

REQUEST BY MEMBER OF THE COMMUNITY FOR A SCRUTINY INQUIRY

The Councillors should scrutinise the following matter:
 Topic: The Provision of and servicing of allotments in Chorley

Please say why and give any supporting information (continue on a separate sheet if necessary)

I am the chairman of chorley Allotments Society. The number of allotments in the Borough is substantially below the level per 1000 households that is recommended. Whilst some progress has been made recently, the waiting list is still huge. We would like the organisation of the Wsllotments team, the priority given to provision, the potential of council and priavately ownes sites and the approach of other Depts - eg Planning, to be included in the review.

I am
 the Chair of a voluntary group with an interest in the Borough

Name: Mr Bill Taylor	Signature:	Date:
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Please complete and return this form to the Director of Customer, Democratic and Legal Services, Town Hall, Chorley PR7 1DP. Alternatively you may fax the form on 01257 515150. Should you have any queries about completing the form please telephone 01257 515122, 515123 or 515118.

FOR OFFICE USE ONLY

Date Received: Date Acknowledged:

Target OSC: Decision Date:

Decision: Select Reject Reserve

Date Decision Notified: By:

Guidance Notes

1. Please complete the form overleaf if there is a topic or service you think should be scrutinised. It need not relate purely to services provided by Chorley Council and could cover any matter affecting local residents or businesses.
2. The OSC regularly reviews its work programme and takes account of matters raised by local people.
3. The Council focuses its scrutiny activities on the things that matter most and on outcomes that can make a real difference for local people. It simply has not got the resources to look at everything and has to prioritise. This means not all requests will be selected for inquiry. The Council has published its topic selection criteria and process within its Overview and Scrutiny Toolkit. This can be obtained from the contacts above or viewed on the Council's website www.chorley.gov.uk/scrutiny. The toolkit includes other useful information about how Overview and Scrutiny works in Chorley and a summary of the Council's vision, key aims and priorities. These will be useful to refer to when filling in your reasons and supporting information for a scrutiny inquiry on this form.
4. Scrutiny does not get involved in minor matters or individual concerns which are not of wider community significance. These need to be pursued through the appropriate Service Unit, Ward Councillors or Executive Member responsible. Nor does scrutiny deal with individual complaints which are dealt with through the Council's complaints procedure. Other topics not appropriate for scrutiny include matters that are subject to legal proceedings.

Requests for Scrutiny inquiries will be acknowledged within 5 working days of receipt. They will normally be considered at the next available meeting of the Overview and Scrutiny Committee and decisions notified within 5 working days. This Committee has six pre-scheduled meetings a year, but may meet more frequently, for example, to deal with matters of urgency. Details of meeting dates and agendas can be found on the Council's website or from Committee Administration whose contact details are given above.