

Chorley Council – Notice of Executive Decisions

1. This document gives 28 days notice of 'key' and other major decisions which the Executive Cabinet and Executive Members expect to take. The document is updated as required and is available to the public on the Council's website at www.chorley.gov.uk or from the Town Hall, Market Street, Chorley, PR7 1DP.
2. A 'Key' Decision is defined as:
 - a) Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
 - a contract worth £100,000 or more; or
 - a new or unprogrammed capital scheme of £100,000 or more.
 - b) Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
 - c) Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days notice have been given in this document;
 - d) The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions.
3. The Executive Cabinet is made up of the Executive Leader, Deputy Leader and four Executive Members with the following portfolios:

Executive Leader and Executive Member (Economic Development and Public Service Reform)	Councillor Alistair Bradley
Deputy Executive Leader and Executive Member (Resources)	Councillor Peter Wilson
Executive Member (Early Intervention)	Councillor Beverley Murray
Executive Member (Homes and Housing)	Councillor Jane Fitzsimons
Executive Member (Public Protection)	Councillor Paul Walmsley
Executive Member (Customer, Advice and Streetscene Services)	Councillor Adrian Lowe
4. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chorley.gov.uk. If there are any queries, including objections to items being considered in private, please contact the Council on 01257 515151 or email contact@chorley.gov.uk. Please note representations should be received 14 days before the date the decision is due to be taken.

Gary Hall, Chief Executive

Last updated: 20 December 2018

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
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Future meetings of the Executive Cabinet where there is an intention to hold part of a meeting in private: 17 January, 14 February and 14 March 2019

January

The Willows Improvement Proposals	Executive Cabinet	Executive Member (Economic Development and Public Service Reform)		17 Jan 2019	No	No	Report of the Director (Business, Development and Growth)
Statement of Community Involvement 2019	Executive Cabinet	Executive Member (Economic Development and Public Service Reform)		17 Jan 2019	No	No	Report of the Director (Business, Development and Growth)
Review of Fees and Charges	Executive Cabinet	Executive Member (Resources)		17 Jan 2019	No	No	Report of the Director (Policy and Governance)

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Draft budget 2019/20 and summary position over the medium term	Executive Cabinet	Executive Member (Resources)	A change in service provision that impacts upon the service revenue budget by £100,000 or more	17 Jan 2019	No	No	Report of the Statutory Finance Officer
Adoption of Council's Revised Cemetery Policy	Executive Cabinet	Executive Member (Customer, Advice and Streetscene Services)		17 Jan 2019	No	No	Report of the Director (Customer and Digital)
Council Tax Local Discounts & Exemptions Policy	Executive Cabinet	Executive Member (Resources)	A significant impact in environmental, social or physical terms in two or more wards	17 Jan 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Customer and Digital)

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Approval to Procure Street Cleansing Vehicles	Executive Cabinet	Executive Member (Resources)	A contract worth £100,000 or more	17 Jan 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Customer and Digital)
Future meetings							
Cowling Farm Site	Executive Cabinet	Executive Member (Economic Development and Public Service Reform)	A new or unprogrammed capital scheme of £100,000 or more	14 Feb 2019	No	No	Report of the Director (Business, Development and Growth)
Chorley Council Performance Monitoring Report - Quarter Three Performance	Executive Cabinet	Executive Member (Resources)		14 Feb 2019	No	Details can be found here: https://democracy.chorley.gov.uk/mgIssueHistoryHome.aspx?IId=59439	Report of the Director (Policy and Governance)

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Revenue and Capital Budget Monitoring 2018/19 Report 3	Executive Cabinet	Executive Member (Resources)	A change in service provision that impacts upon the service revenue budget by £100,000 or more	14 Feb 2019	No	Details can be found here: https://democracy.chorley.gov.uk/mgIssueHistoryHome.aspx?IId=59441	Report of the Director (Policy and Governance)
Approval to wind down Low Cost Home Ownership Scheme	Executive Cabinet	Executive Member (Economic Development and Public Service Reform)		14 Feb 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)
Procurement of facilities management contractors	Executive Cabinet	Executive Member (Resources)	A contract worth £100,000 or more	14 Feb 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)

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Neighbourhood Priorities 2019-20	Executive Cabinet	Executive Member (Early Intervention)		14 Mar 2019	No	Details can be found here: https://democracy.chorley.gov.uk/documents/s84572/Final%20Neighbourhood%20Priorities%20Report.pdf	Report of the Director (Early Intervention and Support)
Executive Member Decisions							
Executive Leader and Executive Member (Economic Development and Public Services Reform)							
Approval of Work Package for Market Walk Extension - Market Walk Stage 4 design costs & contract award	Executive Member (Economic Development and Public Service Reform)	Executive Member (Economic Development and Public Service Reform)		December 2018	No	Details can be found here: https://democracy.chorley.gov.uk/documents/s80660/Market%20Walk%20Rpt.pdf	Report of the Director (Business, Development and Growth)

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Approval of Works Package for Market Walk Extension - Phase 2 Enablement Works	Executive Member (Economic Development and Public Service Reform)	Executive Member (Economic Development and Public Service Reform)	A contract worth £100,000 or more	December 2018	No	Details can be found here: https://democracy.chorley.gov.uk/documents/s82712/Market%20Walk%20-%20PUBLIC.pdf and here; https://democracy.chorley.gov.uk/documents/s88642/2018.06.29Market_Walk_Update_FullCouncil%20Finalv2.pdf	Report of the Director (Business, Development and Growth)
Expansion of Chorley Works Programme	Executive Member (Economic Development and Public Service Reform)	Executive Member (Economic Development and Public Service Reform)		December 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Chief Executive

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Furniture Fit Out Digital Office Park - contact award	Executive Member (Economic Development and Public Service Reform)	Executive Member (Economic Development and Public Service Reform)	A contract worth £100,000 or more	December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)
Contract Award - Digitisation element of the Digital Office Hub and internal networking	Executive Member (Economic Development and Public Service Reform)	Executive Member (Economic Development and Public Service Reform)		December 2018	Paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information)	No	Report of the Director (Business, Development and Growth)
Deputy Executive Leader and Executive Member (Resources)							

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Appointment of Agency Workers through the MSTAR2 Framework	Executive Member (Resources)	Executive Member (Resources)		July 2017	No	No	Report of the Director (Policy and Governance)
Award of Contract: Chorley Cemetery Roads and Paths	Executive Member (Resources)	Executive Member (Resources)	A contract worth £100,000 or more	October 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Director (Business, Development and Growth)
Contract Award for Supported Housing Concierge Service	Executive Member (Resources)	Executive Member (Resources)	A contract worth £100,000 or more	October 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Early Intervention and Support)

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Harrisons Farm Adlington - Notification of United Utilities Works under S159 of the Water Industry Act 1991	Executive Member (Resources)	Executive Member (Resources)		November 2018	No	No	Report of the Director (Business, Development and Growth)
HR Policy: Alcohol & Drugs	Executive Member (Resources)	Executive Member (Resources)		December 2018	No	No	Report of the Director (Policy and Governance)
Primrose Gardens Public Realm	Executive Member (Resources)	Executive Member (Resources)		December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)

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Sale of land at The Willow and The Cedars Chorley	Executive Member (Resources)	Executive Member (Resources)		December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)
Proposed Lease of Land at Pear Tree Fields Euxton Lane Euxton	Executive Member (Resources)	Executive Member (Resources)		December 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Director (Business, Development and Growth)

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Section 106	Executive Member (Resources)	Executive Member (Resources)		December 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Chief Executive
Land at the rear of 38 Long Copse Astley Village	Executive Member (Resources)	Executive Member (Resources)		December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)

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Land at the rear of 40 Park Road Chorley	Executive Member (Resources)	Executive Member (Resources)		December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)
CIL	Executive Member (Resources)	Executive Member (Resources)		January 2019	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Chief Executive
Mutual agreement	Executive Member (Resources)	Executive Member (Resources)		January 2019	Paragraph 1: Information relating to any individual.	No	Report of the Chief Executive

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Consultant procurement - award of contract	Executive Member (Resources)	Executive Member (Economic Development and Public Service Reform)	A contract worth £100,000 or more	January 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)
Lease of Cafe Coach House Astley Park	Executive Member (Resources)	Executive Member (Resources)		January 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Vacant Shop Front Improvement Grant	Executive Member (Resources)	Executive Member (Resources), Councillor Peter Wilson		January 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Business, Development and Growth)
Contract award for trade waste from council buildings	Executive Member (Resources)	Executive Member (Resources)	A contract worth £100,000 or more	February 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Customer and Digital)

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Contract award for the provision of skips and removal of Streetscene waste from Bengal Street depot	Executive Member (Resources)	Executive Member (Resources)	A contract worth £100,000 or more	February 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Customer and Digital)
Executive Member (Public Protection)							
Scrap Metal Dealers Act 2013	Executive Member (Public Protection)	Executive Member (Public Protection)		December 2018	Paragraph 1: Information relating to any individual.	No	Report of the Director (Early Intervention and Support)
Executive Member (Early Intervention)							
Dog Warden Service Review	Executive Member (Early Intervention)	Executive Member (Early Intervention)		December 2018	No	No	Report of the Director (Early Intervention and Support)

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Review of Pest Control Services	Executive Member (Early Intervention)	Executive Member (Early Intervention)		December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Early Intervention and Support)
Regulatory Services Restructure Proposals	Executive Member (Early Intervention)	Executive Member (Early Intervention)		December 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Early Intervention and Support)
Executive Member (Homes and Housing)							

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Costs for Operational Fit out for Primrose Gardens	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)		September 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information.	No	Report of the Director (Early Intervention and Support)
Housing stock purchase	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)	A contract worth £100,000 or more	November 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Director (Business, Development and Growth)

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Housing stock purchase	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)	A contract worth £100,000 or more	November 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Director (Business, Development and Growth)
Housing stock purchase	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)	A contract worth £100,000 or more	November 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Director (Business, Development and Growth)

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Housing stock purchase	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)	A contract worth £100,000 or more	November 2018	Paragraph 3: information relating to the financial or business affairs of any particular person including the authority holding that information	No	Report of the Director (Business, Development and Growth)

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Award of contract for Primrose Gardens fit-out	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)		7 Dec 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Early Intervention and Support)
Housing Solutions Restructure incl Formal Consultation	Executive Member (Homes and Housing)	Executive Member (Homes and Housing)	A change in service provision that impacts upon the service revenue budget by £100,000 or more	10 Dec 2018	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	No	Report of the Director (Early Intervention and Support)