



Dear Councillor,

**CENTRAL LANCASHIRE STRATEGIC PLANNING JOINT ADVISORY COMMITTEE - TUESDAY, 3RD SEPTEMBER 2019**

The next meeting of the Central Lancashire Strategic Planning Joint Advisory Committee to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 3rd September 2019 at 6.30 pm. Entrance to the Town Hall during the evening can be gained from the doors on St Thomas's Road, opposite the Police Station.

The agenda and accompanying reports for consideration at the meeting are enclosed.

The agenda papers are being sent to both appointed and substitute Members. Any appointed Member who cannot attend on Tuesday, 3<sup>rd</sup> September is asked to first contact their substitute to see if he or she can attend instead. Then please contact Nina Neisser either by telephone or email at the address below to give their apology with an indication of whether the substitute Member will attend.

Yours sincerely

Gary Hall  
Chief Executive of Chorley Council

Nina Neisser  
Democratic and Member Services Officer  
E-mail: [nina.neisser@chorley.gov.uk](mailto:nina.neisser@chorley.gov.uk)  
Tel: (01257) 515140

**Distribution**

All members of the Central Lancashire Strategic Planning Joint Advisory Committee

**Councillors**

Councillors Alistair Bradley (Chorley Council), Alistair Morwood (Chorley Council), Martin Boardman (Chorley Council), Peter Moss (Preston City Council), John Potter (Preston City Council), Susan Whittam (Preston City Council), William Evans (South Ribble Borough Council), Caleb Tomlinson (South Ribble Borough Council), Malcolm Donoghue (South Ribble Borough Council), Michael Green (Lancashire County Council), Jim Marsh (Lancashire County Council) and Barrie Yates (Lancashire County Council).



## **CENTRAL LANCASHIRE STRATEGIC PLANNING JOINT ADVISORY COMMITTEE**

### **AGENDA**

- 1 **Appointment of Chair for the Meeting**
- 2 **Welcome by Chair and Introductions**
- 3 **Apologies for absence**
- 4 **Minutes of meeting Tuesday, 4 June 2019 of Central Lancashire Strategic Planning Joint Advisory Committee (Pages 5 - 8)**
- 5 **Declarations of Any Interest**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

- 6 **Central Lancashire Local Plan Review Update (Pages 9 - 12)**

Report of the Central Lancashire Planning Policy Officers (enclosed).

- 7 **Exclusion of the Public and Press**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraphs 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 1: Information relating to any individual.

Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

8 **Proposal For the Issues and Options Consultation (Pages 13 - 78)**

Report of the Central Lancashire Planning Policy Officers (enclosed).

9 **Demonstration of Citizenspace and Issues and Options Digital Consultation for Feedback**

A presentation/demonstration will be delivered at the meeting.

10 **Dates of Future Meetings**

The next meeting of the Central Lancashire Strategic Planning Joint Advisory Committee will be held at Preston City Council on Monday, 28 October 2019 at 6.30pm.

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**MINUTES OF CENTRAL LANCASHIRE STRATEGIC PLANNING JOINT  
ADVISORY COMMITTEE**

**MEETING DATE** Tuesday, 4 June 2019

**MEMBERS PRESENT:** Councillors Bill Evans, A Bradley, A Morwood, J Potter,  
S Whittam, Michael Green and Barrie Yates

**OFFICERS:** Jonathan Noad (Director of Planning and Property), Steven  
Brown (Assistant Planning Manager (Planning Policy and  
Technical Support)), Charlotte Lynch (Trainee Governance and  
Member Services Officer), Chris Hayward, Chris Blackburn,  
Marcus Hudson and Emma Prideaux, Mark Lester, Josephine  
Dutton, Johndaniel Jacques, Carolyn Williams and Lindsey  
Blackstock

**OTHER MEMBERS:** Councillor Mary Green

**PUBLIC:** 0

**13 Appointment of Chair for the Meeting**

RESOLVED: That Councillor Bill Evans be appointed as Chair for the meeting.

**14 Welcome by the Chair and Introductions**

The Chair welcomed everyone to the meeting and invited those present to introduce themselves.

**15 Apologies for Absence**

Apologies for absence were received from County Councillor K Iddon (Lancashire County Council), Councillors Martin Boardman (Chorley Council) and Peter Moss (Preston City Council).

**16 Declarations of Interest**

None.

**17 Minutes of the Last Meeting**

RESOLVED:

That the minutes of the meeting held on Tuesday, 29 January 2019 be signed as a correct record by the Chair.

**18 Central Lancashire Open Space Sports Recreation Study (OSSRA)**

Ms Claire Fallon, Principal Consultant and Director at Knight Kavanagh & Page (KKP), and Jonathan Gaukroger, Consultant at Knight Kavanagh & Page (KKP),

presented a verbal report on the Central Lancashire Open Space Sports Recreation Study (OSSRA).

The study assessed the need for open space and outdoor sports provisions across Chorley, Preston and South Ribble. The committee was informed that KKP undertook consultations and site visits and established a steering group as part of the study and that their findings were produced in accordance with the National Planning Policy Framework.

The presentation highlighted the high quality and quantity of parks across Central Lancashire but identified shortfalls in allotments across the area.

It was acknowledged that issues with drainage, lack of maintenance and unauthorised access were having an impact on the quality of sports pitches across Central Lancashire. However, demand for sports facilities remained high.

The committee was informed that site-by-site action plans had been created for each authority which provided thorough recommendations for sustaining and, where applicable, improving quality.

The report was noted.

## **19 Central Lancashire Gypsy and Traveller Accommodation Assessment (GTAA)**

Mr Michael Bullock, Partner at Arc4, presented a report on the Central Lancashire Gypsy and Traveller Accommodation Assessment (GTAA).

The committee was informed of current figures for gypsy and traveller pitches and households in Chorley, Preston and South Ribble and the locations of these sites. Preston had the highest number of occupied sites whilst South Ribble had none.

It was explained that future need for sites was assessed in two ways. The first method identified need on a five-year basis and found an overall shortfall across Central Lancashire. The second method assessed the number of travelling children to ascertain long-term need for site provisions.

A collective response across Central Lancashire to address future transit need was encouraged. The potential location of this site was queried by the committee and it was suggested that assessing trends in the location of unauthorised sites would be a suitable method of determining a location.

The report was noted.

## **20 Central Lancashire Local Plan Review Update**

The committee received a report of the Central Lancashire Planning Policy Officers which provided an update on the progress of the Local Plan review.

The report provided updates on issues around flood risk, transport, call for sites exercises and greenbelt assessment. The committee was informed that the post of Local Plan Coordinator had now been filled.

It was acknowledged that issues with flood risk data formatting had led to delays in accessing such information.

The committee was notified that 494 submissions had been received through two Call for Sites exercises, although some of these were duplicate submissions.

The report was noted.

## **21 Exclusion of the Press and Public**

RESOLVED:

That the press and public be excluded from the meeting.

## **22 Issues and Options Consultation**

The committee received a verbal report on the Issues and Options Consultation which will seek views on key issues facing Central Lancashire, such as housing, the economy, climate change and heritage.

It was reported that these topics would likely form the framework of the plan and could serve as chapter headings.

The consultation will be mainly be undertaken digitally, through a digital questionnaire, social media posts and through the online platform 'Citizen Space'. Member Learning Sessions and drop-ins will also be held and a bespoke youth questionnaire will be available to allow young people to give their opinions.

It was reported that site suggestions and materials and a draft Cabinet report would be presented to the committee at the next meeting in September 2019.

The report was noted.

## **23 Future Meetings**

The committee noted the change in times and locations of future meetings.

Chair

Date

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Report of	Meeting	Date
Central Lancashire Planning Policy Officers	Central Lancashire Strategic Planning Joint Advisory Committee	3 <sup>rd</sup> September 2019

## CENTRAL LANCASHIRE LOCAL PLAN REVIEW UPDATE

### PURPOSE OF REPORT

1. To provide members with an update on the progress of the review of the Central Lancashire Local Plan.

### RECOMMENDATION(S)

2. To note the contents of the report.

### EXECUTIVE SUMMARY OF REPORT

3. This is a periodic update on Central Lancashire Local Plan Review including:
  - Programme
  - Evidence Gathering
  - Consultation

<b>Confidential report</b> Please bold as appropriate	Yes	No
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### REASONS FOR RECOMMENDATION(S) (If the recommendations are accepted)

4. To note the contents only

### ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

5. None.

### MEMORANDUM OF INTENT (PARTNERSHIP AGREEMENT)

6. The draft Memorandum of Intent (which sets out arrangements for matters concerning finance, procurement and staffing) requires signature by all 3 councils.

### PROGRAMME

7. The programme for the new Local Plan follows our published (statutory) Local Development Scheme (LDS) and the next key milestone in the programme will be the Issues and Options consultation planned for Autumn 2019. The programme has slipped as a result of the length of time taken to undertake the first iteration of the SHELAA.

Therefore, it is proposed that a revised Local Development Scheme is prepared and will be brought to the next JAC meeting in October 2019 for endorsement prior to formal approval and publication thereafter by the three councils.

8. The current forecasted date for adoption of the new Central Lancashire Local Plan is currently Summer 2022 however its vis likely this will now slip back and so this will be reviewed, and a new programme will be presented to JAC in October.

#### **EVIDENCE: HOUSING**

9. Icen Projects Consultancy have been commissioned to undertake an additional housing study which will provide the necessary housing need analysis required by the new NPPF and will also provide robust evidence for an appropriate distribution of housing across the three local authorities.
10. Icen have produced an interim paper for internal use only which will form the basis of a workshop meeting with the consultants plus the relevant directors and Planning Policy Managers from the three councils.
11. Members are engaged in discussions regarding housing distribution and this work therefore is evolving.

#### **EVIDENCE: GYPSY AND TRAVELLER ACCOMODATION ASSESSMENT**

12. This is now complete, and the final report has been uploaded to all three council websites and the Central Lancashire Local Plan Website.

#### **EVIDENCE: STRATEGIC FLOOD RISK ASSESSMENT**

13. JBA Consulting are undertaking the update to the Level 1 Strategic Flood Risk Assessment (SFRA) for Central Lancashire. This is a crucial piece of evidence which is used to influence the spatial location of development in the new local plan. JBA are progressing with the work and following comments from the Steering Group they have provided a final draft version of the functional floodplain, which is a crucial element of the SFRA. With this in place they will be able to move forward to assess sites received through the Call for Sites exercises.
14. There have been issues with communication from Lancashire County Council (LCC) as the Lead Local Flood Authority (LLFA), who are a key partner on the Steering Group. We have received some information from them but have reached a point where we need to progress the SFRA, so the consultants are checking whether outstanding information from LCC is absolutely essential or whether they can progress without this. In addition, some of the information provided by LCC is not in an easily useable format and the consultants will be assessing what further work is required to be able to use it. This is outside the scope of their contract so details of any additional costs will need to be agreed between the 3 authorities, and a variation of the contract is likely to be required. Ultimately additional costs will need to be met by LCC and they have accepted this.

#### **INTEGRATED ASSESSMENT SCOPING REPORT**

15. The Integrated Assessment (IA) is an iterative process undertaken throughout the local plan process which brings together into a single framework a number of assessments of the social, environmental and economic impact of planning policies, incorporating the

statutory requirements of Sustainability Appraisal (SA) and Strategic Environmental Assessments (SEA), Health Impact Assessment (HIA) and Equalities Impact Assessment to present a common and fully integrated assessment of the Local Plan policies.

16. The Scoping Report as prepared represents the first stage of the Integrated Assessment and is currently with the three statutory consultees of The Environment Agency, Historic England and Natural England.
17. This first scoping stage identifies the relevant plans, policies, programmes and objectives that will inform the Integrated Appraisal and the Local Plan and identifies baseline information; identifies key sustainability issues and problems; and proposes an IA framework consisting of objectives, against which the Local Plan can be assessed as it evolves.
18. It is important to note that IA is an iterative and on-going process, and therefore stages and tasks may be revisited and updated or revised as the plan develops, to take account of updated or new evidence as well as consultation responses. The consultation is predominantly by email and the consultation runs for eight weeks from Monday 12<sup>th</sup> August until midnight on Monday 7<sup>th</sup> October.

#### **OPEN SPACE RECREATION SPORTS ASSESSMENT (OSSRA)**

19. The final separate evidence documents (play pitches standards, playing pitch assessment, open space assessment and strategy action plan) are now complete and have been published on the council's websites.
20. As the Central Lancashire Open Space Strategy Action Plan includes such a long list of schemes, many of which aren't capital schemes, there will be a need for each council to undertake an exercise to distil the action plan into an Infrastructure Delivery Scheme.
21. The Infrastructure Delivery Scheme will need to set out what the scheme is and a more accurate estimate of costs, as this will feed into the Local Plan in a number of ways, including the plan viability. For example, officers at Chorley have produced a 'Chorley Open Space Sports Recreation Action Plan' which will go to Executive Cabinet in October for approval to consult.

#### **TRANSPORT**

22. Chorley Council has commissioned WYG to produce a Highways and Transport Strategy which will supplement the refresh of a Central Lancashire Transport and Highways Masterplan being undertaken by LCC and a draft part one report has been provided which will be updated as the new Central Lancashire Local Plan progresses and as the site allocations and proposal maps are finalised.
23. LCC have confirmed that the Central Lancashire Transport and Highways Masterplan will be updated, and they have commissioned Jacobs Consultants to assist.
24. This is great timing for the new Local Plan as it will ensure that transport and spatial planning are fully aligned and that the transport impacts of new development over the plan period are fully considered.
25. This initial work involves Jacobs undertaking a detailed baseline evidence review to understand the current state of play in relation to issues/opportunities/constraints impacting on transport in Central Lancashire, including consideration of wider datasets that may influence transport and connectivity, such as relevant spatial, population, economic, social data.

- 26. Jacobs on behalf of LCC, are keen to understand some of the spatial / land use themes emerging from the Local Plan to inform the review and enable LCC to feed into the emerging Local Plan policies should some key issues or constraints be drawn out of our analysis.
- 27. Therefore, officers from the Central Lancs Local Plan team along with the three policy home teams and representatives from Jacobs, will be meeting in early September to start this engagement and regular updates on this work will be provided to JAC.

**CALL FOR SITES**

- 28. The Call for Sites exercise as part of local plan-making is a public consultation to identify new land for development and the purpose is to identify potential sites that can be technically assessed for their suitability, availability and achievability (including viability) for housing and economic development to meet identified needs. Stakeholders (which can include landowners, agents, developers, members of the public and elected members) were able to submit sites for consideration and whilst intended to generate sites for future development, sites were also submitted for protected uses.
- 29. A third Call for Sites will be opened as part of the Issues and Options consultation.

**GREENBELT ASSESSMENT**

- 30. Members are advised that there is no justification at this stage for the councils to commission a Green Belt assessment. As part of the site assessment work (SHELAA), officers will consider the potential future supply of land and take account of the need for specific uses including housing and employment. It is only when it becomes apparent there is an inadequate supply of land to meet identified need, will a Green Belt assessment need to be considered. Members will be fully informed throughout this process.

**RISK**

- 31. A comprehensive risk register is in place and currently there are no significant identified risks to the project. As the project progresses, any key risks will be reported.

Report Author	Ext	Date	Doc ID
Zoe Whiteside	01257 515771	21/08/2019	

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