

## Appendix A – Impact Assessment (IA)

|  |                      |                 |            |
|--|----------------------|-----------------|------------|
| Name of the project, policy, service, or strategy: | Draft 2023/24 Budget |                 |            |
| Responsible officer:                               | Robert Langford      |                 |            |
| Director:  | Louise Mattinson     |                 |            |
| Date of assessment:                                | 12/01/23             | Date of review: | 12/01/2024 |

# Introduction

## Overview

### What is an Impact Assessment?

The Impact Assessment is a tool to ensure that any policy, project, strategy, or service is assessed to consider any positive or negative impacts for all our residents with regards to equalities, health and sustainability. It is important that this is done in a timely manner and ideally it should precede the start of the project, policy or strategy concerned at Chorley Council or South Ribble Borough Council.

### Who is the Impact Assessment for?

The responsibility of conducting the Impact Assessment is with the leading officer of the policy that is being assessed, with service leads responsible for the final sign off of the assessment. Once complete and signed off, the Impact Assessments are submitted to Performance and Partnerships, who are responsible for storing, monitoring, and ensuring the quality of the assessments. The assessment tool covers both Chorley and South Ribble Borough Council.

### Why do we need to do Impact Assessments?

As Councils, we are committed as community leaders, service providers, and employers. Therefore, we will work to ensure that everybody is afforded equality of opportunity and good life chances. The Impact Assessment is a tool we use to ensure that we fulfil these commitments and thus meet our legal duties.

## Instructions

### Quick steps for completion

Follow the quick steps below when completing the Impact Assessment:

**1. Sections:** There are three sections to the Impact Assessment. These include:

- Equality impact: the impact on the nine equality strands, which include age, disability, sex, gender reassignment, race, religion, sexual orientation, pregnancy and maternity, and marriage and civil partnership. See the **Equality Framework**.
- Health and environmental impact: the impact on health and wellbeing as well as the environment.
- Reputational impact: the impact on the Councils' reputation and our ability to deliver our key priorities. Reference should be made to the Corporate Strategies.

**2. Rating and evidence:** Each section has a number of questions that should be given a rating and evidence given for why the rating has been selected. This allows us to quantify the impact. The rating key is outlined below:

| Code | Description     |
|------|-----------------|
| P    | Positive impact |
| N    | Negative impact |
| NI   | Neutral impact  |

**3. Actions:** Once a rating is given, actions should be identified to mitigate any negative impacts or maximise any positive impacts of the policy, project, or strategy that is being assessed.

**4. Sign off:** Once the assessment is completed, sign off is required by a Service Lead.

**5. Submit:** Once signed off, the Impact Assessment should be sent to the Performance and Partnerships Team, who will store the assessment securely and check for quality.

**6. Follow up:** Actions should be implemented and changes should be made to the policy, project, or strategy that has been assessed, with follow ups conducted annually to monitor progress.

## Information and Support

### Contact details

To submit your completed Impact Assessment or for guidance and support, please contact Performance and Partnerships at [performance@chorley.gov.uk](mailto:performance@chorley.gov.uk) or [performance@southribble.gov.uk](mailto:performance@southribble.gov.uk)

## Equality Impact

| Area for consideration  | P | N | NI | Evidence  | Further action required |
|---|---|---|----|---|-------------------------|
| <b>What potential impact does this activity have upon:</b>      |   |   |    |   |                         |
| Those of different ages?  | x |   |    | <p>A number of the investment proposals will have a positive impact on different age groups. These include:</p> <ul style="list-style-type: none"> <li>£120k to provide more support for families and young people to access services that can give them the best start in life</li> <li>£15k for health and wellbeing activities that can be access by residents within their local communities</li> </ul> |                         |
| Those with physical or mental disability?                       |   |   | x  | No proposals should have a differential effect on any residents because of these characteristics.   |                         |
| Those who have undergone or are undergoing gender reassignment? |   |   | x  | No proposals should have a differential effect on any residents because of these characteristics.   |                         |
| Those who are pregnant or are parents?                          |   |   | x  | No proposals should have a differential effect on any residents because of these characteristics.   |                         |
| Those of different races?                                       |   |   | x  | No proposals should have a differential effect on any residents   |                         |

|  |   |  |   |  |  |
|--|---|--|---|--|--|
|  |   |  |   | because of these characteristics.  |  |
| Those of different religions or beliefs?         |   |  | x | No proposals should have a differential effect on any residents because of these characteristics.  |  |
| Those of different sexes?                        |   |  | x | No proposals should have a differential effect on any residents because of these characteristics.  |  |
| Those of different sexual orientations?          |   |  | x | No proposals should have a differential effect on any residents because of these characteristics.  |  |
| Those who are married or in a civil partnership? |   |  | x | No proposals should have a differential effect on any residents because of these characteristics.  |  |
| Socio-economic equality or social cohesion?      | x |  |   | <p>A number of investments that will benefit the socio-economic equality and social cohesion of the borough are:</p> <ul style="list-style-type: none"> <li>• £10k to launch a skills and job programme for residents</li> <li>• £120k for health and wellbeing activities that can be accessed by residents in their communities</li> </ul> |  |

# Health, Social and Environmental Impact

| Area for consideration   | P | N | NI | Evidence  | Further action required |
|--|---|---|----|---|-------------------------|
| <b>What potential impact does this activity have upon:</b>   |   |   |    |   |                         |
| Enabling residents to start well (pre-birth to 19)? <i>(Please consider childhood obesity, vulnerable families, and pregnancy care)</i>                                  | x |   |    | The proposed investment in the following schemes all support residents to 'start well': <ul style="list-style-type: none"> <li>• £120k to provide more support for families and young people to access services that can give them the best start in life.</li> </ul>   |                         |
| Enabling residents to live well (16 to 75 years)? <i>(Please consider mental and physical wellbeing, living environment, healthy lifestyles, and improving outcomes)</i> | x |   |    | The proposed investment in the following schemes all support residents to 'live well': <ul style="list-style-type: none"> <li>• £</li> <li>• £240k to provide additional support for businesses</li> <li>• £10k to launch a skills and jobs programme for local residents</li> <li>• £120k to provide more support for families and young people to access services that can give them the best start in life</li> <li>• £15k for health and wellbeing activities that can be access by residents within their local communities</li> <li>• £100k investment in measures to improve home energy efficiency</li> <li>• £50k to investigate flexible</li> </ul> |                         |

|   |   |  |  |  |  |
|---|---|--|--|--|--|
|   |   |  |  | housing solutions to meet the needs of all communities   |  |
| Enabling residents to age well (over 65 years)? <i>(Please consider social isolation, living independently, dementia, and supporting carers and families)</i> | x |  |  | <p>The proposed investment will support residents to 'Age Well':</p> <ul style="list-style-type: none"> <li>• £100k investment in measures to improve home energy efficiency.</li> <li>• £15k for health and wellbeing activities that can be access by residents within their local communities.</li> </ul> |  |
| Natural environment? <i>(Please consider impact on habitation, ecosystems, and biodiversity)</i>  | x |  |  | <ul style="list-style-type: none"> <li>• £35k to plant more trees as part of establishing green corridors</li> <li>• £200k environmental improvements and proactive activity to clean up neighbourhoods</li> </ul>   |  |
| Air quality and pollution? <i>(Please consider impact on climate change, waste generation, and health)</i>  | x |  |  | <ul style="list-style-type: none"> <li>• £35k to plant more trees as part of establishing green corridors</li> <li>• £200k environmental improvements and proactive activity to clean up neighbourhoods</li> <li>• £50k to deliver additional Electric Vehicle charging points</li> </ul>                    |  |

|   |          |  |  |   |  |
|---|----------|--|--|---|--|
| <p>Natural resources? <i>(Please consider the use of materials and as well as transport methods and their sustainability)</i></p> | <p>x</p> |  |  | <ul style="list-style-type: none"> <li>• £50k to deliver additional Electric Vehicle Charging Points</li> <li>• £80k to deliver energy improvement measures for businesses</li> <li>• £100k investment in measures to improve home energy efficiency</li> </ul> |  |
| <p>Rurality? <i>(Please consider the impact of those who live in rural communities, their access to services/activities)</i></p>  | <p>x</p> |  |  | <ul style="list-style-type: none"> <li>• £400k to improve rural broadband for enterprises</li> <li>• £15k for health and wellbeing activities that can be accessed by residents within their local communities</li> </ul>                                       |  |



## Strategic Impact

| Area for consideration   | P | N | NI | Evidence   | Further action required |
|--|---|---|----|--|-------------------------|
| <b>What potential impact does this activity make upon:</b>   |   |   |    |  |                         |
| The Councils' reputation? <i>(Please consider impact on trust, confidence, our role as community leaders, and providing value for money)</i> | x |   |    | Funding multiple projects for the good of the community whilst delivering in all four corporate strategy areas will increase the Council's reputation.<br><br>Setting out spending intentions for the next 2 year also gives transparency to the public on what the Council's plans are. |                         |
| Our ability to deliver the Corporate Strategy? <i>(Please refer to the Strategic Objectives)</i>   | x |   |    | The budget has allocated funds that will help deliver key projects under each corporate priority. This effectively delivers the corporate strategy.  |                         |



