

CHORLEY BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 DECEMBER 2009 TO 31 MARCH 2010

1. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.
2. A 'Key' Decision is defined as:
 - 2.1 Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
 - a contract worth £100,000 or more; or
 - a new or unprogrammed capital scheme of £100,000 or more.
 - 2.2 Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
 - 2.3 Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless:
 - it is published in the Forward Plan;
 - five clear days have lapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of the Executive Cabinet, five clear days notice of the meeting has been given.
 - 2.4 The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.
3. The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of both elected Members, Officers and the public.
4. Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chorley.gov.uk. Most meetings of the Council are open to the public and meeting dates are also on the Council's website.

Donna Hall
Chief Executive

Publication Date: 20 November 2009

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
EXECUTIVE CABINET DECISIONS							
Determination of response to Final report on the Best Value Review of Support Services	Executive Cabinet	Executive Member (Resources)	3 Dec 2009	Strategy Group; Internal Stakeholders	Draft report to be provided to consultees for consideration.	Draft Final report on the Value for Money Review	Assistant Chief Executive (Business Transformation) Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 30 November 2009
Approval of proposed Designated Public Places Order for Chorley Town Centre and Astley Park for consultation	Executive Cabinet	Executive Member (Neighbourhoods)	3 Dec 2009	Police, Town Centre Forum, Premises Licence Holders, Residents	Draft Order to be supplied to the consultees	Report and Draft Order	Corporate Director (Neighbourhoods) Tel: 01257 515720 ishbel.murray@chorley.gov.uk Monday, 30 November 2009

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Approval of Corporate Debt Management and Recovery Policy	Executive Cabinet	Executive Member (Resources)	3 Dec 2009	Strategy Group	Draft Policy to be supplied to consultees	Draft Policy Document	Assistant Chief Executive (Business Transformation) Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 30 November 2009
Approval of Draft Private Sector Housing Assistance Policy, 2010 - 2012 for consultation	Executive Cabinet	Executive Member (Business)	3 Dec 2009	Strategy Group, Registered Social Landlords	Draft Policy to be supplied to the consultees	Draft Policy Document	Assistant Chief Executive (Policy and Performance) Tel: 01257 515323 lesley-ann.fenton@chorley.gov.uk Monday, 30 November 2009

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Authority to review the current arrangements in relation to the South Lancashire Home Improvement Agency	Executive Cabinet	Executive Member (Business)	3 Dec 2009	Current partners in the South Lancashire Home Improvement Agency	Draft proposals to be supplied to the consultees	Confidential report on draft proposals	Assistant Chief Executive (Policy and Performance) Tel: 01257 515323 lesley-ann.fenton@chorley.gov.uk Monday, 30 November 2009
Determination of Senior Management Restructure Proposals following consultation process	Executive Cabinet	Executive Leader	12 Nov 2009	Strategy Group; Internal Stakeholders (eg Staff, Trade Unions).	Report on draft proposals to be supplied to consultees	Confidential report on draft restructure proposals	Chief Executive Tel: 01257 515104 donna.hall@chorley.gov.uk Monday, 30 November 2009
COUNCIL DECISIONS							
Review of the Council's Constitution	Council	All Portfolio Holders	15 Dec 2009	Political Group Leaders	The item was deferred at the last Council meeting for consultation with the Political Groups	Council report showing proposed revisions to the Constitution	Corporate Director of Governance andrew.docherty@chorley.gov.uk Tuesday, 8 December 2009

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
Proposed changes to Polling Stations	Council	Executive Member (Resources)	15 Dec 2009	Political Group Leaders	Report on draft proposals to be supplied to consultees	Report on draft proposals	Corporate Director of Governance andrew.docherty@chorley.gov.uk Tuesday, 8 December 2009
OVERVIEW AND SCRUTINY COMMITTEE DECISIONS							
Approval of Protocol for the scrutiny of crime and disorder matters	Overview and Scrutiny Committee	Executive Member (Neighbourhoods)	1 Dec 2009	N/A	N/A	Draft Protocol	Corporate Director of Governance andrew.docherty@chorley.gov.uk Friday, 27 November 2009
Initial Scrutiny of the Safer Chorley and South Ribble Partnership	Overview and Scrutiny Committee	Executive Member (Neighbourhoods)	1 Dec 2009	N/A	N/A	Summary report on the work of the Partnership	Corporate Director (Neighbourhoods) Tel: 01257 515720 ishbel.murray@chorley.gov.uk Friday, 27 November 2009

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Endorsement of final report of Highways Scrutiny Task Group	Overview and Scrutiny Committee	Executive Member (Neighbourhoods)	18 Jan 2010	District Partnership Officer (Lancashire County Council)	Draft report supplied to consultee	Draft report of outcome of the scrutiny review	Corporate Director (Neighbourhoods) Tel: 01257 515720 ishbel.murray@chorley.gov.uk Monday, 11 January 2010
Endorsement of final report of Town Centre Vitality Scrutiny Task Group	Overview and Scrutiny Committee	Executive Member (Business)	15 Feb 2010	District Partnership Officer (Lancashire County Council)	Draft report to be supplied to the consultee	Draft report on the outcome of the scrutiny review	Corporate Director (Business) Tel: 01257 515285 jane.meek@chorley.gov.uk Monday, 8 February 2009