

Report of	Meeting	Date
Deputy Chief Executive (Introduced by the Executive Leader)	Executive Member Decision	19 May 2021

## Confirmation of Director of Finance appointment

### Purpose of report

- To confirm the appointment of Louise Mattinson as Director of Finance (s151 Officer) for Chorley Council and South Ribble Borough Council as part of the shared services arrangement.

### Recommendation(s)

- To note the appointment of Louise Mattinson as Director of Finance.

<b>Confidential report</b> Please bold as appropriate	Yes	<b>No</b>
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<b>Key Decision?</b> Please bold as appropriate	Yes	<b>No</b>
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### Reasons for recommendation(s) (If the recommendations are accepted)

- The council's bank requires a public decision in order to update the council's authorised contacts.

### Alternative options considered and rejected

- None – not taking the decision would make the process of updating the council's banking arrangements significantly more complex.

### Corporate priorities

- This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	✓

### Background

- A recruitment exercise was undertaken in late 2020 and early 2021 to fill the vacant Director of Finance post on a permanent basis. In accordance with the council's constitution, the recruitment was undertaken by the Shared Services Appointment Panel, with the Executive Cabinet given the opportunity to raise any concerns before the appointment was confirmed.

7. The post is shared with South Ribble Borough Council and is employed by Chorley Council as part of the shared services arrangement.
8. Louise Mattinson was appointed following the recruitment exercise and started in post on 26 April 2021.
9. As the council's s151 Officer, the Director of Finance needs to be recognised as such by the council's bank.
10. Although the council's constitution does not require it, the bank requires a formal and public notification of the appointment to update their records. This report responds to that requirement, and formally notes the appointment.

### Implications of report

#### Risk

11. There are no risk implications of this report.
12. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	✓	Policy and Communications	

#### Comments of the Statutory Finance Officer

13. Formal, public confirmation of the appointment will meet the requirements of the bank to enable them to update the bank mandate for the Council.

#### Comments of the Monitoring Officer

14. The appointment was made in accordance with Council processes.

Chris Sinnott  
Deputy Chief Executive

Report Author	Ext	Date
Chris Sinnott	5337	16 May 2021

Following careful consideration and assessment of the contents of this report, I approve the recommendation(s) contained in Paragraph 2 of the report in accordance with my delegated power to make executive decisions.



Dated 19 May 2021

**Councillor Alistair Bradley**  
Executive Leader