahwe
Clayton West and Cuerden	Mark Clifford
Coppull	Alex Hilton
Croston, Mawdesley and Euxton South	Debra Platt
Eccleston, Heskin and Charnock Richard	Alan Whittaker
Euxton	Danny Gee

**Resolved (unanimously) that the report be noted.**

#### 6 Election of the Mayor for the council year 2024/25

It was proposed by Councillor Kim Snape, and seconded by Councillor Jenny Whiffen, that Councillor Gordon France be elected as Mayor of the Borough of Chorley for the forthcoming Council Year.

**Resolved (unanimously) That Councillor Gordon France be elected as the Mayor of the Borough for 2024/25.**

#### 7 Election of the Deputy Mayor for the council year 2024/25

It was proposed by Councillor Jean Sherwood, and seconded by Councillor Alistair Bradley, that Councillor Alistair Morwood be elected as Deputy Mayor of the Borough of Chorley for the forthcoming Council Year.

**Resolved (unanimously) that Councillor Alistair Morwood be elected as the Deputy Mayor of the Borough for 2024/25.**

There was a brief adjournment to allow the Retiring Mayor and Mayoress; the newly elected Mayor and Mayoress; and the newly elected Deputy Mayor and Mayoress to exchange robes and badges of office.

## Councillor Gordon France in the Chair

On resuming the meeting, Councillor Gordon France signed the declaration of acceptance of office of Mayor, and thanked Councillors for his appointment.

Councillor Alistair Morwood signed the declaration of acceptance of office of Deputy Mayor, and thanked Councillors for his appointment.

## 8 Tributes to the retiring Mayor

The Mayor thanked the Retiring Mayor, Councillor Tommy Gray for their hard work as ambassador for Chorley during their year of office.

Political group leaders also paid tribute to the Retiring Mayor for a very successful year and the positive work undertaken in support of their charities.

Councillor Tommy Gray responded, thanking Councillors for their kind words and support over the year.

## 9 Appointment of the Executive Leader of the Council

The Mayor asked for nominations for the role of Executive Leader on the Council. This was a four-year appointment as set out in the Council's Constitution.

It was proposed by Councillor Peter Wilson, and seconded by Councillor Bev Murray and **Resolved (unanimously) to approve that Councillor Alistair Bradley be appointed as Executive Leader to the Council for a four year term.**

## 10 Executive Cabinet appointments for 2024/25

Councillor Alistair Bradley, Executive Leader informed the Council of his appointments to the Executive Cabinet for 2024/25.

Appointments to the Executive Cabinet and portfolio support roles were reported as follows:

Portfolio	Executive Member
<b>Executive Member for Economic Development and Public Service Reform</b> Lead Directors: Chris Sinnott / Gayle Wootton <ul style="list-style-type: none"><li>· Asset Management</li><li>· Business support and inward investment</li><li>· Major Projects and Developments</li><li>· Wholly owned companies</li><li>· Town Centre (including Market Walk and car parking)</li><li>· Public Service Reform (including combined authority and shared services development)</li><li>· Local Plan</li></ul>	Alistair Bradley
<b>Executive Member for Resources</b>	Peter Wilson

<p>Lead Directors: Chris Sinnott / Louise Mattinson / Chris Moister / Caroline Wolfenden</p> <ul style="list-style-type: none"> <li>· Finance</li> <li>· Corporate Strategy and improvement</li> <li>· Transformation</li> <li>· Communications and events</li> <li>· Support services</li> <li>· Astley Hall and Cultural Assets</li> </ul>	
<p><b>Executive Member for Early Intervention</b> Lead Director: Jennifer Mullin</p> <ul style="list-style-type: none"> <li>· Volunteering and VCFS</li> <li>· Community Centre Management</li> <li>· Neighbourhood working and community development</li> <li>· Community safety</li> <li>· Environmental Health</li> <li>· Employment and Skills</li> <li>· Leisure Centres contract</li> <li>· Social Prescribing</li> <li>· Safeguarding champion</li> </ul>	Bev Murray
<p><b>Executive Member for Homes and Housing</b> Lead Director: Jennifer Mullin / Gayle Wootton</p> <ul style="list-style-type: none"> <li>· Housing options, advice and supported housing</li> <li>· Home improvement service</li> <li>· Private sector housing</li> <li>· Council Residential Accommodation incl. Primrose Gardens</li> <li>· Housing Strategy</li> </ul>	Terry Howarth
<p><b>Executive Member for Planning and Development</b> Lead Director: Gayle Wootton</p> <ul style="list-style-type: none"> <li>· Planning</li> <li>· Enforcement, including Building Control, Licensing, Empty Properties and Environmental Enforcement</li> <li>· Parks and Open Spaces development</li> </ul>	Alistair Morwood
<p><b>Executive Member for Health, Wellbeing &amp; Partnerships</b> Lead Director: Caroline Wolfenden</p> <ul style="list-style-type: none"> <li>· Health &amp; Wellbeing</li> <li>· Liaison with Health Care Service Providers, incl ICS</li> <li>· Partnership Working</li> <li>· Lead Role for developing sub-regional partnerships</li> <li>· Equalities &amp; Diversity</li> </ul>	Margaret France

<p><b>Executive Member for Customer, Streetscene and Environment</b> Lead Director: Asim Khan</p> <ul style="list-style-type: none"> <li>· Street Cleansing</li> <li>· Grounds Maintenance</li> <li>· Streetscene Improvements</li> <li>· ICT</li> <li>· Customer Services</li> <li>· Revenues and Benefits</li> <li>· Waste collection</li> <li>· Climate Change</li> </ul>	Adrian Lowe
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<b>Deputy Portfolio Holder - Economic Development and Public Service Reform</b>	
Supporting Cabinet Member – Alistair Bradley	Jenny Whiffen
<b>Deputy Portfolio Holder - Resources</b>	
Supporting Cabinet Member – Peter Wilson	Arjun Singh
<b>Deputy Portfolio Holder - Early Intervention</b>	
Supporting Cabinet Member – Beverley Murray	Hasina Khan
<b>Deputy Portfolio Holder – Homes &amp; Housing</b>	
Supporting Cabinet Member – Terry Haworth	Kim Snape
<b>Deputy Portfolio Holder – Planning &amp; Development</b>	
Supporting Cabinet Member – Alistair Morwood	Alex Hilton
<b>Deputy Portfolio Holder – Health, Wellbeing &amp; Partnerships</b>	
Supporting Cabinet Member – Margaret France	Michelle Beach
<b>Deputy Portfolio Holder – Customer, Streetscene and Environment</b>	
Supporting Cabinet Member – Adrian Lowe	Jean Sherwood

The remit for these roles will be defined by the relevant Executive Member, except the Mental Health Awareness Council Champion which has a defined role description.

<b>Member Responsible for:</b>	
Town Centre and Assets Governance & Audit Environment and Green Space	Danny Gee Samantha Martin Mark Clifford

Council Champion for:	
Armed Forces and Member Services Older People Rural Communities & Parishes Young People Strategic Development and Planning Mental Health Awareness	Aaron Beaver Dedrah Moss Alan Whittaker Sarah Ainsworth Neville Whitham Christine Heydon

**Resolved (unanimously) that the Executive Cabinet appointments for 2024/25 be noted.**

## 11 Appointments to committees, panels and working groups for 2024/25

The Council considered a schedule of nominations for the appointment of committees, working groups and panels in accordance with the political balance of the Council, together with nominations to Chair and Vice Chair positions.

The Executive Leader, Councillor Alistair Bradley proposed, the Deputy Leader, Councillor Peter Wilson seconded, and it was **Resolved (unanimously)**

1. **The allocation of committee places in accordance with the Political Balance Rules as set out in the report be approved.**
2. **The Members, Chairs and Vice Chairs for the committees set out in the appendix to the minutes be appointed for the period of twelve months until the first business meeting of the Council in May 2025.**
3. **To note the Shadow Cabinet appointments for this municipal year.**

## 12 Appointments to outside bodies for 2024/25

A schedule of nominations for the appointment of Council representatives on outside bodies for the forthcoming Council year was circulated.

The Executive Leader, Councillor Alistair Bradley proposed, the Deputy Leader, Councillor Peter Wilson seconded, and it was **Resolved (unanimously) that appointments to outside bodies be approved as follows:**

Appointment by role

No.	Name of Body	No of Reps	Representatives	Expiry Date
1	District Councils' Network	1	Executive Leader (Councillor Alistair Bradley)	May 2025
2	Lancashire Police and Crime Panel	1	Executive Leader / Executive Member (Councillor Alistair Bradley)	May 2025
3	Local Government Association (Lancashire Branch)	1	Executive Leader (Councillor Alistair Bradley)	May 2025
4	Rural Services	1	Executive Member / Rural	May

	Network		champion (Councillor Alan Whittaker)	2025
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### General appointments

No.	Name of Body	No of Reps	Representatives	Expiry Date
6	Adlington Community Association	2	Councillors June Molyneaux and Kim Snape	May 2025
7	Armed Forces Champion	1	Councillor Aaron Beaver	May 2025
8	Brindle Village Hall Management Committee (Observer position)	1	Councillor Pauline McGovern	May 2025
9	Chorley Consolidated Charity and Chorley Relief Fund	3	Councillor Karen Derbyshire (appointed May 2021) Councillor Danny Gee (appointed May 2021) Councillor Debra Platt (NB Appointments are for a 5-year period and cannot be changed mid-period)	May 2026 May 2026 May 2026
10	Chorley and South Ribble Citizens Advice Bureau Management Committee	1	Councillor Gordon France	May 2025
11	Chorley and South Ribble Shop Mobility	1	Councillor June Molyneaux	May 2025
12	Chorley Football Club Community Foundation	1	Councillor Aaron Beaver	May 2025
13	Chorley Sports Forum	2	Councillor Bev Murray Vacancy	May 2025
14	Chorley Women's Centre Committee	1	Councillor Margaret France	May 2025
15	Chorley South Ribble and West Lancs Children Partnership Board	1	Councillor Katie Wilkie	May 2025
16	Clayton Hall Landfill Liaison Committee	1	Councillor Mark Clifford	May 2025
17	Clayton-le-Woods Community Centre management Committee	1	Councillor Michelle Beach	May 2025

18	Cuerden Valley Trust	1	Councillor Mark Clifford	May 2025
19	Determinants of Health System Delivery Board	1	Councillor Margaret France Councillor Michelle Beach (reserve)	May 2025
20	Growth Lancashire LTD Company – Board	2	Councillor Alistair Bradley Councillor Alistair Morwood (reserve)	May 2025
21	Heapey and Wheelton Village Hall Committee	1	Councillor Gordon France	May 2025
22	Help the Homeless	1	Councillor Dedrah Moss	May 2025
23	Heskin Village Hall Management Committee	1	Councillor Alan Whittaker	May 2025
24	Hoghton Village Hall Management Committee	1	Councillor Michelle Beach	May 2025
25	Home Start Chorley and South Ribble	1	Councillor June Molyneaux	May 2025
26	Jigsaw Homes North Board	1	Councillor Matthew Lynch	May 2025
27	Lancashire County Council Health and Wellbeing Board	2	Councillor Michelle Beach Councillor Margaret France	
28	Lancashire County Council Health Scrutiny Committee	2	Councillor Michelle Beach Councillor Margaret France	May 2025
29	Lancashire Teaching Hospital NHS Foundation Trust – Governing Council	1	Councillor Alistair Bradley	May 2025
30	Lancashire Waste Partnership	1	Councillor Mark Clifford	May 2025
31	Local Government Association General Assembly and Associated Groups	3	Councillor Alistair Bradley Councillor Peter Wilson Councillor Alan Platt	May 2025
32	Mawdesley Millennium Trust	1	Councillor Craige Southern	May 2025
33	Mawdesley Village Hall Management Committee	1	Councillor Alistair Morwood	May 2025
34	North West Local Authorities Employers Organisation	1	Councillor Peter Wilson	May 2025



35	PATROL	1	Councillor Adrian Lowe	
36	PIVOTAL	1	Councillor Margaret France Councillor Michelle Beach (reserve)	May 2025
37	Preston and Western Lancashire Racial Equality Council	1	Councillor Hasina Khan	May 2025
38	Rivington and Brinscall Advisory Group	3	Councillor Jenny Whiffen Councillor Margaret France Councillor Kim Shape	May 2025
39	Rivington Heritage Trust	1	Councillor Kim Snape	May 2025
40	The North West of England and the Isle of Man Reserved Forces and Cadets Association	1	Councillor Aaron Beaver	May 2025
41	UK100	1	Councillor Mark Clifford	May 2025

### 13 Council Meetings in 2024/25

Councillors noted the programme of Council Meetings for 2024/25 as follows:

- 16 July 2024
- 17 September 2024
- 19 November 2024
- 28 January 2025
- 25 February 2025
- 15 April 2025
- 13 May 2025

### 14 Household Support Fund Phase 5

The Executive Member (Early Intervention), Councillor Bev Murray, presented the report of the Director of Communities and Leisure.

The report provided details on the district element of the government's Household Support Fund Phase 5 (HSF5), which was allocated to Chorley Council by Lancashire County Council.

It also sought approval to receive £310,345 allocated to Chorley to deliver the fund using specific criteria set out in the government guidance and to provide an overview of the proposed approach.

The Councils Communities team have been working in partnership with community partners to develop a delivery plan that responds to current issues but also encourages those who were in difficulty to access wider and more impactful support.

This approach was achieved by directing applicants through community organisations, social prescribing and other health pathways to provide a more holistic approach to resolving issues and encourage the development of skills and social contacts that would increase resilience and wellbeing as well as providing financial support.

The Deputy Leader of the Opposition, Councillor Debra Platt, thanked the officers, community organisations and those involved in delivering this, noting the funding originated from central government.

The Executive Member (Early Intervention), Councillor Bev Murray proposed and Deputy Portfolio Holder - Early Intervention, Councillor Hasina Khan seconded, and it was **Resolved (unanimously)**

- 1. To receive the grant amount of £310,345 as per the details within this report and create an expenditure budget to administer the grant.**
- 2. To proceed to develop a delivery plan which reflects specific criteria set out in the government guidance published to allocate and administer the grant.**

## **15 Exclusion of the Public and Press**

The Executive Leader, Councillor Alistair Bradley proposed and the Deputy Leader, Councillor Peter Wilson seconded and it was **Resolved (unanimously) that the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined by paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972.**

## **16 Gillet Field Playing Pitch Enhancement**

The Executive Member (Planning and Development), Councillor Alistair Morwood presented the confidential report of the Director of Planning and Property.

The report proposed improvement of Gillett Playing Fields with comprehensive new changing facility and playing pitch improvements.

The vision for Gillett Playing Fields sought to combine cricket use with reintroduced junior football use with pitch enhancements and a comprehensive new pavilion with improved access and car parking.

The provision of improved cricket and junior football provision would help to address Borough-wide needs identified in the Open Space, Sports and Recreation Strategy (OSSR).

The Leader of the Opposition, Councillor Alan Platt, queried where in the Borough the funding had received from. Councillor Morwood undertook to provide this detail outside the meeting.

Following a query, it was noted that the detail of regarding the remaining Section 106 funds was set out in the table at paragraph 18 within the report.

The Executive Member (Planning and Development), Councillor Alistair Morwood proposed and the Executive Leader, Councillor Alistair Bradley seconded and it was **Resolved (37:0:1)**

- 1. Approve the allocation of a further budget for the delivery of the new pavilion, ancillary facilities and improved playing pitches at Gillett Playing Fields.**
- 2. Approve the submission of a planning application for a comprehensive new changing facility at Gillett Playing Fields.**

Mayor

Date