

**Executive Cabinet**  
**Thursday, 17 June 2021**

**Decisions**

Set out below is a summary of the decisions taken at the meeting of the Executive Cabinet held on Thursday, 17 June 2021. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

**4 Registered Provider Partnership Framework - Final Version for Implementation**

To approve the amended version of the Framework for implementation.

**5 Executive Cabinet Response to the Overview and Scrutiny Task Group – Sustainable Public Transport**

That the recommendations of the Overview and Scrutiny Task Group be received, and recommendations accepted.

**5a Alker Lane Scheme Name**

That the proposed name, Strawberry Meadows Business Park, be approved.

**6 Revenue and Capital Budget Monitoring 20-21 Outturn**

1. To note the full year position for the 2020/21 revenue budget and capital investment programme.
2. To note the slippage requests outlined in Appendix 2 of the report to finance expenditure on specific items or projects in 2021/22.
3. To note the 2020/21 outturn position on the Council's reserves outlined in Appendix 3.
4. To approve the capital programme to be delivered in 2020/21 to 2023/24 as outlined in Appendix 4.
5. To approve the changes within the capital programme as detailed in paragraph 84 and 89.

**7 Quarter Four Performance Report 2020/21**

That the report be noted.

**8 HR and Payroll System**

1. To approve the appointment of Blackpool Council for the provision of a managed payroll service with integrated HR system and all associated implementation, support, and maintenance services
2. To delegate the finalisation of the agreement with Blackpool Council to the Director of Governance.

## **8a Insurance Portfolio Procurement Proposals**

1. That Members agree to the procurement being collaborative with South Ribble Council.
2. That Members agree to the use of the YPO Insurance Placement Dynamic Purchasing System 978.
3. That Members agree the approach to be taken for Evaluation Criteria and Weightings.

## **9 Neighbourhood Working**

1. That the actions and timescales detailed are approved to progress Neighbourhood Working over the next 18 months and then review accordingly to measure the success and make appropriate changes where applicable.
2. To agree the preferred option for New Neighbourhood Area Footprint Model, subject to amending the 'Chorley Town North' neighbourhood area to 'Chorley North'.
3. That Neighbourhood Priority projects proposed by each area group and budget spend will be approved by Executive Member (Early Intervention) via Executive Member decision.

## **10 LCC Holiday Activity and Food Programme (HAF)**

1. It is recommended that Chorley Inspire Youth Zone and Chorley School Sports Partnership will deliver the HAF programme on behalf of Chorley Council.
2. That the total funding from LCC of £242,505 is allocated accordingly to Chorley Inspire Youth Zone and Chorley School Sports Partnership to be able to deliver the programme.

## **11 Housing Enforcement Policy 2021**

To approve the proposed policy.

## **12 Exclusion of the Public and Press**

To exclude the public and press.

## **13 Allocation of CIL - Chorley Health Centre**

To approve the Infrastructure Funding Statement (June 2021) and approve the allocation of Community Infrastructure Levy monies for **£250,000** subject to conditions for spend on the reconfiguration and modernisation of Chorley Health Centre, Collison Avenue, Chorley.

## **14 Viability of the Local Plan and Review of CIL Procurement**

1. Approval to allocate £90,000 of the shared Central Lancashire Local Plan Budget allocated to this piece of work, essentially meaning a cost of £30,000 to each Council.
2. That Chorley Council procures this work on behalf of the three Councils of Chorley, Preston and South Ribble and recoups the contributions of Preston

....

and South Ribble Council following the receipt of final invoice from the contractor.

3. To approve the proposed evaluation criteria as set out in the tender document (see Appendix one, section 17).
4. Approval be given to commence the tender exercise with the decision to award the contract delegated to the Executive Member for Economic Development and Public Sector Reform.

## **15 Pod Development Site Pall Mall Chorley**

That the terms reported in the report be approved.

## **16 Market Walk Rents Position**

1. To approve the terms agreed in the Heads of Terms (Appendix 1) for Bodycare.
2. To approve the application of Covid Terms contained within the Sports Direct lease resulting in:
  - a) a rent commencement date of 5 June 2022 (subject to any further lockdown periods)
  - b) rent reverting to 5% of turnover for a maximum period of 12 months.
3. To request delegated authority, to Director Commercial Services in consultation with Exec Member for Resource, to negotiate outstanding claims for Covid relief with tenants outside of lease negotiations, but to note that this will be applied by way of credit notes where the tenant is in arrears, a significant amount of which is already accounted for within the bad debt provision for 2020/21.

## **18 Grant of a lease - Unit 3, Flat Iron Parade, Market Walk**

That the terms provisionally agreed are approved and the Director of Governance be authorised to complete the legal formalities.

## **19 Approval of Tender Evaluation Criteria for Security/Concierge Services**

1. To approve the extension of the Sector concierge contract for Primrose Gardens and Cotswold House for a maximum of 12 months (with options to terminate at 6 or 9 months should the review be concluded early).
2. To approve the award and extension of the Exclusec concierge contract for Strawberry Fields for a maximum of 12 months (with options to terminate at 6 or 9 months should the review be concluded early).
3. To approve the award and extension of the New Concept security contract for Market Walk for a maximum of 12 months (with options to terminate at 6 or 9 months should the review be concluded early).

## **20 Procurement of Electrical Contractor to Undertake Planned and Reactive Maintenance**

1. To approve the recommendation for the Council to tender for the appointment of a contractors to undertake electrical works for both reactive and planned maintenance. Contract to commence on 1 September 2021 for an initial one-year period, with an option to extend for a further one year to 31 August 2023.

....

2. To approve the recommendation for the contract to be awarded by the Executive Member (Resources) by means of an Executive Member Decision.

## **21 Handyperson and Affordable Warmth Assistance Service**

1. That the existing service provider (Preston Care and Repair) is to be retained as the Council's appointed sub-contractor to deliver Handyperson and Affordable Warmth services during 2021/22, at a contract value of £18,750 for Handyperson services for the period 1 July 2021 to 31 March 2022, with an additional maximum £15,000 to be set aside for the Affordable Warmth Assistance service.
2. That Executive Cabinet approves the recommendation to allow a sum of up to £45,000 funded via the Better Care Fund (using the Disabled Facilities Grant budget) to be set aside annually for Handyperson and Affordable Warmth Services for the period 2022/23 to 2024/25 inclusive, providing that present allocation levels of Disabled Facilities Grant are maintained.
3. That Executive Cabinet gives in-principle approval to permit a procurement exercise during the current financial year in order to appoint a contractor to deliver the Handyperson and Affordable Warmth Assistance services with effect from 1 April 2022, with a contract duration of two years with an option to extend for a further year.
4. The proposed tendering arrangements would qualify as a high value procurement and it is proposed that a further report, outlining the procurement approach evaluation criteria and weightings, shall be considered at a future Executive Cabinet meeting.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or [chorley.gov.uk](http://chorley.gov.uk)