

SHARED SERVICES JOINT COMMITTEE

Monday, 9th September 2019 at 6.00 pm in the **Cross Room**, Civic Centre, West Paddock,
Leyland

AGENDA

- 1 **Apologies for Absence**
- 2 **Minutes of meeting Monday, 1 July 2019 of Shared Services Joint Committee**
(Pages 3 - 4)

- 3 **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

- 4 **Exclusion of Press and Public**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).

- 5 **Extending Shared Services (Pages 5 - 30)**

Report of the Director of Policy and Governance (Chorley Council).

- 6 **Review of Management Accountancy Services (Pages 31 - 44)**

Report of the Director of Policy and Governance (Chorley Council).

- 7 **Review of Financial Systems and Exchequer Services (Pages 45 - 50)**

Report of the Director of Policy and Governance (Chorley Council).

- 8 **Report of Shared Assurance Services (Pages 51 - 60)**

Report of the Director of Policy and Governance (Chorley Council).

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**MINUTES OF SHARED SERVICES JOINT COMMITTEE****MEETING DATE** Monday, 1 July 2019**MEMBERS PRESENT:** Councillors Paul Foster (Chair), Alistair Bradley (Vice-Chair), Matthew Tomlinson, Colin Clark, Margaret Smith, David Shaw, Peter Wilson and Graham Dunn**OFFICERS:** Gary Hall (Chief Executive), Rebecca Huddleston, Jane Blundell (Deputy Section 151 Officer), Janice Bamber (Interim Head of Shared Assurance Services) and Charlotte Lynch (Democratic and Member Services Officer)**OTHER MEMBERS:** Councillor Phil Smith**PUBLIC:** 0**9 Apologies for Absence**

None.

10 Minutes of meeting Monday, 3 June 2019 of Shared Services Joint Committee

RESOLVED: (Unanimously)

That the minutes of the meeting held Monday, 3 June 2019 be approved following the inclusion of Councillor Mick Titherington to the list of Members Present.

11 Declarations of Any Interests

None.

12 Exclusion of Press and Public

RESOLVED: (Unanimously)

That the press and public be excluded from the meeting during the consideration of the following item of business as it involved the discussion of information defined as exempt from publication under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, 'Information relating to the financial or business affairs of any particular person (including the authority holding that information)'.

13 Shared Services Update

The Joint Committee considered a confidential presentation that had been produced by an external consultant on progressing the agreed extended shared services arrangements between South Ribble and Chorley Councils.

Both councils agreed that the position on progressing shared services had not changed despite a lag in progress.

The Joint Committee considered the next steps of the progress and agreed that they would consult with their respective groups ahead of the next meeting where they would share their ideas and agree a timescale for the next phase of the process.

RESOLVED: (Unanimously)

That

1. the presentation be noted.
2. more detailed proposals be discussed at the next meeting of the Joint Committee in September 2019.
3. that an update report be presented to both Councils at their next full Council meeting.

Chair

Date

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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