

## Chorley Council – Notice of Executive Decisions

1. This document gives 28 days notice of 'key' and other major decisions which the Executive Cabinet and Executive Members expect to take. The document is updated as required and is available to the public on the Council's website at [www.chorley.gov.uk](http://www.chorley.gov.uk) or from the Town Hall, Market Street, Chorley, PR7 1DP.
2. A 'Key' Decision is defined as:
  - a) Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
    - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
    - a contract worth £100,000 or more; or
    - a new or unprogrammed capital scheme of £100,000 or more.
  - b) Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
  - c) Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days notice have been given in this document;
  - d) The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions.
3. The Executive Cabinet is made up of the Executive Leader, Deputy Leader and four Executive Members with the following portfolios:

|  |                             |
|--|-----------------------------|
| Executive Leader and Executive Member (Economic Development and Public Service Reform) | Councillor Alistair Bradley |
| Deputy Executive Leader and Executive Member (Resources)                               | Councillor Peter Wilson     |
| Executive Member (Early Intervention)  | Councillor Beverley Murray  |
| Acting Executive Member (Homes and Housing)  | Councillor Graham Dunn      |
| Executive Member (Public Protection)   | Councillor Alistair Morwood |
| Executive Member (Customer, Advice and Streetscene Services)                           | Councillor Adrian Lowe      |
4. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.chorley.gov.uk](http://www.chorley.gov.uk). If there are any queries, including objections to items being considered in private, please contact the Council on 01257 515151 or email [contact@chorley.gov.uk](mailto:contact@chorley.gov.uk). Please note representations should be received 14 days before the date the decision is due to be taken.

**Gary Hall, Chief Executive**

**Last updated: 30 April 2020**

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Reason the decision is key | Earliest Date decision can be taken | Will the public be excluded? | Are there any background papers? | Documents to be considered by Decision taker |
|-------------------------------------|-------------------------|---------------------------|----------------------------|-------------------------------------|------------------------------|----------------------------------|--|
|-------------------------------------|-------------------------|---------------------------|----------------------------|-------------------------------------|------------------------------|----------------------------------|--|

Future meetings of the Executive Cabinet where there is an intention to hold part of a meeting in private: 18 June, 30 July, 15 October, 12 November and 10 December 2020, 21 January, 25 February and 25 March 2021

June

|   |                   |   |                                   |             |    |    |   |
|---|-------------------|---|-----------------------------------|-------------|----|----|---|
| King George V Playing Fields, Adlington                         | Executive Cabinet | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | 18 Jun 2020 | No | No | Report of the Director (Business, Development and Growth) |
| Open Space, Sport & Recreation Strategy Summary and Action Plan | Executive Cabinet | Executive Member (Economic Development and Public Service Reform) |                                   | 18 Jun 2020 | No | No | Report of the Director (Business, Development and Growth) |
| Key Partnerships Update   | Executive Cabinet | Executive Member (Economic Development and Public Service Reform) |                                   | 18 Jun 2020 | No | No | Report of the Director (Governance)                       |

| <b>Details of the Decision to be taken</b>      | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b>                             | <b>Reason the decision is key</b>  | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|---|--------------------------------|--|--|--|---|---|---|
| Quarter 4 Performance Report 2019/20            | Executive Cabinet              | Executive Member (Resources)                                 |  | 18 Jun 2020                                | No  | No                                      | Report of the Deputy Chief Executive                |
| Provisional Revenue and Capital Outturn 2019/20 | Executive Cabinet              | Executive Member (Resources)                                 | A change in service provision that impacts upon the service revenue budget by £100,000 or more | 18 Jun 2020                                | No  | No                                      | Report of the Statutory Finance Officer             |
| Streetscene Modernisation Strategy 2020-2023    | Executive Cabinet              | Executive Member (Customer, Advice and Streetscene Services) |  | 18 Jun 2020                                | No  | No                                      | Report of the Director (Customer and Digital)       |
| Pod Development Site Pall Mall Chorley          | Executive Cabinet              | Executive Member (Resources)                                 | A contract worth £100,000 or more  | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |

| <b>Details of the Decision to be taken</b> | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b>  | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|--|--------------------------------|---|-----------------------------------|--|---|---|---|
| Procurement of IT Equipment                | Executive Cabinet              | Executive Member (Resources)  |                                   | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Customer and Digital)       |
| Tatton Development Procurement             | Executive Cabinet              | Executive Member (Resources), Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |

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|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Accommodation Review Project - Professional Services Contract Award Approval | Executive Cabinet              | Executive Member (Resources)     | A contract worth £100,000 or more | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                |
| Accommodation Review Project - Main Contractor Procurement Approach Approval | Executive Cabinet              | Executive Member (Resources)     | A contract worth £100,000 or more | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                |

| <b>Details of the Decision to be taken</b>                             | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Accommodation Review Project - Furniture Procurement Approach Approval | Executive Cabinet              | Executive Member (Resources)     | A contract worth £100,000 or more | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                |
| Accommodation Review Project - ICT Procurement Approach Approval       | Executive Cabinet              | Executive Member (Resources)     | A contract worth £100,000 or more | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Customer and Digital)       |

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|---|--------------------------------|---------------------------------------|-----------------------------------|--|---|---|---|
| Accommodation Review Project - Approval for delegation of other decisions | Executive Cabinet              | Executive Member (Resources)          |                                   | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                |
| Leisure Contract Award Decision   | Executive Cabinet              | Executive Member (Early Intervention) | A contract worth £100,000 or more | 18 Jun 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                |
| Future meetings   |                                |                                       |                                   |  |   |   |   |

| <b>Details of the Decision to be taken</b>   | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b>   | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>                   |
|--|--------------------------------|--|-----------------------------------|--|---|---|---|
| Accommodation Review Project - project update, final plans and phasing of works approval | Executive Cabinet              | Executive Member (Customer, Advice and Streetscene Services), Executive Member (Resources) |                                   | 30 Jul 2020                                | No  | No                                      | Report of the Director (Customer and Digital), Deputy Chief Executive |
| Queens Road Car Park Resurfacing - Contract award  | Executive Cabinet              | Executive Member (Economic Development and Public Service Reform)                          | A contract worth £100,000 or more | 15 Oct 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)                          |



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|--|--------------------------------|--|-----------------------------------|--|---|---|---|
| Accommodation Review Project - Main Contractor contract award approval | Executive Cabinet              | Executive Member (Resources)   | A contract worth £100,000 or more | 12 Nov 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                                  |
| Accommodation Review Project - Furniture Contract Award                | Executive Cabinet              | Executive Member (Resources)   | A contract worth £100,000 or more | 25 Mar 2021                                | No  | No                                      | Report of the Deputy Chief Executive                                  |
| Accommodation Review Project - ICT contract approval                   | Executive Cabinet              | Executive Member (Customer, Advice and Streetscene Services), Executive Member (Resources) | A contract worth £100,000 or more | 25 Mar 2021                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive, Director (Customer and Digital) |

Executive Member Decisions

| <b>Details of the Decision to be taken</b>  | <b>Decision to be taken by</b>                                    | <b>Relevant Portfolio Holder</b>                                  | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|---|---|---|-----------------------------------|--|---|---|---|
| Executive Leader and Executive Member (Economic Development and Public Services Reform) |   |   |                                   |  |   |   |   |
| Strawberry Fields Grant Programme Amendment   | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) |                                   | April 2020                                 | No  | No                                      | Report of the Director (Business, Development and Growth) |
| Milestone Meadow Play Area, Euxton  | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) |                                   | April 2020                                 | No  | No                                      | Report of the Director (Business, Development and Growth) |
| Westway Operator Procurement  | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                        | <b>Decision to be taken by</b>                                    | <b>Relevant Portfolio Holder</b>                                  | <b>Reason the decision is key</b>  | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|---|---|---|--|--|---|---|---|
| Approval to Agree Steelwork Modification on Market Walk Extension | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) |  | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Alker Lane Bridge   | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) | A change in service provision that impacts upon the service revenue budget by £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b> | <b>Decision to be taken by</b>                                    | <b>Relevant Portfolio Holder</b>                                  | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|---|---|-----------------------------------|--|---|---|---|
| Westway Football Foundation Submission     | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Acquisition of Properties                  | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)              |

| <b>Details of the Decision to be taken</b>                          | <b>Decision to be taken by</b>                                    | <b>Relevant Portfolio Holder</b>                                  | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|---|---|---|-----------------------------------|--|---|---|---|
| Westway Artificial Grass Pitch Contractor Appointment               | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive                |
| To Approve discretionary rent relief for council commercial tenants | Executive Member (Economic Development and Public Service Reform) | Councillor Alistair Bradley                                       |                                   | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |

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|--|---|---|--|--|---|---|---|
| Approval of Future High Street Fund Submission   | Executive Member (Economic Development and Public Service Reform) | Executive Member (Economic Development and Public Service Reform) | A new or unprogrammed capital scheme of £100,000 or more | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |
| Deputy Executive Leader and Executive Member (Resources)   |   |   |  |  |   |   |   |
| Approval for the contact award procedure for the procurement of asset management software for streetscene services | Executive Member (Resources)                                      | Executive Member (Resources)                                      |  | April 2020                                 | No  | No                                      | Report of the Director (Customer and Digital)       |
| Applications to waive Council Tax Long-Term Empty Premium  | Executive Member (Resources)                                      | Executive Member (Resources)                                      |  | April 2020                                 | No  | No                                      | Report of the Director (Customer and Digital)       |

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|---|--------------------------------|----------------------------------|-----------------------------------|--|-------------------------------------|---|---|
| Harrisons Farm Adlington - Notification of United Utilities Works under S159 of the Water Industry Act 1991 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Director (Business, Development and Growth) |
| Application to Waive Council Tax Long Term Empty Premium - Andertons School House                           | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Director (Customer and Digital)             |
| Common Bank Lane Disposal   | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Director (Business, Development and Growth) |
| Approval For Car Park Barrier Bengal Street   | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Director (Business, Development and Growth) |

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|--|--------------------------------|----------------------------------|-----------------------------------|--|-------------------------------------|---|---|
| IHRA Definition of Antisemitism            | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Director (Governance)                 |
| HR Policy Framework                        | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Deputy Chief Executive                |
| HR Policy Framework                        | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Deputy Chief Executive                |
| HR Policy Framework                        | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Deputy Chief Executive                |
| HR Policy Framework                        | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | No                                  | No                                      | Report of the Deputy Chief Executive                |



| <b>Details of the Decision to be taken</b>                               | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Croft Lodge, Lodge Bank, Brinscall - Fishing Lease                       | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Bengal Street - Appointment of Consultant to undertake Feasibility Study | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Disposal of 3 Parking Spaces at Farrington Street Car Park Chorley | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Land Rear of 50 and 52 Fairview Drive Adlington                    | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Approval to Agree Heads of Terms for Unit 2, Market Walk Extension | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Approval to Agree Heads of Terms for Unit 3, Market Walk Extension | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Approval to Agree Heads of Terms for Unit 4, Market Walk Extension | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Approval to Agree Heads of Terms for Unit 5, Market Walk Extension | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|--|--------------------------------|----------------------------------|--|--|---|---|---|
| Whittle Surgery Procurement                | Executive Member (Resources)   | Executive Member (Resources)     | A new or unprogrammed capital scheme of £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Town Hall Boiler Replacement               | Executive Member (Resources)   | Executive Member (Resources)     |  | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|---|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Unit 30 Market Walk - Lease Renewal - Game  | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Grant of a Lease - 37 New Market Street - First Floor Above Iceland - Market Walk | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Letting Arrangements - Hair Salon - Primrose Gardens | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Grant of a Lease - Cafe - Primrose Gardens           | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

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|---|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Alker Lane - Appointment of ecological consultants                          | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Alker Lane - Appointment of project management, design and planning support | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |



| Details of the Decision to be taken                                   | Decision to be taken by      | Relevant Portfolio Holder    | Reason the decision is key | Earliest Date decision can be taken | Will the public be excluded?  | Are there any background papers? | Documents to be considered by Decision taker              |
|---|------------------------------|------------------------------|----------------------------|-------------------------------------|---|----------------------------------|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 2 | Executive Member (Resources) | Executive Member (Resources) |                            | April 2020                          | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                               | Report of the Director (Business, Development and Growth) |
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 3 | Executive Member (Resources) | Executive Member (Resources) |                            | April 2020                          | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                               | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                            | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|---|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 4 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 5 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| Details of the Decision to be taken                                    | Decision to be taken by      | Relevant Portfolio Holder    | Reason the decision is key | Earliest Date decision can be taken | Will the public be excluded?  | Are there any background papers? | Documents to be considered by Decision taker              |
|--|------------------------------|------------------------------|----------------------------|-------------------------------------|---|----------------------------------|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 8  | Executive Member (Resources) | Executive Member (Resources) |                            | April 2020                          | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                               | Report of the Director (Business, Development and Growth) |
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 10 | Executive Member (Resources) | Executive Member (Resources) |                            | April 2020                          | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                               | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                             | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 14 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 15 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                             | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 17 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 18 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                             | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 20 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 26 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                             | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Strawberry Fields Digital Office Hub - Grant of a Lease - Office No 27 | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Lease of Cafe Coach House Astley Park                                  | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b>                              | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|---|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Proposed Wayleave Agreement: Harrisons Farm, Old School Lane, Adlington | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |
| Website Review Contract Award   | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Customer and Digital)             |



| <b>Details of the Decision to be taken</b> | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>       |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| BIG Grant                                  | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)              |
| Award of Contract                          | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Business, Development and Growth) |

| <b>Details of the Decision to be taken</b> | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b>                                  | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|--|--------------------------------|---|-----------------------------------|--|---|---|---|
| Whittle GP Surgery Contractor Procurement  | Executive Member (Resources)   | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |
| Tatton Architect Procurement               | Executive Member (Resources)   | Executive Member (Resources)                                      | A contract worth £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |

| <b>Details of the Decision to be taken</b> | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Covid-19 Measures                          | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Chief Executive                       |
| Covid-19 Measures                          | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Chief Executive                       |
| Council Tax Long-Term Empty Premium        | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 1: Information relating to any individual.  | No                                      | Report of the Director (Customer and Digital)       |

| <b>Details of the Decision to be taken</b>               | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Mutual Agreement   | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 1: Information relating to any individual.  | No                                      | Report of the Deputy Chief Executive                |
| Request to release restrictive covenant                  | Executive Member (Resources)   | Executive Member (Resources)     |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |
| Business Grant Programme Budgets                         | Executive Member (Resources)   | Executive Member (Resources)     |                                   | May 2020                                   | No  | No                                      | Report of the Director (Commercial Services)        |
| Astley Hall Refurbishment Scheme External PM Appointment | Executive Member (Resources)   | Executive Member (Resources)     |                                   | May 2020                                   | No  | No                                      | Report of the Director (Commercial Services)        |

| <b>Details of the Decision to be taken</b>  | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b>  | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>                   |
|---|--------------------------------|----------------------------------|--|--|---|---|---|
| Accommodation Review Project - Professional Services Contract Award Approval                                      | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more  | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Customer and Digital)                         |
| Accommodation Review Project - Professional Services Contract Award Approval (Mechanical and Electrical Engineer) | Executive Member (Resources)   | Executive Member (Resources)     | A change in service provision that impacts upon the service revenue budget by £100,000 or more | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive, Director (Customer and Digital) |

| <b>Details of the Decision to be taken</b>   | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>                   |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Accommodation Review Project - Professional Services Contract Award Approval (Quantity Surveyor) | Executive Member (Resources)   | Executive Member (Resources)     | A contract worth £100,000 or more | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Deputy Chief Executive, Director (Customer and Digital) |
| Chorley BIG Grant (Gilling Dod)  | Executive Member (Resources)   | Executive Member (Resources)     |                                   | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)                          |

| <b>Details of the Decision to be taken</b> | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b> | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|--|--------------------------------|----------------------------------|-----------------------------------|--|---|---|---|
| Shop Front Grant                           | Executive Member (Resources)   | Executive Member (Resources)     |                                   | 19 May 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |
| GAME Unit 13 Market Walk                   | Executive Member (Resources)   | Executive Member (Resources)     |                                   | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |

| <b>Details of the Decision to be taken</b>   | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b>   | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>                   |
|--|--------------------------------|--|-----------------------------------|--|---|---|---|
| Minor Aids and Adaptations Service Tender: Approval to award contract commencing 1st July 2020 | Executive Member (Resources)   | Executive Member (Resources)   | A contract worth £100,000 or more | May 2020                                   | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Early Intervention and Support)               |
| Accommodation Review Project - project update, final plans and phasing of work approval        | Executive Member (Resources)   | Executive Member (Resources), Executive Member (Customer, Advice and Streetscene Services) |                                   | August 2020                                | No  | No                                      | Report of the Deputy Chief Executive, Director (Customer and Digital) |



| <b>Details of the Decision to be taken</b>                        | <b>Decision to be taken by</b> | <b>Relevant Portfolio Holder</b>                                  | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b> |
|---|--------------------------------|---|-----------------------------------|--|---|---|---|
| Queens Road Car Park Resurfacing - Procurement of Main Contractor | Executive Member (Resources)   | Executive Member (Economic Development and Public Service Reform) | A contract worth £100,000 or more | August 2020                                | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Commercial Services)        |
| Council Chamber refurbishment - Contract award                    | Executive Member (Resources)   | Executive Member (Resources)                                      |                                   | March 2021                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Governance)                 |
| Executive Member (Early Intervention)                             |                                |   |                                   |  |   |   |   |

| <b>Details of the Decision to be taken</b>                                   | <b>Decision to be taken by</b>        | <b>Relevant Portfolio Holder</b>      | <b>Reason the decision is key</b>                        | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b>  | <b>Documents to be considered by Decision taker</b>     |
|--|---------------------------------------|---------------------------------------|--|--|---|--|---|
| Review of Neighbourhood Working following the Boundary Review                | Executive Member (Early Intervention) | Executive Member (Early Intervention) |  | April 2020                                 | No  | Details can be found here: <a href="https://democracy.chorley.gov.uk/ieListDocuments.aspx?CId=117&amp;MId=8153">https://democracy.chorley.gov.uk/ieListDocuments.aspx?CId=117&amp;MId=8153</a> | Report of the Director (Early Intervention and Support) |
| Leisure Contract Review - Approval for Amendments to the Procurement Process | Executive Member (Early Intervention) | Executive Member (Early Intervention) | A contract worth £100,000 or more                        | April 2020                                 | No  | No   | Report of the Deputy Chief Executive                    |
| Investment and improvements at Duxbury Park Community Facilities             | Executive Member (Early Intervention) | Executive Member (Early Intervention) | A new or unprogrammed capital scheme of £100,000 or more | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No   | Report of the Director (Early Intervention and Support) |
| Executive Member (Customer, Advice and Streetscene)                          |                                       |                                       |  |  |   |  |   |

| <b>Details of the Decision to be taken</b>                             | <b>Decision to be taken by</b>                               | <b>Relevant Portfolio Holder</b>                             | <b>Reason the decision is key</b> | <b>Earliest Date decision can be taken</b> | <b>Will the public be excluded?</b>   | <b>Are there any background papers?</b> | <b>Documents to be considered by Decision taker</b>     |
|--|--|--|-----------------------------------|--|---|---|---|
| Recycling Strategy   | Executive Member (Customer, Advice and Streetscene Services) | Executive Member (Customer, Advice and Streetscene Services) |                                   | April 2020                                 | No  | No                                      | Report of the Director (Customer and Digital)           |
| Executive Member (Homes and Housing)                                   |  |  |                                   |  |   |   |   |
| Handyperson and Affordable Warmth service provider appointment 2020-21 | Executive Member (Homes and Housing)                         | Executive Member (Homes and Housing)                         |                                   | April 2020                                 | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                                      | Report of the Director (Early Intervention and Support) |

| Details of the Decision to be taken   | Decision to be taken by              | Relevant Portfolio Holder            | Reason the decision is key        | Earliest Date decision can be taken | Will the public be excluded?  | Are there any background papers? | Documents to be considered by Decision taker            |
|---|--------------------------------------|--------------------------------------|-----------------------------------|-------------------------------------|---|----------------------------------|---|
| Proposed procurement arrangements for the supply, installation, servicing and maintenance of stairlifts and lifting equipment funded by Disabled Facilities Grant (DFG) | Executive Member (Homes and Housing) | Executive Member (Homes and Housing) | A contract worth £100,000 or more | May 2020                            | Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). | No                               | Report of the Director (Early Intervention and Support) |