



| INCREASE OFFICER AND MEMBER AWARENESS OF PLANNING APPEAL DECISIONS AND PERFORMANCE STATS  |   |   |                          |   |  |
|---|---|---|--------------------------|---|--|
| Identifying trends in Council's decisions on Major applications and rectifying any issues | Ensure that a spreadsheet is maintained which records the Council's quality of decision making on Major applications on a quarterly and 2 yearly basis and reported to Officers and Planning Committee Members, along with recommended actions, on a quarterly basis. | <u>Head of P&amp;E</u>                          | <u>By September 2024</u> | Spreadsheet has been produced, and template Committee report prepared. Reported to Planning Committee 10 <sup>th</sup> Sept 2024  |  |
| Identifying trends in appeal decisions on Major applications and rectifying any issues    | Ensure that planning appeal decisions are monitored on a monthly basis by Senior Officers within the Planning Service and any trends are highlighted to Officers and Planning Committee Members, along with recommended actions, on a quarterly basis.                | <u>Head of P&amp;E</u>                          | <u>Ongoing</u>           | In hand. Recognised by PAS as a common practice reflecting best practice. Low numbers of outstanding appeals. Reported to Planning Committee 10 <sup>th</sup> Sept 2024.  |  |
| Lack of awareness of current performance in decision making against government targets    | Quarterly reporting to the Planning Committee, using the MHCLG performance statistics to monitor against national government targets  | <u>Head of P&amp;E</u><br><u>Planning Cttee</u> | <u>By September 2024</u> | Reported to Planning Committee 10 <sup>th</sup> Sept 2024. Template in place for quarterly updates.   |  |
| ENCOURAGING EARLY ENGAGEMENT IN PLANNING MATTERS  |   |   |                          |   |  |
| Lack of Member involvement early in a Major proposal's development                        | Review Council's pre-application service to increase opportunity for Member involvement in Major proposals.   | <u>Head of P&amp;E</u>                          | <u>By end of 2024</u>    | Pre app process to be reviewed as part of annual fees and charges. Work has begun.  |  |
| Lack of Member training that specifically focusses on housing need                        | Provide supplementary Member training in addition to compulsory training  | <u>Head of P&amp;E</u><br><u>Planning Cttee</u> | <u>By end of 2024</u>    | New Planning Committee members joined in May 2024 and have received some training. Training is an ongoing requirement.<br><br>PAS training session on taking defensible decisions took place on 4 <sup>th</sup> September 2024. Mandatory for Planning Committee members. |  |
| Lack of Member contact throughout   | Arrange for a Member briefing session prior to the committee date for Major applications to give an   | <u>Head of P&amp;E</u>                          | <u>By September 2024</u> | In hand. Briefings to be arranged.  |  |

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| determination of applications                | opportunity for Members to ask questions and issues to be noted and relayed to the applicant.  |   |   |  |  |
| <b>ONGOING REVIEW OF THE ACTION PLAN</b>     |  |   |   |  |  |
| Improve performance of Major decision making | <p>Head of Planning and Enforcement to review progress against all actions in the Action Plan on a monthly basis.</p> <p>Formal report setting out progress against the actions in the Action Plan, presented to the Planning Committee on a quarterly basis, alongside continuation of regular performance reviews to Scrutiny Panel and Cabinet.</p> <p>Formal reviews to commence upon approval of the Action Plan.</p> | <p><b><u>Head of P&amp;E</u></b></p> <p><b><u>Planning Cttee</u></b></p> <p><b><u>Cabinet (review of Action plan)</u></b></p> | <p><b><u>Until Council is de-designated</u></b></p> | In hand. First revision prepared and received by planning cttee in September 2024. Programmed in for January 2025.                           |  |
| Seek clarity on the statistical process      | Seek confirmation from MHCLG that the prison appeal will not count towards the statistics  | <b><u>Head of P&amp;E</u></b>   |   | Confirmation received from Planning Advisory Service in June 2024 that a called-in decision will not count towards the Council's statistics. |  |

**Status Key**

**Green** – Complete and ongoing

**Orange** – Partially implemented

**Red** – Not yet implemented