

Report of	Meeting	Date
Interim Deputy Chief Executive (Introduced by Executive Member (Resources))	Executive Cabinet	Wednesday, 13 September 2023

Queens Road Car Park Enhancement Scheme - Procurement Strategy

Is this report confidential?	No
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Is this decision key?	No
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Purpose of the Report

- To seek approval for the procurement strategy and delegate contract award for the Queens Road car park enhancement scheme.

Recommendations to Executive Cabinet

- To approve the procurement strategy and evaluation criteria for the enhancement works.
- To delegate the award of the contract for the Queens Road car park scheme to the Executive Member for Resources.

Reasons for recommendations

- To provide a modern car parking facility for members of the public which maximises the use of space whilst providing an improved experience for visitors.

Other options considered and rejected

- To carry out no enhancement works and undertake essential maintenance such as patch repairing. This option was rejected due to the requirement for improved parking facilities, wider parking bays and current on-site hazards.

Corporate priorities

- The report relates to the following corporate priorities:

Housing where residents can live well	A green and sustainable borough
An enterprising economy with vibrant local centres in urban and rural areas	Healthy, safe and engaged communities

Background to the report

7. The procurement of the contract is being undertaken in accordance with Chorley Councils procurement regulations for high value contracts.
8. The procurement and evaluation criteria proposed comprise a single stage open tender with suitability questionnaire 60% cost, 25% quality and 15% Social Value split.
9. A competitive open tender is being undertaken through the Chest. All the requirements of CPRs will be followed. Subsequently a formal contract will be entered into with the successful bidder.
10. The tender is currently live on the Chest based on the proposed procurement strategy in order to meet desired timescales as stipulated in the July 2023 Council report.
11. Contract award is to be delegated to the Executive Member for Resources.

Funding

12. The Council approved the budget for the scheme in July 2023.

Climate change and air quality

13. The work noted in this report impacts positively on the following areas of climate change and sustainability targets of the Councils' Green Agenda.:
 - a. net carbon zero by 2030
 - b. limiting or improving air quality,
 - c. improving green areas and biodiversity.

Equality and diversity

14. An impact assessment has been completed with the scheme providing positive Equality, Health, Social and Environmental impacts.

Risk

15. The key risks are summarised below:

Risk	Mitigation measures
Health & Safety	Appoint a contractor to undertake the enhancement works to mitigate any health and safety risks due to the current condition of the car park surface.
Construction Costs	Procure contractor in a timely manner after approval to avoid an increase in overall construction costs due to market volatility.
Disruption to town centre car parking provision	Clear public communications will be undertaken to direct users to other available car parks. Monitoring will take place during the construction period to identify any car parks that are reaching capacity to direct users to other car parks.

Comments of the Statutory Finance Officer

16. The costs of these works are within the existing, approved, capital programme as part of the Public Realm Town Centre schemes.

Comments of the Monitoring Officer

17. What is proposed here is high value procurement as classified by our Contract Procurement Rules (CPRs). We will undergo a competitive open tender through the Chest. All the requirements of CPRs will be followed. Subsequently a formal contract will be entered into with the successful bidder.

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This decision will come into force and may be implemented five working days after its publication date, subject to being called in in accordance with the Council's Constitution.