

# **EXECUTIVE CABINET**

## **THURSDAY, 20 JUNE 2019**

### **DECISIONS**

Set out below is a summary of the decisions taken at the meeting of the Executive Cabinet held on Thursday, 20 June 2019. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

#### **4 OVERVIEW AND SCRUTINY TASK AND FINISH GROUP - QUALITY OF HOUSING PROVIDED BY SOCIAL LANDLORDS**

The report of the Overview and Scrutiny Task Group be received and accepted for consideration, with a view to the Executive Cabinet's recommended response to the recommendations being reported to a future meeting.

#### **5 SHARED FINANCIAL SERVICES STAFFING REVIEW AND PROPOSALS**

1. Members to approve the creation of two new posts in Shared Financial Services so that the service can meet its statutory closure of accounts requirements in 2019/20 and provide additional capacity and succession planning for procurement services.
2. To note the Shared Financial and Assurance Services Service Plan 2019/20 in Appendix 1 that was approved at Joint Committee on 3 June 2019.
3. To note that a more detailed review is to be brought back to the Shared Services Joint Committee to report progress and make further recommendations for approval at both councils.

#### **6 PROVISIONAL REVENUE AND CAPITAL OUTTURN 2018/19**

1. Note the full year outturn position for the 2018/19 revenue budget and capital investment programme.
2. Request Executive Cabinet approval for slippage requests outlined in Appendix 2 of the report to finance expenditure on specific items or projects in 2019/20.
3. Request Council approval for the contribution of £162,000 from in-year revenue underspends to the Change Management Reserve to finance one-off redundancy and pension strain costs arising from transformation and shared service strategies.
4. Request Council approval for the contribution of £71,000 from in-year revenue underspends to finance the National Graduate Development Programme (NGDP) in 2019/20 and 2020/21.
5. Request Council approval for £55,000 to fund architect fees relating to requests from tenant liaison meetings requests and the costs of clerk of works at Market Walk Extension.
6. Note the 2018/19 outturn position on the Council's reserves outlined in Appendix 4.

7. Note the impact of the final capital expenditure outturn and the re-phasing of capital budgets to 2019/20 and approve the additions to the capital programme outlined in paragraph 70.
8. Request Council approval of the financing of the 2018/19 capital programme to maximise the use of funding resources available to the Council.

## **7 CHORLEY COUNCIL PERFORMANCE MONITORING – FOURTH QUARTER 2018/19**

That the report be noted.

### **7A FUNDING OUTREACH WORK AT INSPIRE YOUTH ZONE**

That the Director (Early Intervention and Support) be given delegated authority to finalise agreement with Inspire Youth Zone for the undertaking of the outreach work project.

### **8 EXCLUSION OF THE PUBLIC AND PRESS**

To exclude the public and press.

### **9 BUSINESS GRANTS**

To note and approve the attached revisions of the existing business grant eligibility and creation of proposed new grants: Strawberry Fields Digital Hub grant and Chorley Apprenticeship grant.

### **10 BENGAL STREET**

1. To approve the procurement of a consultant team to progress site investigations and a feasibility study on the Bengal street site, to include the adjacent National Grid gas holder site.
2. Agree that tender submissions will be evaluated on a 60% price/40% quality matrix.
3. To agree that contract appointment for the feasibility assessment (all stages) will be delegated to the Executive Member (Resources).
4. To agree that the Consultant will be appointed under an existing compliant Framework.

### **11 TATTON FEASIBILITY STUDY PROCUREMENT**

1. To approve the proposed feasibility works.
2. To approve the appointment under the NHS SBS Framework to support Officers in completing the feasibility study and business plan for the Tatton development.
3. To note the availability of One Public Estate Funding to complete the feasibility study and business case.
4. To approve the procurement of site investigations and preparatory works to be contained within the budget figure.

5. To approve appointment for additional works associated with investigations and preparatory works to be contained within the budget figure.

## **12 WHITTLE GP SURGERY PROCUREMENT**

1. To make a direct appointment under the Perfect Circle (Scape) framework using an NEC3 Professional Services Contract (Option A) to prepare a JCT Pre Contract Service Agreement (PCSA).
2. To make a direct appointment under the Lancashire Regeneration Property Partnership (LRPP) Framework to act as Managing Contractor (subject to PCSA contract award).
3. That the PCSA contract award be delegated to the Executive Member (Resources).
4. That the contract award for the preparation of the JCT design and build Contract be delegated to Executive Member (Resources).

## **13 MARKET WALK LETTINGS**

1. To approve the proposed Heads of Terms for occupying a unit in the Market Walk Extension.
2. To authorise the Head of Legal Democratic and HR Services to prepare and complete an Agreement for Lease and Lease based on the agreed terms (Appendix A). That the Director of Business, Development and Growth have delegated authority to agree any minor changes to these Heads of Terms, such delegation to be exercised in consultation with the Executive Member for Resources.
3. To approve the additional expenditure in the contract sum for providing a 17-person passenger lift to the unit.

## **14 INSOURCING MARKET WALK SECURITY CONTRACT**

1. That members approve:
  - a) the procurement of additional CCTV equipment which will enable the existing Market Walk, as well as the new extension, to be monitored remotely by the Town Centre CCTV team.
  - b) the creation of new Market Walk & Town Centre Ambassador posts to patrol the town centre streets assisting in customer information/stewarding and reporting/supporting incidents.
  - c) the procurement of a security contractor for "event" style security for evening operational needs solely on the Market Walk extension.
  - d) increasing the resource in the central CCTV control room to monitor the increasing number of cameras being connected and specifically Market Walk and the Extension across all opening times.
2. That members approve that the existing security contract, for the existing Market Walk, is terminated in September 2019 (as current).
  - a) that the existing employees are transferred to the ambassador posts and offered the CCTV vacancies so that they do not suffer any financial detriment as a result of the contract for Market Walk coming in house.

- b) that any employees recently appointed be subject to any probationary period demanded by the existing security company or failing this our own 6-month probationary period.

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