

Executive Cabinet

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

General Report of The Meeting Held On 15 October

Tatton Development

2. Mark Lester, Director of Commercial Services, presented his report which presents the list of shortlisted options for the name for the Tatton development and the process for how the name will be chosen. The report also presents the draft eligibility criteria for the extra care element of the scheme.
3. The Tatton development, including the extra care apartments is due to commence construction in January 2021, with completion by March 2022. To allow the council to effectively promote the development there is a need to agree a name for the development and agree to an allocation policy to allocate the apartments in a fair and transparent way.
4. Due to the nature of the accommodation and the provision of the extra care element, it is necessary to incorporate the view of LCC and agree a series of priorities in order to comply with Homes England grant conditions.
5. We supported the proposals within the report, particularly the discretion within the allocations policy. We noted that Lancashire County Council are the commissioning body but have not made a capital contribution to the development. We approved the recommendations within the report.

Chorley Council Registered Provider Partnership Framework

6. Katherine Greenwood, Planning Policy and Housing Officer, presented the report of the Deputy Chief Executive which seeks approval to consult on the Registered Provider (RP) Partnership Framework.
7. An RP Partnership Framework is a strategic partnership between a Council and the RPs who wish to work within their boundaries. It sets out an agreed framework for the delivery of affordable homes secured through s106 agreements and can provide Councils with direct control of the allocation of these affordable units.
8. It will therefore give the Council opportunity to control which RPs can secure s106 units in the borough. The Council is an RP so will also be able to apply to be on the Framework and have the opportunity to secure some of these units. It is proposed that it will be implemented in April 2021 following consultation and selection of partners. We supported the proposal and approved the recommendations within the report.

Revenue and Capital Budget Monitoring 2021/21 Report

9. Councillor Peter Wilson, Executive Member for Resources, presented the report of the Chief Finance Officer which sets out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2020/21.
10. The council is in a positive position financially, but due to Covid-19, the impact on council tax collection and changes to the business rate retention scheme some difficult decisions may have

to be taken in the future. Money had been agreed and set aside to fund set up costs in the council taking over the running of its leisure centres.

11. We noted that funding for building maintenance has been reprofiled as work has been delayed due to Covid-19. The Digital Office Park is now back open and generating income from renting office space and the meeting rooms. Closer working with partners and charities to deliver some services is under review. We noted the recommendations in the report.

Corporate Performance Framework Review

12. Vicky Willett, Shared Service Lead - Transformation and Partnerships, presented the report of the Deputy Chief Executive which presents the revised Corporate Performance Framework for approval.
13. A review of the Corporate Performance Framework has been undertaken. We considered an overview of the revised performance management policy and the proposed approach to its implementation. We approved the Corporate Performance Framework as a shared policy document.

Leisure Contract – Approval to use UK Leisure Procurement Framework

14. Councillor Beverly Murray, Executive Member for Early Intervention, presented the report of the Deputy Chief Executive which seeks approval to use an existing UK Leisure Framework (Access Agreement) to deliver any capital development projects that may need to be conducted imminently at Leisure centres. It also seeks approval for the scope of development projects to be conducted to be delegated to the Executive Member for Early Intervention.
15. Following the report to General Purposes Committee in September 2020 the Council agreed to bring the management of the Leisure facilities in-house whilst the longer-term options are considered.
16. The preferred bidder had intended to use Alliance Leisure to develop and deliver capital development projects across the sites, utilising their experience and knowledge of leisure facilities development. Alliance Leisure have developed a framework which has been approved to be used by Local Authorities and is compliant with OJEU regulations, but this framework expires in 2021.
17. We supported this and noted that improvements have already been made to the car park at All Seasons. We approved the recommendations in the report.

Acquisition of Alker Lane, Bridge & Mossfield Nature Reserve

18. Mark Lester, Director of Commercial Services, presented his confidential report which sets out the current position and proposals relating to this project.
19. We supported the proposals within the report, particularly with regards to the nature reserve. We approved the recommendations in the report.

Shared Services Phase 1: Service Reviews

20. Chris Sinnott, Deputy Chief Executive, presented his confidential report which outlines the findings of the service reviews for phase 1 of shared services. It also sets out the recommendations for each service. We approved the recommendations in the report.

General Report of The Meeting Held On 12 November

Quarter Two Performance Report 2020/21

21. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Deputy Chief Executive which sets out the performance against the delivery of the Corporate Strategy and key performance indicators during the second quarter of 2020/21, 1 July to 30 September 2020.
22. Overall, the performance of key projects is excellent with 85% of the projects rated as green and 15% currently rated as amber, there are two action plans for the amber projects which are contained within the report. Performance of the Corporate Strategy indicators and key service delivery measures is good with 67% of Corporate Strategy measures and 83% of key service delivery measures performing on or above target, or within the 5% threshold. Those indicators performing below target have action plans outlined with measure to improve performance.
23. We discussed the report, noting the effects of Covid-19 on performance, particularly in relation to the Town Centre and businesses. We were encouraged to direct any businesses who are struggling during lockdown to the relevant officers. It was agreed that a note be sent out to Members with information on the stay at home grants to help advise any residents queries. We noted the report.

Update on Contract Award for Astley Hall Conservation Work

24. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Deputy Chief Executive which updates Members on the progress of the conservation work at Astley Hall and seeks approval for delegated powers to award the contract for the main works following a competitive tender process.
25. The main work proposed to the hall includes the removal of the render on the front of the hall and the replacement of the windows and window frames, improving the visitor route, and repairs to the cottage roof. As part of the work the council also proposes to create a museum shop and information centre. Other work that has taken place or is due to take place in the coming months includes; additional car parking spaces created with the extension of Hallgate car park, repair works to the footpath around the perimeter of the playing fields, lighting scheme for the main footpath through the park and funding set aside for the renovation of Ackhurst Lodge and the creation of a new attraction.
26. The main work to the Hall has been delayed due to the Covid-19 pandemic and a new programme has therefore been agreed. We noted the key milestones to ensure that the work be completed ready for re-opening in July 2021.
27. We supported the proposals in the report and discussed the options available if the original brick was in a poor state following the removal of the render. We approved the recommendations in the report.

Public Spaces Protection Order - Renewals

28. Councillor Bev Murray (Early Intervention) presented the report of the Deputy Chief Executive which sets out the renewal process for the council's current Public Spaces Protection Orders (PSPO's) which have been in place for three years.
29. Following the introduction of the Anti-Social Behaviour, Crime and Policing Act 2014, the Public Spaces Protection Orders were introduced to replace the Dog Control Orders (DCO's) and

Designated Public Place Orders (DPPO's), Chorley Council replaced these orders with the PSPO's in November 2017.

30. Chorley Council currently has six PSPO's and it is proposed to extend five of the Orders and vary and extend one Order. We supported the proposals and approved the recommendations in the report.

General Report of The Meeting Held On 10 December 2020

Refresh of the Communications Strategy

31. I presented the report of the Deputy Chief Executive which present a refresh of the communications strategy and seeks approval on the strategy and updated media protocol.
32. The new strategy sets out the aims, objectives and principles the council will adopt and also focuses on three areas for improvement that have been identified as part of the team review. The priority areas consist of doing digital better to engage with our residents, planning and prioritising, and improving internal communications.
33. Whilst reviewing the strategy, officers have adapted the media protocol to clarify the questions raised by members as to how a situation would be dealt with if there was a conflict of interest between both South Ribble and Chorley Council. This would be handled by working to the protocol for each authority and reflecting the view of each authority. We supported the proposals in the report.

Revenue and Capital Budget Monitoring 2020-21

34. I presented the report of the Chief Finance Officer which sets out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2020/21.
35. In summary, the projected revenue outturn currently shows a forecast in line with the budget for 2020/21 and the forecast of capital expenditure in 2020/21 is £21.713m. The Council's budget for 2020/21 includes a savings target of £150k from management of the staffing establishment. Members noted that the full savings of £150k have been achieved and officers advised that the council is not anticipating the use of any reserves as the savings made have put us in a positive position.
36. The Council's Medium-Term Financial Strategy reported that working balances are currently maintained at £4.0m due to the financial risks facing the Council. The forecast level of general fund balances as at 31 March 2021 will be £4.0m.
37. We considered the impact of Covid-19, particularly for Market Walk and business rates. Business rates were down but reasonably strong and would continue to be monitored. We paid tribute to officers and thanked them for all of hard their work during Covid-19 to ensure that the Council remains in a good position financially and discussed any possible financial risks going forward. We approved the recommendations in the report.

Approval for the contract award procedure and evaluation criteria for trade waste from council buildings

38. Councillor Peter Wilson, Executive Member (Resources) presented a report of the Director of Customer and Digital which seeks approval for the contract award procedure and evaluation criteria for the two-year contract to undertake trade waste collections from Council buildings.

39. The Council as a business has a duty of care to ensure any waste it produces is collected and disposed of correctly. This includes waste from its offices, community centres, leisure centres, Chorley Markets and Market Walk shopping centre. The current contract will end on 31 March 2021 and new arrangements need to be put in place.
40. Evaluation of the tender will be on an 85% cost and 15% quality ratio. This is a routine procurement, so this ratio is considered reasonable. To support the council's green agenda, the evaluation criteria for the quality element will include a request for bidders to demonstrate how they achieve efficiencies and minimise carbon emissions in their fleet operations.
41. We supported the proposals, in particular the consideration of the green agenda and we approved the recommendation in the report.

Tatton Contractor Appointment

42. I presented the confidential report of the Director of Commercial Services which briefs Members on the progress of work at the Tatton development site, and the status of the second stage tender process for the appointment of a design and build contractor. The report also seeks approval to award the contract for the design and build contractor.
43. We supported the proposals and approved the recommendations in the report.

Recommendation

44. To note the report

COUNCILLOR ALISTAIR BRADLEY
EXECUTIVE LEADER

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