

CENTRAL LANCASHIRE LDF PROJECT PLAN – SCOPE OF TASKS

Appendix 1

Core Strategy Tasks – Content of Publication version

TASK	TEAM	DEPENDENCIES	RISK LEVEL
Add New introduction – <ul style="list-style-type: none"> • Explanation of stage reached • How to make representations • Format of document 	Joint		Low
Context – largely replace with Topic Paper on national and regional policy context	Joint	Changing national and regional policies	Medium
Revise Strategic Objectives and Vision – <ul style="list-style-type: none"> • Set out the big issues • Produce place-specific/locally distinctive objectives • Recast the Vision 	Joint with Home		Low
Revisit Community Strategies – reflect latest versions of Community Strategies and embed	Home	State of completion of strategies	Low
Build in flexibility – <ul style="list-style-type: none"> • Refer to uncertainties and risks of Strategy not being delivered • Possible alternative courses of action 	Joint with Home		High
Review Spatial Portrait – partly replace with a Topic Paper and switch emphasis to place shaping	Home	Pinning down understandings	High
Update Cross Boundary Issues and Relationships – <ul style="list-style-type: none"> • Refer to latest LDF proposals in neighbouring Districts • Outcome of Growth Point Impact Study being done jointly with Pennine Lancashire Authorities 	Joint	Progress with others' LDFs Outcome of Impact Study	Medium

TASK	TEAM	DEPENDENCIES	RISK LEVEL
<p>Review Spatial Option –</p> <ul style="list-style-type: none"> • Decide on level of housing development to be planned for taking account of the Growth Point and the recession • Review strategic sites/locations and decide whether to allocate land • Review 'fit' of Spatial Option against site availability • Review scale of growth envisaged in villages • Set out the likely scale and distribution of housing development by place and state how this will be achieved • Produce Topic Paper 	Joint with Home	<p>Uncertainties about Growth Point and recession</p> <p>Definition of 'strategic'</p> <p>Consistency re villages</p> <p>Informed by site allocations work</p>	High
<p>Climate Change, Energy and Resource Use –</p> <ul style="list-style-type: none"> • Liaise with LCC on potential work • Check out DEFRA work • Consider future proofing of new development • Review carbon emissions targets • Produce Topic Paper 	LCC with Home	Ability to interpret and apply results	Low
<p>Housing –</p> <ul style="list-style-type: none"> • Reflect latest SHLAA work and produce trajectories • Elaborate on level of housing delivery to 2026 • Revisit density policy and relation to place shaping/character • Embed SHMA and Viability Study findings in affordable housing targets • Refer to Regional, Lancashire and Mid-Lancashire Housing Strategies • Produce Topic Paper 	Joint with Home	<p>Usability of SHLAA</p> <p>Completion of Viability Study and Mid-Lancashire Strategy</p>	Medium

TASK	TEAM	DEPENDENCIES	RISK LEVEL
<p>Economic Growth and Employment –</p> <ul style="list-style-type: none"> • Decide on employment land requirement • Revisit identification of regional and sub-regional sites • Embed MAA, County and Central Lancs Economic Regeneration Strategies • Reflect Economic Potential of Preston Study • Revisit protection of employment sites • Produce Topic Paper 	Joint with Home	<p>4NW help</p> <p>Completion of MAA and other strategies</p> <p>Completion of employment site reappraisal</p>	Medium
<p>Skills and Economic Inclusion –</p> <ul style="list-style-type: none"> • Embed MAA, County and Central Lancs Economic Regeneration Strategies • Check out LEP work • Include in above Topic Paper 	Joint	Completion of MAA and other strategies	Low
<p>Sustaining the Rural Economy –</p> <ul style="list-style-type: none"> • Embed MAA, County and Central Lancs Economic Regeneration Strategies • Add 'leisure' to farm diversification policy • Include in above Topic Paper 	Joint	Completion of MAA and other strategies	Low
<p>Retail and Tourism –</p> <ul style="list-style-type: none"> • Reflect review of retail and leisure needs • Update Tithebarn situation • Reflect Economic Potential of Preston Study • Review proposals for Leyland and Chorley town centre, district centres • Produce Topic Paper 	Joint	<p>Completion of Retail and Leisure Review</p> <p>Tithebarn call-in uncertainty</p>	High

TASK	TEAM	DEPENDENCIES	RISK LEVEL
Health and Wellbeing – <ul style="list-style-type: none"> • Add more specific information on the nature of health issues in Central Lancashire • Sport and Recreation – embed results of review • Feed in Infrastructure Planning information on service delivery, key issues, constraints and opportunities • Review 24hr entertainment issues and Preston's cultural offer • Produce Topic Paper 	Joint with LCC and others	Assistance of outside agencies Completion of Sport and Recreation Review	Medium
Biodiversity and the Natural and Built Environment – <ul style="list-style-type: none"> • Embed and apply Lancashire Green Infrastructure Strategy • Consider revisiting approach to landscape character • Extend scope of Areas of Separation but consider switching policy to Site Allocations documents 	Joint	Completion of Green Infrastructure Strategy	Low
Travel – <ul style="list-style-type: none"> • Review transport scheme priorities • Reflect Atkins study • Pick up any early findings from Transport Model and LTP3 work 	Joint with LCC	Progress with refining transport solutions Securing Highways Agency support	Medium
Delivering Infrastructure – <ul style="list-style-type: none"> • Identify key schemes from Infrastructure Planning work • Reconsider proposed s106 tariff approach in light of CIL proposals • Produce Topic Paper (Infrastructure Plan) 	Joint with others	Pinning down key agencies Uncertainties re s106 & CIL	Medium
Performance Monitoring and Implementation – <ul style="list-style-type: none"> • Revisit indicators • Devise targets 	Joint with Home and LSPs		Low
Glossary – amend as necessary	Joint		Low
Key Diagram - amend as necessary	Joint	Treatment of strategic sites/locations	Low

TASK – Core Strategy - Process	TEAM	DEPENDENCIES	RISK LEVEL
Consideration Preferred Options representations and comments – <ul style="list-style-type: none"> • Prepare statement on who was invited to be involved and how • What views were made • How these have been taken into account 	Joint	Prior Member sign-off	Medium
Sustainability Appraisal – <ul style="list-style-type: none"> • Recast for Published version • Embed in Published version 	Home with Joint and others	Revising Strategic Objectives	Medium
Habitat Regulations Assessment	Home	English Nature sign-off	Low
Equality Impact Assessment	Home		Low
Health and Mental Wellbeing Assessments	Home		Low
Soundness Testing and Compliance – Completion of toolkit checklists	Home		Low
Preparations for deposit of Published Version – <ul style="list-style-type: none"> • Design and print • Updating consultees database • Statutory notice • Deposit point stocking • Mail out 	Joint with Home		Low
Consideration of Published Version representations – <ul style="list-style-type: none"> • summary of representations and main issues arising • Identification of possible minor changes • Submission of document 	Joint	Extent to which changes are feasible	Medium
Preparations for Examination	Joint		Medium
Examination Hearing	Joint with Home		High
Responding to Inspector's Report	Joint		Medium
Preparing for Adoption	Joint		Low

Background Evidence Gathering

TASK	TEAM	DEPENDENCIES	RISK LEVEL
Infrastructure Planning	Joint with others	Cooperation of a wide range of agencies	Medium
Transport Model	LCC		Medium
Strategic Housing Land Availability Assessment – on-going reviews	Home with Joint	Securing appropriate agreement with house builders	High
Strategic Housing Market Assessment – possible update	Consultants		Low
Local Brownfield Strategy	HCA		Low
Housing Viability Study	Consultants		Medium
Retail and Leisure Review	Consultants		Medium
Sport and Recreation Review	Consultants		Medium
Low Carbon Energy Potential Study	LCC with Home		Low
Biodiversity Monitoring	LCC		Low
Water Cycle Study	Consultants		Low

Administration

TASK	TEAM	DEPENDENCIES	RISK LEVEL
Memorandum of Intent – finalise and adopt	Joint	Use of Growth Point resource	Low
Staff Recruitment – <ul style="list-style-type: none"> • Appoint Growth Point funded staff • Appoint Programme Officer 	Joint with Home	Suitability of candidates	Low
Local Development Schemes Review - update	LCC	GONW agreement	Low
Statements of Community Involvements Review – possibly combine into one document	Home	Custom and practice plus corporate approaches	Low

Site Allocations

Assessment of sites	Home	Full constraints information being available	Medium
Reappraisal of 'Other Urban' employment sites	Home	Adoption of consistent criteria	Medium
Scoping of allocations to review	Home		Low
Justification and policy text for Issues and Options	Joint		Medium
Selecting possible sites for Issues and Options	Home		Medium
Choosing map based software for on-line engagement	Joint with Home	Finding a cost effective solution	Low
Engagement and Publicity Planning	Joint with Home	Adoption of a joint approach	Medium