

## **Executive Cabinet**

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

### **General Report of the Meeting Held on 24 February 2022**

#### **Revenue Budget Monitoring Quarter 3 2021/22**

2. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the report of the Director of Finance which set out the revenue and reserves forecast for 2021/22 for the Council, based on the position as at 31 December 2021.
3. In summary, there was a forecast underspend against the budget for 2021/22 of £1.192m. Following the allocation to reserves, the revised forecast underspend, resulting in an increase to General Reserves, was £272k. The Council's Medium-Term Financial Strategy reported that the minimum level of general fund reserves should be maintained at £4.0m to cushion against any potential, future financial risks that may face the Council. The forecast level of general fund balances as at 31 March 2022, in light of the above, will be £4.329m. We approved the recommendations within the report.

#### **Capital Budget Monitoring Quarter 3 2021/22**

4. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the report of the Director of Finance which outlined the overall financial position of the Council in respect of the capital programme as at 31 December 2021, highlighting key issues and explaining key variances over the first six months of the year, and provided an overview of various elements of the Council's Balance Sheet as at 31 December 2021.
5. The capital budget for 2021/22 was set at £38.1m at Council in February 2021. This was increased following approval of the 2020/21 outturn to £46.2m. The monitoring report as at 31st July 2021 increased the total budget to £46.6m. This was reduced to £42.6m in the quarter 2 monitoring report, approved at Cabinet in November 2021. We noted that the total cost of the Council's capital investment programme for 2021/22 has decreased since the quarter 2 monitoring report approved by Executive Cabinet, from £42.6m to £28.6m as at 31st December 2021. We approved the recommendations within the report.

#### **Quarter Three Performance Monitoring Report 2021/22**

6. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the report of the Deputy Chief Executive which set out the performance against the delivery of the Corporate Strategy and key performance indicators during the third quarter of 2021/22, covering 1 October 2021 to 31 December 2021.
7. The overall performance of key projects was good, with 77% of the projects rated green, 15% rated amber, and 8% completed.
8. Performance of the Corporate Strategy indicators and key service delivery measures continued to be closely monitored, with 71% performing on or above target, or within the 5% threshold. 29% were performing below target and outside of the 5% threshold. Where indicators were performing below target, action plans were in place to improve performance.

9. We discussed the town centre vacancy rates and long-term empty units. The council were monitoring this, and it was recognised that there was no requirement for extra capital expenditure at this stage. We approved the recommendations in the report.

### **Volunteering Policy**

10. Councillor Bev Murray, Executive Member (Early Intervention) presented the report of the Director of Communities which considered the revised Volunteering Policy for implementation across Chorley Council and presented the funding requirements of the volunteering programme.
11. The Volunteering Policy was last updated in 2015, since which time volunteering has formed a recurring key measure of success within the Corporate Strategy. A review of the 2015 Volunteering Policy found opportunities to outline a more ambitious approach to internal volunteering at Chorley Council, to bring it more in line with Chorley Council's consistent commitment to supporting individuals into a wide variety of valuable volunteering experiences that help to achieve our key aims outlined in the Corporate Strategy.
12. We noted that volunteers will complement and supplement the work of paid staff and will not be used to displace paid staff or undercut their pay and conditions of service. We approved the recommendations in the report.

### **Holiday Activity and Food Programme 2022/23**

13. Councillor Bev Murray, Executive Member (Early Intervention) presented the report of the Director of Communities which gave an update on the delivery of the Holiday Activity and Food programme (HAF) 2021, provided details and proposed delivery of the Holiday Activity Programme for 2022/23, and sought approval to undertake the delivery of HAF 2022/23 with identified delivery model and work with selected partners.
14. LCC approached Chorley Council to deliver the HAF 2022/23 programme following the successful completion of delivery of HAF 2021. The delivery for 2022/23 would follow a similar model as last year and utilise our key local delivery partners; Chorley Inspire Youth Zone and Chorley School Sports Partnership to deliver the programme on behalf of Chorley Council. Lessons learned would be implemented to build on the successes of 2021.
15. LCC were finalising the funding amount which would be allocated to Chorley to deliver the programme. It was anticipated to be similar to last year but will be increased as it will include Easter provision for HAF 2022 which was not part of HAF 2021. Approximately in the region of £320,000.
16. Chorley has 2591 children aged 4-16 receiving free school meals. The programme will help address child food poverty during the school holidays and help support many families who struggle during this time. We approved the recommendations in the report.

### **Central Lancashire Local Plan Resourcing**

17. Councillor Alistair Morwood, Executive Member (Planning and Development) presented the report of the Director of Planning and Development which provided an update on the procurement process to provide additional support to the Central Lancashire Local Plan team and informed members on the reason for change in approach from that approved at Council on 16 November 2021.
18. Following approval to procure additional support via the Scape Framework, meetings were set up with Scape to identify suitable consultants to assist in this process; only one

option was available. An initial outline cost proposal was received for this work which was above the level of support approved.

19. In addition, the Councils identified that the consultant suggested was potentially conflicted due to representing landowners in promoting sites through the Local Plan process. As such it was felt we could not continue down this route and an alternative approach now seeks to utilise existing consultants already supporting the plan process, along with policy officer support from the 3 councils, to progress the Local Plan to preferred options stage. It was still the aim to progress the plan to preferred options in 2022. We approved the recommendations in the report.

#### **Approval of Revised Terms for the Lease for Whittle Surgery - Site of 239 Preston Road, Whittle-le-Woods**

20. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the confidential report of the Director of Commercial Services which sought approval for additional terms in respect of the lease of the site of 239 Preston Road, Whittle-le-Woods to the Whittle GP Surgery Practice. We approved the recommendations in the report.

#### **Approval of Tender Evaluation Criteria for Security & Concierge Services**

21. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the confidential report of the Director of Commercial Services which provided details of the procurement exercise being undertaken to bring the contracts for the delivery of the concierge and security services across council operated assets into one, including the evaluation criteria and weightings which will be used to award the contract. We approved the recommendations in the report.

#### **Approval to Procure Replacement Ride on Mowers**

22. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the confidential report of the Director of Customer and Digital which sought approval for the procurement of four ride on mowers for use in Streetscene Services as well as delegating the award of contract to the Executive Member for Resources. We approved the recommendations in the report.

#### **Wigan Lane Sports Facility Delivery**

23. Alistair Morwood, Executive Member (Planning and Development), presented the confidential report of the Director of Planning and Development which sought approval of the outline design, tender approach and evaluation criteria for the delivery of a new archery facility and associated infrastructure at Wigan Lane Playing Field. We approved the recommendations in the report.

#### **Recommendations**

24. To note the report.

Councillor Alistair Bradley  
Executive Leader

NN