Review Sub-Committee flow chart

A request for a review must be submitted in writing within 30 days of the Assessment Sub-Committee.
Officers will acknowledge receipt of request for a review within 2 days.

A Review Sub-Committee is set up within 15 days on average.
The Chair must be an Independent Member and a Parish Council representative is needed if the allegation is about a Parish Councillor.

The membership must be different to the Assessment Sub-Committee. The meeting is not open to the public.
The agenda has standard items, including pre-assessment information, the agreed assessment criteria, the Assessment Sub-Committee decision notice and the request for a review.

Option 1: Refer for investigation by Monitoring Officer.
Notify parties of the decision, including the Parish Council clerk if appropriate, within 2 days of decision.

Option 2: Refer for investigation by Standard for England.
Notify parties of the decision, including the Parish Council clerk if appropriate, within 2 days of decision.

Option 3: Refer for other action.
Notify parties of the decision, including the Parish Council clerk if appropriate, within 2 days of decision.

Option 4: No further action.
Notify parties of the decision, including the Parish Council clerk if appropriate, within 2 days of decision. There is no further right of appeal.

Chorley
Council