

**REQUEST BY MEMBER OF THE COMMUNITY
FOR A SCRUTINY INQUIRY**

The Councillors should scrutinise the following matter:

Topic: Allotments

Please say why and give any supporting information (continue on a separate sheet if necessary)

The waiting lists are so long and the increase of demand.
 Lack of provision in Chorley
 To investigate waiting lists and management of lists.
 The use of farm land.
 Planning permission for polly tunnels, green houses or sheds on allotment sites - no evidence of council owned sites need planning permission, but planning department asking for planning permission on farm land that is now allotment sites.
 Disabled access to sites - within planning laws can this be improved. Wheelchair users and carers find it hard to push chairs, walking on uneven ground as there is not to be engineering works (ie hard paths)

I am
a resident of Chorley Borough

Name: Miss Eleanor Smith

Signature:

Date:

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Please complete and return this form to the Director of Customer, Democratic and Legal Services, Town Hall, Chorley PR7 1DP. Alternatively you may fax the form on 01257 515150. Should you have any queries about completing the form please telephone 01257 515122, 515123 or 515118.

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Date Received: Date Acknowledged:

Target OSC: Decision Date:

Decision: Select Reject Reserve

Date Decision Notified: By:

Guidance Notes

1. Please complete the form overleaf if there is a topic or service you think should be scrutinised. It need not relate purely to services provided by Chorley Council and could cover any matter affecting local residents or businesses.
2. The OSC regularly reviews its work programme and takes account of matters raised by local people.
3. The Council focuses its scrutiny activities on the things that matter most and on outcomes that can make a real difference for local people. It simply has not got the resources to look at everything and has to prioritise. This means not all requests will be selected for inquiry. The Council has published its topic selection criteria and process within its Overview and Scrutiny Toolkit. This can be obtained from the contacts above or viewed on the Council's website www.chorley.gov.uk/scrutiny. The toolkit includes other useful information about how Overview and Scrutiny works in Chorley and a summary of the Council's vision, key aims and priorities. These will be useful to refer to when filling in your reasons and supporting information for a scrutiny inquiry on this form.
4. Scrutiny does not get involved in minor matters or individual concerns which are not of wider community significance. These need to be pursued through the appropriate Service Unit, Ward Councillors or Executive Member responsible. Nor does scrutiny deal with individual complaints which are dealt with through the Council's complaints procedure. Other topics not appropriate for scrutiny include matters that are subject to legal proceedings.

Requests for Scrutiny inquiries will be acknowledged within 5 working days of receipt. They will normally be considered at the next available meeting of the Overview and Scrutiny Committee and decisions notified within 5 working days. This Committee has six pre-scheduled meetings a year, but may meet more frequently, for example, to deal with matters of urgency. Details of meeting dates and agendas can be found on the Council's website or from Committee Administration whose contact details are given above.