

## **Executive Cabinet**

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

### **General Report of the Meeting Held on 20 October 2022**

#### **Meals on Wheels**

2. On Behalf of Councillor Peter Wilson, Executive Member (Resources), I presented the report of the Director of Change and Delivery which provided details on the arrangements for the provision of the 'Meals on Wheels' service in Chorley.
3. The subsidised Meals on Wheels service in Chorley had been provided by ICare since 23 February 2018. Following a soft marketing exercise undertaken in 2019 to understand the availability of providers for the service, ICare were the only provider to meet the requirements of the service. A subsequent review was undertaken in 2022 to review the local market and once again, no new suitable suppliers were identified.
4. The council would work with the contractor to ensure that the service continues to provide value for money and meets the aims and objectives to support older people to remain living independently in their home for as long as they are able to and help to overcome issues related to social isolation.
5. We welcomed the report and suggested working with the hospital to increase the uptake of the service when discharging patients, as well as liaising with Parish Council's and voluntary organisations. It was agreed that this would be looked into. We approved the recommendations within the report.

#### **Communities Cost of Living Action Plan**

6. Councillor Bev Murray, Executive Member (Early Intervention) presented the report of the Director of Communities which provided an update on activity in relation to mitigating the negative impacts of the cost of living situation and providing support to Chorley residents.
7. We were aware of the wide spread issues connected to the cost of living situation and the forth-coming increase in the level of impact which would affect residents across the country which could lead to significant short term and long term financial, social and emotional issues. The requirement for a multi-faceted approach in responding to this crisis, alongside LCC and existing voluntary and community groups, was recognised.
8. We discussed the report, welcomed the action plan and thanked the Communities team for all their continuous hard work supporting residents within Chorley throughout Covid-19 and the cost of living crisis. We approved the recommendations within the report.

#### **West Pennine Moors Public Space Protection Order**

9. Councillor Bev Murray, Executive Member (Early Intervention) presented the report of the Director of Communities which sought agreement to commence a statutory consultation for the use of the Public Spaces Protection Order (under the Anti-Social Behaviour Crime and Policing Act 2014) in order to control behaviour on land on West Pennine Moor (Fire Related Activities) and prevent the significant impact of wildfires upon the community and services.

10. Following the large fires upon moorlands in Rivington in 2018 and a further number of incidents through 2019, Chorley, Bolton and Blackburn with Darwen Councils were looking to commence consultation exercises as the first stage of the legal process to consider making a Public Spaces Protection Order (PSPO).
11. We noted that under the legislation each local authority must make its own PSPO, however should the Orders be made, it was intended that they would come into force on the same date and contain identical terms to avoid confusion along the contiguous geographical boarder. We welcomed the proposed PSPO and recognised the benefits to the community and wildlife. We approved the recommendations within the report.

## **General Report of the Meeting Held on 10 November 2022**

### **Overview and Scrutiny Task Group Final Report – Select Move**

12. The Chair of the Overview and Scrutiny Committee, Councillor John Walker, presented the report which identified 18 recommendations. He thanked Councillor June Molyneux as Chair of the Task Group, as well as all Members and Officers involved with the inquiry and the thorough review undertaken. We noted the report and accepted it for consideration, with a view to the Executive Cabinet's recommended response to the recommendations being reported to a future meeting.

### **2022/23 Corporate Budget Monitoring Report and Reserves for the six months to 30<sup>th</sup> September 2022**

13. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director of Finance which set out the revenue and reserves forecast for 2022/23 for the Council, based on the position as at 30 September 2022.
14. In summary, there was an underspend of £0.310m, however based on the current position of the 2022/23 pay award negotiations, an unfunded budget pressure was anticipated of £0.597m; as such the revised forecast outturn was for an overspend of £0.287m. The Council's Medium-Term Financial Strategy reported that the minimum level of general fund reserves should be maintained at £4.0m to cushion against any potential, future financial risks that may face the Council. The level of general fund balances as at 31st March 2023, based on the above, would be £3.853m. We approved the recommendations within the report.

### **2022/23 Corporate Capital Programme and Balance Sheet Monitoring Report Position at 30th September 2022**

15. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director of Finance which outlined the financial position of the Council in respect of the capital programme at 30 September 2022, highlighting key issues and explaining key variances, and provided an overview of various elements of the Council's Balance Sheet at 30 September 2022.
16. The capital budget for 2022/23 was set at £24.2m at Council in February 2022. This was increased following approval of the 2021/22 outturn to £32.2m, then further amended in the Capital Monitoring Report as at 31 July 2022 to £27.6m. Following the changes detailed in the report, the total programme was £25.5m. We noted that the total cost of the Council's capital investment programme for 2022/23 had decreased since the 2021/22 outturn report approved by Cabinet, from £27.6m to £25.5m as at 30th September 2022.

17. We welcomed the completion of the Strawberry Meadows development and thanked officers for the delivery of the project. We also discussed the budget for the decarbonisation works for Council assets and noted that Government timescales for delivering the scheme had become impractical and would result in higher costs even with the grant. Therefore, different options to deliver the works were being considered. We approved the recommendations within the report.

### **Quarter Two Performance Monitoring Report 2022/23**

18. Councillor Peter Wilson, Executive Member (Resources) presented the report of Deputy Chief Executive which set out the performance against the delivery of the Corporate Strategy and key performance indicators during the second quarter of 2022/23, covering 1 July 2022 to 30 September 2022.
19. The overall performance of key projects was good with 79% rated as complete or green, 14% rated as amber, and 7% rated as red. Action plans for those projects rated amber and red were set out within the report. Performance of the Corporate Strategy indicators and key service delivery measures continued to be closely monitored, with 75% of Corporate Strategy measures and 83% of key service delivery measures performing on or above target or within the 5% threshold. We noted the report.

### **Household Support Fund - Phase 3 Delivery Plan**

20. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director of Communities which sought agreement for how the district element of the government's Household Support Fund Phase 3 (HSF3), allocated to Chorley Council by Lancashire County Council, should be allocated to enable it to be issued to those recipients most in need through to 31 March 2023.
21. In August, the government announced an extension to the Household Support Fund with a fund of £500million made available to County Councils and Unitary Authorities in England to support those most in need due to rising cost of living until March 2023. Upper tier authorities are required to work with districts and Third Parties Organisations (TPO), including the VCSE sector to ensure the funds reach those in most need.
22. Lancashire had been awarded £9,678,235.22 of which Chorley Council were allocated £320,000. Local provision would focus on working in partnership with community organisations and develop a delivery plan that responds to current issues but also encourages those who are in difficulty to access wider and more impactful support. We noted the proposed breakdown and allocation of the funding across the recommended categories and delivery partners.
23. We recognised that this funding must be spent by 31 March 2023 and requested that an update be provided once reported by LCC. We approved the recommendations within the report.

### **Car Park Strategy, Fees & Charges**

24. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director of Commercial Services which outlined the Car Park Strategy which sought to address the main car parking priorities with regards to capacity, accessibility, price and impact on the environment for the next 5 years to reflect the change in demand since the completion of the Market Walk extension with leisure offer, changing consumer habits since the Covid pandemic and the declaration of a Climate Emergency by Chorley Council.
25. We noted that the changes were anticipated to generate an additional £175k based on current revenues. Current revenues, however, were down on pre-Covid budgets and

parking as a whole was suffering reduced income of £100k. It was anticipated; therefore, this would bring an additional £75k beyond current budgeted levels.

26. The timing of the strategy was discussed as well as EV charging and Flat Iron tariff charges on a Sunday. We welcomed the report, in particular the proposals to undertake accessibility works. We approved the recommendations within the report.

### **Approval for the Contract Award Procedure for ICT Hardware and Software**

27. Peter Wilson, Executive Member (Resources) presented the report of the Director of Customer and Digital which informed Members of the proposed shared procurement for ICT hardware, software and support (professional services, managed services etc.) and sought agreement to the sharing of costs and procurement methods. We approved the recommendations within the report.

### **General Report of the Meeting Held on 8 December 2022**

#### **Approval for the Contract Award Procedure and Evaluation Criteria for Trade Waste Collections from Council Buildings and Markets**

28. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director of Customer and Digital which sought approval for the contract award procedure and evaluation criteria for the two-year contract to undertake trade waste collections from Council buildings and markets.
29. The Council as a business has a duty of care to ensure any waste it produces is collected and disposed of correctly. This includes waste from its offices, community centres, Chorley Markets and Market Walk shopping centre. The three leisure centres along with the new Westway sports site are now operated by Chorley Leisure, will be included in the contract specification but service costs for these sites will be recharged to Chorley Leisure.
30. We noted that the current contract will end on 31 March 2023 and new arrangements need to be put in place. The tender period for the new contract is for two years to start on 1 April 2023 to 31 March 2025. The estimate of the total contract value over two years is around £150,000. Evaluation of the tender will be on an 70% cost, 15% quality, 15% social value ratio. We approved the recommendations within the report.

#### **Tatton Gardens Update**

31. I presented the report of the Deputy Chief Executive which provided a development progress and commercial update for the Tatton Gardens scheme. We applauded the development and thanked officers for all their hard work in ensuring its delivery. We approved the recommendations in the report.

#### **Shared Services Pest Control**

32. I presented the report of the Director of Communities updated Members on the feedback following the staff consultation on the proposed shared pest control service and highlighted the changes to the service budget following the outcomes of the consultation. We approved the recommendations in the report.

#### **Recommendations**

33. To note the report.

Councillor Alistair Bradley  
Executive Leader

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