

Shared Services Joint Committee

Monday, 21st June 2021, 6.00 pm

Civic Centre, West Paddock, Leyland PR25 1DH

Agenda

Important information regarding COVID-19

In response to the current government guidance surrounding the COVID-19 pandemic, this meeting will be held with hybrid measures in place.

Committee members must take part in person at the COVID-secure Civic Centre, in accordance with regulations.

[Members of the public are kindly asked to watch the proceedings via a YouTube livestream by clicking here.](#)

1 **Appointment of Chair**

2 **Minutes of meeting Wednesday, 10 March 2021 of Shared Services Joint Committee**

(Pages 3 - 4)

3 **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4 **Exclusion of the Public and Press**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 1: Information relating to any individual.
Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

5 **Shared Services Monitoring Report**

(Pages 5 - 28)

To consider and receive the report of the Deputy Chief Executive.

6 **Museum, culture and tourism team review**

(Pages 29 - 50)

To receive and consider the report of the Deputy Chief Executive.

7 **Shared Customer Services and Revenue & Benefits Review**

(Pages 51 - 72)

To receive and consider the report of the Director of Customer and Digital.

Gary Hall
Chief Executive

Electronic agendas sent to Members of the Shared Services Joint Committee