



Report of	Meeting	Date
Central Lancashire Planning Local Plan Coordinator	Central Lancashire Strategic Planning Joint Advisory Committee	28/10/2019

ISSUES AND OPTIONS CONSULTATION PROGRAMME

RECOMMENDATION(S)

1. To note contents of the report.

EXECUTIVE SUMMARY OF REPORT

The report provides details of the upcoming consultation on the Local Plan, the programme of consultation events and a demonstration of Citizen Space

Confidential report Please bold as appropriate	Yes	No

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

2. None, information only.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. None.

ISSUES AND OPTIONS CONSULTATION TIMETABLE

4. The Central Lancashire Local Plan Issues and options consultation is due to commence on Monday the 18th November 2019 and run until Friday 14th February 2020 following approval by the three councils. All consultation material will be available to view online through the Central Lancashire Local Plan websites, with links also available from each of the 3 council websites.
5. In addition, we are also employing the use of Citizen Space, our online consultation tool, as the main means of responding to this consultation. The key message to all of our consultees will be to 'get online'. Citizen Space acts as a host for the Local Plan consultation and will contain downloadable copies of the documents out for consultation as well as embedding chapters of the document within the consultation itself, allowing people to read the information from the relevant section of the I&O's document and then answer questions on this as they choose. Consultees need only answer the questions they wish to answer and do not need an email address to use this system.

6. All consultees on the database for the Local Plan will be notified of the forthcoming consultation via email or letter which will include details of how to access the documents on line as well as informing people of the agreed deposit across the 3 councils where hard copies will also be available to view.

CONSULTATION EVENTS

7. To enable consultees to respond in an informed manner, each of the councils are proposing to hold a series of consultation events in the form of drop ins during the consultation period. The number and location of the events to be held in each area has been agreed locally with each Council, a full list of events for South Ribble and Chorley is appended to this report. Dates for Preston are still to be confirmed, however preston have confirmed that they will be attending a PAC meeting and holding events in the centre of Preston during the consultation period.
8. The events will provide consultees with the opportunity to view the Issues and Options Document and Evidence base documents as well as plans of any site suggestions which have been received in that area. The events will provide an informal environment at which officers will be on hand to assist in answering any questions people may have.
9. Details of the consultation events will be available on line. No booking is required for the events.

DEVELOPER FORUM

10. As part of the consultation on the Local Plan, a Developer Forum has been created. This has been established to provide a forum for ongoing discussions with relevant landowners, site promoters and stakeholders to discuss future development in Central Lancashire. The initial Developer Forum will take place during the 12-week consultation period at a central location. Availability of Council leaders is being sought in order to arrange this Event.

USE OF SOCIAL MEDIA

11. Social media such as Facebook and Twitter are now commonly used by organisations as a means of getting information out to people about what their business is doing or sharing information about events which are happening in their area. All 3 councils have active Twitter and Facebook accounts and use this to send out information outline
12. Social media allows us to connect with people who may not be aware of the Local Plan and what is being produced for Central Lancashire. Preston comms are leading on communication for the Local Plan and the social media information which will be sent out. Each of the Councils is aware of the process and will be retweeting any messages sent out as well as responding to any comments made locally on issues relating to the council.
13. Social media allows us to capture the comments of people we may not normally reach or who may not be on our Local Plan database. Any comments made in response to posts on the Local Plan will be captured and documented as part of the consultation process. Anyone who makes comments via these means will be made aware of that fact to allow us to capture their responses.

CONSULTATION VIDEO

14. A short video explaining that the three councils are working together to prepare a Joint Plan and that we are currently consulting on this is being prepared. This will be used at the

consultation events, will be placed on our websites and used on social media to grab people's attention and seek their involvement in the Local Plan.

YOUTH QUESTIONNAIRE

15. As part of this consultation, a questionnaire targeting 11-21-year olds has been prepared to engage this group in the development of the Local Plan. This a group who will be directly affected in years to come by the decisions made to develop the area today and as such it is considered important that we engage with them. As we develop the plan, we will continue to look at ways of engaging this age group and capturing their thoughts on what Central Lancashire should look like in 15 years.

WEBSITE

16. Updates to the website will be added which will include information on the Issues and Options Consultation. The website will include information on the timeframe of the consultation and how to view and respond to the documents. It will host the Issues and Option consultation and links to where the evidence base documents which have been prepared and used can be found. The website will also include a link to take you to the online response form on Citizen Space.

POSTERS AND POST CARD FLYERS

17. At each of the deposit points we will have posters informing people of the consultation taking place when to make their comments by. Where possible, we will also have at each of the consultation event locations to let people who use those buildings or live in the area and may not use the website, know that there is a public event happening and they can come along to find out more about the Local Plan.
18. We will also have an A5 postcard flyers which will be placed in locations throughout Central Lancashire. This is simple in design and lets people know there is a new Local Plan being prepared and where to go to find out more. These will not be date specific so that they can stay in locations following the close of the consultation.

FAQs

19. We have developed a simple FAQ help sheet which provides simple answers to questions regularly asked as we want this consultation to be as accessible as possible.

ENGAGEMENT WITH STATUTORY BODIES AND OTHER LOCAL AUTHORITIES

20. Maintaining effective cooperation is a key component of the plan making process as set out in paragraphs 24 to 27 of the NPPF, and para 24 in particular identifies that Local planning authorities and county councils (in two tier areas) are under a duty to cooperate with each other. To ensure that the we meet our duty to cooperate requirements with Lancashire County Council, meetings have already taken place with education colleagues, with meetings planned with transport and health over the coming months. We are also working closely with LCC on the preparation of a Transport Plan for Central Lancashire.
21. In addition to cooperation with LCC, we also need to engage in discussions with neighbouring and other relevant authorities and bodies as necessary and contact will be made as required throughout the development of the Local Plan.

Report Author	Ext	Date	Doc ID
Carolyn Williams	5305	017.10.2019	

APPENDIX 1: CONSULTATION DROP IN EVENT DETAILS

NB dates in green are not public events

Authority	Ward/ Neighbourhood Area	Weekday	Date	Time	Venue
Chorley	Parish Liasion	Wednesday	16/10/2019	6-7pm	Town Hall, Chorley
Chorley	Member Learning Session	Monday	11/11/2019	6-7pm	Town Hall, Chorley
Chorley	Member Training/Demonstration	Monday	18/11/2019	5.30- 6.30pm	Town Hall, Chorley
Chorley	Member Training/Demonstration	Tuesday	19/11/2019	5.30- 6.30pm	Town Hall, Chorley
South Ribble	Leyland	Wednesday	20/11/2019	1-3 / 5-7	Leyland Civic Centre
Chorley	Brindle and Hoghton	Thursday	21/11/2019	4- 6.45pm	Brindle Communtiy Hall
Chorley	Euxton North	Wednesday	27/11/2019	4-7pm	St Mary's Church, Euxton
South Ribble	Eastern	Thursday	28/11/2019	1-3 / 5- 7pm	Samlesbury Memoria Hall
Chorley	Clayton le woods North	Thursday	28/11/2019	4-7pm	Clayton Brook Community Centre
Chorley	Pennine	Monday	02/12/2019	4-7pm	St Chads Parish Centre
South Ribble	Central	Tuesday	03/12/2019	1-3 / 5-7	Lostock Hall Library
Chorley	Borough /Clerks Liaison		03/12/2019	2pm	Committee Rm1 Town Hall
Chorley	Chorley South West	Wednesday	04/12/2019	4-7pm	Eaves Green Community Centre
South Ribble	Penwortham	Tuesday	10/12/2019	1-3 / 5-7	Penwortham Community Centre

Authority	Ward/ Neighbourhood Area	Weekday	Date	Time	Venue
Chorley	Heath Charnock and Rivington	Wednesday	11/12/2019	4-7pm	Rivington Foundation Primary School
Chorley	Wheelton and Withnell	Tuesday	17/12/2019	4-7pm	Heapey and Wheelton Village Hall
Chorley	Lostock (Bretherton, Croston and Ulmes Walton)	Wednesday	18/12/2019	4-7pm	Old School Hall, Croston
South Ribble	Western	Wednesday	08/01/2020	1-3 / 5-7pm	Longton Library
Chorley	Eccleston and Mawdesley	Thursday	09/01/2020	3.45-6.45	Mawdesley Village Hall
Chorley	Adlington and Anderton	Tuesday	14/01/2020	4-7pm	Adlington & District Community Centre, Railway Road
Chorley	Chorley North East	Wednesday	15/01/2020	4-7pm	All Seasons Leisure Centre, Chorley
Chorley	Coppull	Tuesday	21/01/2020	4-7pm	Coppull Library
Chorley	Astley and Buckshaw	Wednesday	22/01/2020	6-8pm	Astley Village Community Centre
Chorley	Chorley East	Thursday	23/01/2020	4-6.30pm	Tatton Community Centre
Chorley	Chorley Town Centre	Saturday	25/01/2020	10-1pm	Chorley Central Library
Chorley	Euxton South	Tuesday	28/01/2020	4-7pm	Euxton Methodist Church Hall
Chorley	Chisnall (covering Charnock Richard, Heskin and Coppull West)	Wednesday	29/01/2020	4-7pm	Heskin Village Hall
Chorley	Chorley North West	Tuesday	04/02/2020	5-8pm	St Michael's CE High School, Chorley
Chorley	Clayton le Woods West and Curerden	Thursday	06/02/2020	4-7pm	Lancaster Lane Community Primary School
Chorley	Clayton le Woods and Whittle le Woods	Tuesday	11/02/2020	4-7pm	Whittle-le-Woods Community hall / Village hall
Chorley	Chorley South East	Wednesday	12/02/2020	4-7pm	St George's CE Primary School, Chorley