

**Minutes of** **Executive Cabinet**

**Meeting date** **Thursday, 8 December 2022**

**Members present:** Councillor Alistair Bradley (Chair), Councillor Peter Wilson (Vice-Chair) and Councillors Beverley Murray, Terry Howarth and Alistair Morwood

**Members present virtually (non-voting):** Councillor Adrian Lowe

**Officers:** Chris Sinnott (Deputy Chief Executive), Asim Khan (Director (Customer and Digital)), Chris Moister (Director (Governance)), Jennifer Mullin (Director (Communities)), Laura-Jean Taylor (Head of Public Protection), Nina Neisser (Democratic and Member Services Officer), Andrew Daniels (Head of Communications and Visitor Economy), Laura Barton-Williams (Communications Manager) and Jo Motteram (Senior Communications Officer)

**Other Members:** Councillors Gordon France, Margaret France, Danny Gee, Tommy Gray, Jean Sherwood, Ryan Towers, John Walker, Julia Berry and Alan Cullens

**22.EC.42 Minutes of meeting Thursday, 10 November 2022 of Executive Cabinet**

**Decision: That the minutes of the Executive Cabinet meeting held on 10 November 2022 be confirmed as a correct record for signature by the Executive Leader.**

**22.EC.43 Declarations of Any Interests**

There were no declarations of any interests.

**22.EC.44 Public Questions**

There were no public questions.

**22.EC.45 Approval for the Contract Award Procedure and Evaluation Criteria for Trade Waste Collections from Council Buildings and Markets**

Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director of Customer and Digital which seeks approval for the contract award

procedure and evaluation criteria for the two-year contract to undertake trade waste collections from Council buildings and markets.

The Council as a business has a duty of care to ensure any waste it produces is collected and disposed of correctly. This includes waste from its offices, community centres, Chorley Markets and Market Walk shopping centre. The three leisure centres along with the new Westway sports site are now operated by Chorley Leisure, will be included in the contract specification but service costs for these sites will be recharged to Chorley Leisure.

Members noted that the current contract will end on 31 March 2023 and new arrangements need to be put in place. The tender period for the new contract is for two years to start on 1 April 2023 to 31 March 2025. The estimate of the total contract value over two years is around £150,000. Evaluation of the tender will be on an 70% cost, 15% quality, 15% social value ratio.

**Decision:**

- 1. To approve the contract award procedure of an open invitation to tender advertised on the Council's procurement website, Chest. Tenders will be evaluated to establish the most economically advantageous tender based on 70% cost, 15% quality and 15% social value.**
- 2. To delegate to the Executive Member for Resources authority to approve the award of the contract to the winning bidder based upon the evaluation criteria.**

**Reasons for recommendations:**

Under the Council's Contract Procedure Rules approval by the Executive Cabinet for contract award for tenders greater than £100,000 is required.

**Other options considered and rejected:**

To not agree contract award procedure would fail to comply with the Council's Procurement rules.

**22.EC.46 Exclusion of the Public and Press**

**Decision: To exclude the press and public for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.**

**22.EC.47 Tatton Gardens Update**

Councillor Alistair Bradley, Executive Member (Economic Development and Public Service Reform) presented the report of the Deputy Chief Executive which provides a development progress and commercial update for the Tatton Gardens scheme.

Members applauded the development and thanked officers for all their hard work in ensuring its delivery.

**Decision:**

**To note the ongoing commercial discussions with the Contractor for the Tatton Gardens Scheme.**

**Reasons for recommendations:**

To ensure that members are kept updated on the financial position for the Tatton Gardens development.

**Other options considered and rejected:**

To delay updating Members until all commercial negotiations are concluded. This has been rejected as there are implications on the currently approved budget that need to be concluded.

**22.EC.48 Shared Services Pest Control**

Councillor Alistair Bradley, Executive Member (Economic Development and Public Service Reform) presented the report of the Director of Communities updates Members on the feedback following the staff consultation on the proposed shared pest control service and highlights the changes to the service budget following the outcomes of the consultation.

**Decision:**

**To agree to implement the service.**

**Reasons for recommendations:**

1. A shared pest control service will provide improved resilience across South Ribble Council and overall Improved Service Delivery across Chorley as detailed within the Shared Service Joint Committee Paper (appendix A).
2. The feedback from the staff consultation has not presented any reason to reconsider and/or prevent the proposal to implement the shared service.

**Other options considered and rejected:**

Other service delivery options had been considered prior to presentation to Shared Services Joint Committee which included; delivery through external contractors and in-house separate services. The proposed shared service has concluded to be both in favour financially and in support of both authorities' corporate priorities.

Chair

Date