

APPENDIX B

Our Ref: /Hackney Plate
Your Ref:

Date: ***** 2010

Dear Operator / Driver

HACKNEY CARRIAGE VEHICLE LICENCE AVAILABLE

I write to inform you that the council are in a position to allocate one hackney carriage vehicle licence. The process for allocating the licence has been agreed by the Licensing and Public Safety Committee to ensure it is fair and transparent.

I have enclosed the conditions of application along with this letter and we are initially requesting that suitable candidates express their interest in applying for the licence by 5pm on Wednesday 3rd February 2010. If you feel you meet the conditions and are interested in applying for the licence, please complete the attached form and return it as indicated.

If more than one applicant satisfies these criteria, their names will be placed in sealed envelopes and then placed into a tombola type box under the scrutiny of the Chair and Vice Chair of Licensing and Public Safety Committee. One name shall be drawn from the box at the committee meeting on 10th March 2010 and a second place name shall be drawn as reserve should the first selected applicant fail to meet the full application conditions by 5th May 2010 (two months).

If you have any questions regarding this letter please do not hesitate to contact the Public Protection Team at Chorley Council on 01257 515151 or alternatively email licensing@chorley.gov.uk

Yours sincerely

Mr Paul Carter
Public Protection Co-ordinator
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