



Exhibition Proposal Form

This form is for artists and groups who wish to hold an exhibition at Astley Hall, Coach House Gallery and Museum. For the purpose of this form exhibitions can be proposed from but are not exclusive to community groups, charities, schools and professional artists.

Astley Hall, Coach House Gallery and Museum wishes to attract and develop a high-quality exhibitions programme and this form allows exhibition proposals to be put forward to the gallery owner, Chorley Council. It will also seek to encourage you to make all the considerations necessary to run a successful exhibition. As a means of providing more information on how we programme The Coach House Gallery, please refer to our Exhibitions Policy.

Your proposal will be processed by a council officer who is involved in the day-to-day management of Astley Hall, Coach House Gallery and Museum where you wish to hold your exhibition.

We appreciate you may not have all of your details confirmed but this is your chance to tell us as much information as possible at this stage to allow us to make a decision on whether your exhibition can take place. Please follow the headings, as laid out and include all of the information requested and to the best of your knowledge.

Once fully completed, please send your proposal to astleyhall@chorley.gov.uk with Exhibition proposal for Astley Hall, Coach House Gallery in the subject field or please post your proposal to Chorley Council using the following address: Exhibition proposal for Astley Hall, Coach House Gallery, Astley Hall, Chorley PR7 1XA

(Please complete all unshaded sections below)

Contact Name:	Date received:
Art Group / Organisation (if applicable):	
Address:	
Telephone No:	
E-mail:	
Website (if applicable):	
Which Gallery do you wish to exhibit in (please circle):	
Coach House Gallery	Astley Hall Gallery
An alternative space (please state where you are suggesting)	
Proposed Title of Exhibition:	

Brief description of You / Your Art Group:

Brief of your Exhibition Proposal and its focus:

We look to exhibitors to put forward ideas on workshops / educational activities / artist talks associated with their exhibition – please provide any ideas you have on this?

Are there any special requirements involved in the displaying your work i.e. access to electrical sockets, specific forms of display, use of multimedia etc?

Note: Please provide up to 5 good quality photographs of your work (in jpeg format and maximum of 300 dpi, if sending in on CD or via email. Please do not send images via email that are over 1mb each).

Caroline Scott, Events and Exhibitions Officer

Astley Hall, Chorley PR7 1XA

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Email: astley.hall@chorley.gov.uk