

## **Governance Committee**

Wednesday, 25th September 2024, 2.30 pm  
Council Chamber, Town Hall, Chorley and YouTube

### Agenda

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|----------|---|-------------------|
| <b>1</b> | <b>Apologies</b>  |                   |
| <b>2</b> | <b>Declarations of Any Interests</b>  |                   |
|          | <p>Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.</p> <p>If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.</p> |                   |
| <b>3</b> | <b>Minutes of meeting Wednesday, 31 July 2024 of Governance Committee</b>   | (Pages 3 - 6)     |
| <b>4</b> | <b>External Audit Update Report</b>   | (Pages 7 - 22)    |
|          | <p>Report of the external auditor, Grant Thornton attached.</p>   |                   |
| <b>5</b> | <b>Internal Audit Interim Report</b>  | (Pages 23 - 54)   |
|          | <p>To receive and consider the report of the Head of Audit and Risk attached.</p>   |                   |
| <b>6</b> | <b>Internal Audit Plan October 2024 to March 2025</b>   | (Pages 55 - 60)   |
|          | <p>To receive and consider the report of the Head of Audit and Risk attached.</p>   |                   |
| <b>7</b> | <b>Strategic Risk Review</b>  | (Pages 61 - 88)   |
|          | <p>To receive and consider the report of the Director of Change and Delivery attached.</p>  |                   |
| <b>8</b> | <b>Health and Safety Annual Report 2023/2024</b>  | (Pages 89 - 104)  |
|          | <p>To receive and consider the report of the Head of Audit and Risk attached.</p>   |                   |
| <b>9</b> | <b>Review of Financial Regulations</b>  | (Pages 105 - 222) |

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|----|---|-------------------|
|    | To receive and consider the report of the Director of Finance attached. |                   |
| 10 | <b>Charities &amp; Trust Funds Final Accounts 2023/24</b>               | (Pages 223 - 230) |
|    | To receive and consider the report of the Director of Finance attached. |                   |
| 11 | <b>Work Programme</b>   | (Pages 231 - 232) |
|    | To receive and consider the work programme for the Committee.           |                   |
| 12 | <b>Any urgent business previously agreed with the Chair</b>             |                   |

Chris Sinnott  
Chief Executive

Electronic agendas sent to Members of the Governance Committee Councillor Alan Platt (Chair), Councillor Mark Clifford (Vice-Chair) and Councillors Julia Berry, Christine Heydon, Samantha Martin, Dedrah Moss, Chris Snow and Neville Whitham.

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