

## Appendix A – Impact Assessment (IA)

<b>Name of the project, policy, service, or strategy:</b>	Chorley Council Economic Strategy 2022		
<b>Responsible officer:</b>	Victoria Willett (Director Change and Delivery)		
<b>Service Lead:</b>	Victoria Willett (Director Change and Delivery)		
<b>Date of assessment:</b>	09.09.22	<b>Date of review:</b>	



WORKING TOGETHER

# Introduction

## Overview

### What is an Impact Assessment?

The Impact Assessment is a tool to ensure that any policy, project, strategy, or service is assessed to consider any positive or negative impacts for all our residents with regards to equalities, health and sustainability. It is important that this is done in a timely manner and ideally it should precede the start of the project, policy or strategy concerned at Chorley Council or South Ribble Borough Council.

### Who is the Impact Assessment for?

The responsibility of conducting the Impact Assessment is with the leading officer of the policy that is being assessed, with service leads responsible for the final sign off of the assessment. Once complete and signed off, the Impact Assessments are submitted to Performance and Partnerships, who are responsible for storing, monitoring, and ensuring the quality of the assessments. The assessment tool covers both Chorley and South Ribble Borough Council.

### Why do we need to do Impact Assessments?

As Councils, we are committed as community leaders, service providers, and employers. Therefore, we will work to ensure that everybody is afforded equality of opportunity and good life chances. The Impact Assessment is a tool we use to ensure that we fulfil these commitments and thus meet our legal duties.

## Instructions

### Quick steps for completion

Follow the quick steps below when completing the Impact Assessment:

**1. Sections:** There are three sections to the Impact Assessment. These include:

- Equality impact: the impact on the nine equality strands, which include age, disability, sex, gender reassignment, race, religion, sexual orientation, pregnancy and maternity, and marriage and civil partnership. See the **Equality Framework**.
- Health and environmental impact: the impact on health and wellbeing as well as the environment.

- Reputational impact: the impact on the Councils' reputation and our ability to deliver our key priorities. Reference should be made to the Corporate Strategies.

**2. Rating and evidence:** Each section has a number of questions that should be given a rating and evidence given for why the rating has been selected. This allows us to quantify the impact. The rating key is outlined below:

Code	Description
P	Positive impact
N	Negative impact
NI	Neutral impact

**3. Actions:** Once a rating is given, actions should be identified to mitigate any negative impacts or maximise any positive impacts of the policy, project, or strategy that is being assessed.

**4. Sign off:** Once the assessment is completed, sign off is required by a Service Lead.

**5. Submit:** Once signed off, the Impact Assessment should be sent to the Performance and Partnerships Team, who will store the assessment securely and check for quality.

**6. Follow up:** Actions should be implemented and changes should be made to the policy, project, or strategy that has been assessed, with follow ups conducted annually to monitor progress.

## Information and Support

### Contact details

To submit your completed Impact Assessment or for guidance and support, please contact Performance and Partnerships at [performance@chorley.gov.uk](mailto:performance@chorley.gov.uk) or [performance@southribble.gov.uk](mailto:performance@southribble.gov.uk)

## Equality Impact

Area for consideration	P	N	NI	Evidence	Further action required
<b>What potential impact does this activity have upon:</b>					
Those of different ages?	✓			The Strategy will help to support career pathways for all by working with local education providers and employers to connect the curriculum to key work skills and offering entry level schemes for key skills and sectors. This is likely to have a particular impact on younger people, with the strategies delivery to be aligned with local education partners.	No further action required
Those with physical or mental disability?			✓	The Strategy will further support access to work for groups with additional requirements through enhanced employability support.	
Those who have undergone or are undergoing gender reassignment?			✓	No impact	
Those who are pregnant or are parents?			✓	No impact	
Those of different races?			✓	No impact	
Those of different religions or beliefs?			✓	No impact	

Those of different sexes?			✓	No impact	
Those of different sexual orientations?			✓	No impact	
Those who are married or in a civil partnership?			✓	No impact	
Socio-economic equality or social cohesion?	✓			The Strategy identifies opportunities to work with partners to take a more targeted approach to identifying and supporting key groups in the borough to access work and other economic opportunities. This includes enhanced employability support to target specific areas and geographies and using schemes with employers and private businesses to invest in those furthest away from employment.	No further action required

## Health, Social and Environmental Impact

Area for consideration	P	N	NI	Evidence	Further action required
<b>What potential impact does this activity have upon:</b>					
Enabling residents to start well (pre-birth to 19)? <i>(Please consider childhood obesity, vulnerable families, and pregnancy care)</i>	✓			The Strategy will help to support career pathways for young people by working with local education providers and employers to connect the curriculum to key work skills.	No further action required
Enabling residents to live well (16 to 75 years)? <i>(Please consider mental and physical wellbeing, living environment, healthy lifestyles, and improving outcomes)</i>	✓			The Strategy will support residents of a working age to live well by supporting the development of opportunities for businesses and high-quality employment. Strong local businesses will also help to provide greater services to all residents across the borough.	No further action required
Enabling residents to age well (over 65 years)? <i>(Please consider social isolation, living independently, dementia, and supporting carers and families)</i>	✓			The Strategy recognises the role that all residents play in ensuring a successful economy through their contributions either in paid employment, volunteering or informal caring.	
Natural environment? <i>(Please consider impact on habitation, ecosystems, and biodiversity)</i>	✓			The Strategy aims to support the development of 'green skills', offer incentives for jobs that meet the demand for sustainability, and support businesses to operate more sustainably. The Council will make sustainable use of resources when developing space for businesses.	No further action required

<p>Air quality and pollution? <i>(Please consider impact on climate change, waste generation, and health)</i></p>	<p>✓</p>		<p>The Strategy aims to support the development of 'green skills', offer incentives for jobs that meet the demand for sustainability, and support businesses to operate more sustainably. The Council will make sustainable use of resources when developing space for businesses and support green upgrades to commercial premises.</p>	<p>No further action required</p>
<p>Natural resources? <i>(Please consider the use of materials and as well as transport methods and their sustainability)</i></p>	<p>✓</p>		<p>The Strategy aims to support the development of 'green skills', offer incentives for jobs that meet the demand for sustainability, and support businesses to operate more sustainably. The Council will make sustainable use of resources when developing space for businesses and support green upgrades to commercial premises.</p>	<p>No further action required</p>
<p>Rurality? <i>(Please consider the impact of those who live in rural communities, their access to services/activities)</i></p>	<p>✓</p>		<p>The Strategy identifies both the importance of developing the Town Centre and economic centres outside of Chorley, with assistance to be continued for independent traders with a hyper local focus.</p>	<p>No further action required.</p>

## Strategic Impact

Area for consideration	P	N	NI	Evidence	Further action required
<b>What potential impact does this activity make upon:</b>					
The Councils' reputation? <i>(Please consider impact on trust, confidence, our role as community leaders, and providing value for money)</i>	✓			The Strategy is expected to have a positive impact on the Council's reputation by responding to the economic needs of the borough and bringing forward actions to support local businesses and residents.	No further action required
Our ability to deliver the Corporate Strategy? <i>(Please refer to the Strategic Objectives)</i>	✓			The Strategy directly related to the Corporate Strategy priority 'a strong local economic' and associated action to 'refresh the Economic Development Strategy'	No further action required

