

Report of	Meeting	Date
Director of Customer & Digital (Introduced by the Executive Member for Customer, Advice & Streetscene)	Executive Member Decision	August 2021

Parking Management Solutions Contract

Purpose of report

- To gain approval to extend the existing Parking Management Solutions contract until October 2022.

Recommendation(s)

- To approve the proposed 12-month extension of the Parking Management Solutions contract with the current provider, Chipside Limited.

Executive summary of report

- The current Parking Management Solutions Contract was procured jointly by the Lancashire Parking Group, a collaboration of Lancashire based local authorities led by Preston Council.
- The current contract with Chipside Limited has been in place since October 2016. The term of the contract is 5 years, with the option to extend for up to a further 2 years.
- All other members of the Group are proposing an extension on a year by year basis until the contract expires.
- South Ribble have recently received approval to join the Lancashire Parking Group from September 2021, when their contract with Lancashire County Council expires.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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Reasons for recommendation(s) (If the recommendations are accepted)

- A lengthy procurement exercise would be required to award the contract to a new service provider.
- The council is satisfied with the pricing and service delivery of the current provider.

Alternative options considered and rejected

9. None.

Corporate priorities

10. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	x

Background

11. The Lancashire Parking Group is a collaboration of neighbouring local authorities combining to allow competitive pricing and efficient service delivery. The group members are:
- | | |
|-----------------|--------------|
| Chorley | Burnley |
| Fylde | Hyndburn |
| Pendle | Preston |
| Ribble Valley | South Ribble |
| West Lancashire | |
12. South Ribble and Wyre will be joining the Group from September 2021, when their respective contracts with Lancashire County Council expire. South Ribble will be seeking approval for an initial 12-month contract with the option to extend for a further 12 months.
13. The contract for Parking Management Solutions, i.e. back office processing, was procured jointly by the Lancashire Parking Group and has been in operation with Chipside Limited since 2009.
14. The annual value of the contract is circa £14,000 but can fluctuate depending on the volumes processed.
15. Although the Director (Commercial Services) is responsible for car parks historically this contract has been managed by the Director (Customer & Digital) as Customer Services are the primary service user.
16. The current contract expires in October 2021, with the option to extend for up to 2 years. Although there is no notice period, to ensure continuity of service provision, Chipside Limited must be formally notified to activate the extension.
17. All Group members are happy with the level of pricing and service provision by Chipside Limited. The Group are therefore proposing to extend the existing contract until October 2022.
18. A lengthy procurement exercise would be required to award the contract to a new service provider. There is insufficient time to do this before the primary term of the contract expires next month.
19. It is therefore proposed that the existing Parking Management Solutions contract with Chipside Limited is extended until October 2022.

Implications of report

20. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

Comments of the Director (Commercial Services)

18. The extension of the current contract is a cost-effective way of maintaining service continuity.

Comments of the Statutory Finance Officer

21. As detailed above the budget for this service is £14k but the value can vary with volume and over the last 18 months there has obviously been a reduction in that volume. Given the value and the use of the contract by Lancashire Parking Group it appears to be sensible to use this extension period.

Comments of the Monitoring Officer

22. The contract permits the extension sought.

ASIM KHAN
DIRECTOR (CUSTOMER & DIGITAL)

Report Author	Ext	Date
Alison Wilding	***	17 August 2021

Following careful consideration and assessment of the contents of this report, I approve the recommendation(s) contained in Paragraph 2 of the report in accordance with my delegated power to make executive decisions.



Dated 03.09.21

Councillor Peter Wilson
Executive Member (Resources)