

Fees and Charges

2025/26

Draft – To be updated if proposals agreed



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VAT References

VAT	Description
N	Non-Business – no VAT charged
E	Exempt – no VAT charged
O	Outside the Scope
Z	Zero Rated
S	Standard Rate – The fee includes VAT at 20%

Planning and Building Control

Planning fees are set nationally by Government. For the latest planning fees please see:

https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf

The new legislation for the change to the planning fees (Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulations 2023 (No. 1197) and a Planning Portal document with the forthcoming fees. The legislation also includes a schedule of the new table of scale of fees.

To summarise:

- The new fees are from and including **6th December 2023**. The new fee does not affect any application submitted prior to this, however, if the applicant has not yet paid the fee (or cheque cleared) despite submitting the application documents, they will be liable for the higher fee.
- Application fees are increasing by 25% across the board, and 35% for major developments.
- The 'free go' is being removed and is no longer an exemption - Revocation of regulation 8 (exemptions – second application relating to development on same site etc.) and Revocation of regulation 9 (exemptions – application following withdrawal of earlier application or refusal of permission etc.). However, the exemption still exists for second applications on previous applications as per 2012 Fees Regulations within the 12-month rule, so these exemptions will phase out over the next year until 5th Dec 2024.
- The relevant period for non-determination for non-major applications is being reduced from 26 weeks to 16 weeks unless an extension of time has been agreed - Amendment of regulation 9A (refund of fees in relation to planning applications not determined within 26 weeks).
- There will be an annual increase of fees (the lower of - index linked or 10%) - New regulation 18A (annual increase of fees).

Planning – Non-Statutory Fees

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pre-application charging - small	Each	£172.80	Inc.
Pre-application charging - medium	Each	£622.08	Inc.
Pre-application charging - major initial meeting	Each	£622.08	Inc.
Pre-application charging - major follow up meeting	Each	£311.04	Inc.
Pre-application charging - large major initial meeting	Each	£1,036.80	Inc.
Pre-application charging - large major follow up meeting	Each	£518.40	Inc.

Community Infrastructure Levy (CIL)

Type of Fee	Unit of Charge	Indexed CIL Rate 2024*	Indexed CIL Rate 2025*	VAT
Dwelling houses (excluding apartments)	per sq. m	£110.56	£113.46	N
Apartments	per sq. m	£0	£0.00	N
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£272.14	£279.29	N
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£68.04	£69.82	N
Community uses	per sq. m	£0	£0	N
All other uses	per sq. m	£0	£0	N

*rounded to two decimal places – for full details please see our [website](#).@ [Annual CIL Rate Summary - Chorley Borough Council](#)

*Rates change 1st April each year

Section 106 Planning Obligations Agreement Monitoring Fees

S106 Monitoring Fees	Charge	VAT
Flat Fee	2% of application fee	N
Trigger	£350 per trigger	N
Commuted Sum	2% of each payment instalment (indexed value)	N
Land Contribution or on-site affordable housing	£1,000 per development site	N

Building Control

Table A - STANDARD CHARGES FOR NEW HOUSING (Up to 300m² floor area) OR FOR NEW DWELLINGS - FORMED BY CONVERSION/CHANGE OF USE

TABLE A - New Housing - up to 300m ² floor area	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
Number of dwellings						
1	£180.00	£216.00	£420.00	£504.00	£600.00	£720.00
2	£230.00	£276.00	£605.00	£726.00	£835.00	£1,002.00
3	£280.00	£336.00	£740.00	£888.00	£1,020.00	£1,224.00
4	£330.00	£396.00	£875.00	£1,050.00	£1,205.00	£1,446.00
5	£380.00	£456.00	£1,010.00	£1,212.00	£1,390.00	£1,668.00

For more than 5 dwellings or if the floor area of the dwelling exceeds 300m² the charge is individually determined

TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS TO DWELLINGS

	Plan Deposit Charge		Inspection Charge		Total Charge	
TABLE B - Extensions to dwellings	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
Extension(s): Internal floor area not exceeding 5m ²	£125	£150	£200	£240	£325	£390
Extension(s): Internal floor area over 5m ² but not exceeding 40m ²	£150	£180	£250	£300	£400	£480
Extension(s): Internal floor area over 40m ² but not exceeding 70m ²	£150	£180	£350	£420	£500	£600
Extension(s): Internal floor area over 70m ² but not exceeding 100m ²	£150	£180	£500	£600	£650	£780
TABLE B - Garages and Carports: Erection of detached or attached building or an extension to a dwelling						
Garage/Carport, or both, floor area not exceeding 60m ² in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room.	£100	£120	£200	£240	£300	£360
TABLE B - Loft Conversion: Formation of a room in roof space, including means of access thereto. Fees for lofts greater than 40m² are to be based on the cost of work						
Erection of room in roof space with a floor area not exceeding 40m ² (without dormer)	£150	£180	£250	£300	£400	£480
Erection of room in roof space with a floor area not exceeding 40m ² (with dormer)	£150	£180	£300	£360	£450	£540

TABLE C STANDARD CHARGES FOR ALTERATIONS TO DWELLINGS

TABLE C - Alterations to dwellings	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
Installation of replacement windows and doors in a dwelling where the number of windows/doors does not exceed 20	£100	£120	£0	£0	£100	£120
Underpinning with a cost not exceeding £30,000	£250	£300	£0	£0	£250	£300
Controlled electrical work to a single dwelling (not carried out in conjunction with work being undertaken that falls within table B)	£250	£300	£0	£0	£250	£300
Renovation of a thermal element i.e. work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L1b applies	£100	£120	£0	£0	£100	£120
Formation of a single en-suite bathroom/shower room or cloakroom within an existing dwelling (excluding electrical work)	£200	£240	£0	£0	£200	£240
Removal of load bearing wall and insertion of steel beam	£150	£180	£0	£0	£150	£180
Installation of heating appliance to a single dwelling, e.g. wood burning stove	£200	£240	£0	£0	£200	£240

TABLE D - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B & C excludes individually determined charges

	Plan Deposit Charge		Inspection Charge		Total Charge	
TABLE D - Standard charges for all other work not in tables A, B, C & D	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
From £0 - £1,000	£100	£120	£0	£0	£100	£120
From £1,001 - £5,000	£100	£120	£100	£120	£200	£240
From £5,001 - £10,000	£100	£120	£150	£180	£250	£300
From £10,001 - £20,000	£100	£120	£250	£300	£350	£420
From £20,001 - £30,000	£150	£180	£300	£360	£450	£540
From £30,001 - £40,000	£150	£180	£400	£480	£550	£660
From £40,001 - £50,000	£150	£180	£500	£600	£650	£780
From £50,001 - £75,000	£200	£240	£550	£660	£750	£900
From £75,001 - £100,000	£200	£240	£650	£780	£850	£1,020

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within Table B then the charge for this additional work (as indicated in Table D) shall be discounted by 50% subject to a maximum estimated cost of less than £10,000.

Notes: All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.

Where the estimated cost of work exceeds £100,000 the charge will be individually assessed by Chorley Borough Council

Subject to a minimum plan fee of £250.00 + VAT and inspection fee of £650.00 + VAT

TABLE E - OTHER STANDARD CHARGES

Category of Work	Basic Charge	Inc VAT
Copy of Completion Certificate or Decision Notice	£25	£30
Building Regulation Confirmation letter (e.g., letter of exemption)	£67.50	£81
Supply of information relating to Building Regulation applications or calculated by hourly rate if greater than 1 hour.	£67.50	£81
Service of Section 81 (Building Act 1984): Demolition Counter notice (No VAT)	£150	-

Note: Charges for personal searches are listed in the Planning section.
For full details please see our [website](#).

Licensing

Club Gaming/Club Machine Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
Club Gaming Permits: New Operator	Each	£200.00	N
Club Gaming Permits: Existing Operator	Each	£100.00	N
Club Gaming Permits: If have club certificate under LA03	Each	£100.00	N
Club Machine Permit: New operator	Each	£200.00	N
Club Machine Permit: Existing operator	Each	£100.00	N
Club Machine Permits: If have club certificate under LA03	Each	£100.00	N
Club Machine Permits: Annual fee for Club Machine/Club Gaming Permit	Each	£50.00	N
Club Machine Permits: Copying permit	Each	£15.00	N
Club Machine Permits: Varying permit	Each	£100.00	N
Gaming Machine Permits: Annual Fee	Each	£50.00	N
Gaming Machine Permits: Change of name	Each	£25.00	N
Gaming Machine Permits: Copying permit	Each	£15.00	N
Gaming Machine Permits: New operator	Each	£150.00	N
Gaming Machine Permits: Existing operator	Each	£100.00	N
Gaming Machine Permits: Notification of intent to use 2 Gaming Machines	Each	£50.00	N
Gaming Machine Permits: Transfer licensed premises Gaming Machine Permit	Each	£25.00	N
Gaming Machine Permits: Varying Permit	Each	£100.00	N

Gambling Act

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Regional Casino	Each	£15,000	N
Gambling Act Licence: Annual Fee - Regional Casino	Each	£15,000	N
Gambling Act Licence: Vary a Licence - Regional Casino	Each	£7,500	N
Gambling Act Licence: Transfer a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Reinstate a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Provisional Statement - Regional Casino	Each	£15,000	N
Gambling Act Licence: Application - Large Casino	Each	£10,000	N
Gambling Act Licence: Annual Fee - Large Casino	Each	£10,000	N
Gambling Act Licence: Vary a Licence - Large Casino	Each	£5,000	N
Gambling Act Licence: Transfer a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Reinstate a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Provisional Statement - Large Casino	Each	£10,000	N
Gambling Act Licence: Application - Small Casino	Each	£8,000	N
Gambling Act Licence: Annual Fee - Small Casino	Each	£5,000	N
Gambling Act Licence: Vary a Licence - Small Casino	Each	£4,000	N
Gambling Act Licence: Transfer a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Reinstate a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Provisional Statement - Small Casino	Each	£8,000	N
Gambling Act Licence: Converted Casino Premises - Annual Fee	Each	£3,000	N
Gambling Act Licence: Converted Casino Premises - Vary a Licence	Each	£2,000	N
Gambling Act Licence: Converted Casino Premises - Transfer a Licence	Each	£1,350	N
Gambling Act Licence: Converted Casino Premises - Reinstate a Licence	Each	£1,350	N
Gambling Act Licence: Application - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Annual Fee - Bingo Premises	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Bingo Premises	Each	£1,750	N
Gambling Act Licence: Transfer a Licence - Bingo Premises	Each	£1,200	N

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Reinstate a Licence - Bingo Premises	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Annual Fee - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Adult Gaming Centre	Each	£2,000	N
Gambling Act Licence: Application - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Annual Fee - Betting Premises (Track)	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Betting Premises (Track)	Each	£1,250	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Provisional Statement - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Application - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Annual Fee - Betting Premises (Other)	Each	£600	N
Gambling Act Licence: Vary a Licence - Betting Premises (Other)	Each	£1,500	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Application - Family Entertainment	Each	£2,000	N
Gambling Act Licence: Annual Fee - Family Entertainment	Each	£750	N
Gambling Act Licence: Vary a Licence - Family Entertainment	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Provisional Statement - Family Entertainment	Each	£2,000	N

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Lottery Registration	Each	£40.00	N
Gambling Act Licence: Annual Fee - Lottery Registration	Each	£20.00	N

Premises Licenses

Type of Fee	Unit of Charge	Charge per Unit	VAT
Premises Licenses Application - Rateable Value £1 - 4,300	Each	£100.00	N
Premises Licenses Application - Rateable Value £4,301 - 33,000	Each	£190.00	N
Premises Licenses Application - Rateable Value £33,001 - 87,000	Each	£315.00	N
Premises Licenses Application - Rateable Value £87,001 - 125,000	Each	£450.00	N
Premises Licenses Application - Rateable Value £125,001+	Each	£635.00	N
Premises Licenses Annual Fee - Rateable Value £1 - 4,300	Each	£70.00	N
Premises Licenses Annual Fee - Rateable Value £4,301 - 33,000	Each	£180.00	N
Premises Licenses Annual Fee - Rateable Value £33,001 - 87,000	Each	£295.00	N
Premises Licenses Annual Fee - Rateable Value £87,001 - 125,000	Each	£320.00	N
Premises Licenses Annual Fee - Rateable Value £125,001+	Each	£350.00	N

Licensing Act 2003

Type of Fee	Unit of Charge	Charge per Unit	VAT
Lic Act 2003: Application for the grant or renewal of a personal licence	Each	£37.00	N
Lic Act 2003: Temporary event notice	Each	£21.00	N
Lic Act 2003: Theft, loss, etc. of premises licence or summary	Each	£10.50	N
Lic Act 2003: Application for a provisional statement where premises being built etc.	Each	£315.00	N
Lic Act 2003: Mandate for the release of information under the DPA	Each	£7.50	N
Lic Act 2003: Notification of change of name or address	Each	£10.50	N
Lic Act 2003: Application to vary licence to specify individual as premises supervisor	Each	£23.00	N
Lic Act 2003: Application for transfer of premises licence	Each	£23.00	N
Lic Act 2003: Interim authority notice following death etc. of licence holder	Each	£23.00	N
Lic Act 2003: Theft, loss etc. of certificate or summary	Each	£10.50	N
Lic Act 2003: Notification of change of name or alteration of rules of club	Each	£10.50	N
Lic Act 2003: Change of relevant registered address of club	Each	£10.50	N
Lic Act 2003: Theft, loss etc. of temporary event notice	Each	£10.50	N
Lic Act 2003: Theft, loss etc. of personal licence	Each	£10.50	N
Lic Act 2003: Duty to notify change of name or address	Each	£10.50	N

Taxi Licensing

Type of Fee	Unit of Charge	Charge per Unit	VAT
Taxi Licensing: Hackney Carriage Vehicles Licence - 6 months (new)	Each	£109.13	N
Taxi Licensing: Hackney Carriage Vehicles Licence - 6 months (renewal)	Each	£95.86	N
Taxi Licensing: Hackney Carriage Vehicles Licence - additional charge for unmet demand survey	Each	£220.55	N
Taxi Licensing: Private Hire Vehicles Licence - 6 months (new)	Each	£209.84	N
Taxi Licensing: Private Hire Vehicles Licence - 6 months (renewal)	Each	£163.15	N
Taxi Licensing: Private Operators Licence - Grant & Renewal	Each	£128.81	N
Taxi Licensing: Private Hire Driver's Licence - Grant (includes knowledge test)	Each	£222.74	N
Taxi Licensing: Private Hire Driver's Licence - Renewal	Each	£191.08	N
Taxi Licensing: Hackney Carriage Driver's Licence - Grant (includes knowledge test)	Each	£214.21	N
Taxi Licensing: Hackney Carriage Driver's Licence - Renewal	Each	£182.06	N
Taxi Licensing: Driver's Licence - Grant (both badges and knowledge test)	Each	£246.33	N
Taxi Licensing: Driver's Licence - Renewal (both badges)	Each	£214.18	N
Taxi Licensing: MOT Test	Each	£54.85	N
Taxi Licensing: Taxi Testing (not covered by normal MOT Test)	Each	£10.25	Inc.
Taxi Licensing: Subsequent Knowledge Tests	Each	£28.50	Inc.
Taxi Licensing: Full set of livery	Each	£39.56	N
Taxi Licensing: Rear plate- Flexi plate and buttons on renewal	Each	£6.08	N
Taxi Licensing: Replacement Rear plate incl. backing plate	Each	£10.46	N
Taxi Licensing: Replacement Documents	Each	£13.29	N
Taxi Licensing: Variation/Admin Charge	Each	£22.80	N

Other Licensing Fees

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge Per Unit/ Grant Fee	VAT
Data Access Release	Each		£8.50	N
Motor Salvage Operators	Each		£112.00	N
Secondhand Goods Dealers – Shop premises	Each		£112.00	N
Secondhand Goods Dealers – Stalls	Each		£41.50	N
Scrap Metal Dealers – Collectors Licence	Each		£130.00	N
Scrap Metal Dealers – Site Licence	Each		£280.00	N
Sex Entertainment Venue	Each		£8,569.50	N
Sex Shop Licence	Each		£2,166.00	N
Small Society Lottery Licence – Grant	Each		£40.00	N
Small Society Lottery Licence – Renewal	Each		£20.00	N
Acupuncture. Tattooing. Ear Piercing, Microblading	Each		£180.00	N
Additional Tattooist at a premises	Each		£98.00	N
Commercial Animal Boarding – up to 10 Kennels	Each*	£178.00	£120.00	N
Commercial Animal Boarding- 11-25 Kennels	Each*	£178.00	£178.00	N
Commercial Animal Boarding- 26-50 Kennels	Each*	£178.00	£208.00	N
Commercial Animal Boarding- Over 50 Kennels	Each*	£178.00	£238.00	N
Home Boarding Licence	Each*	£178.00	£120.00	N
Day Care Licence – Domestic	Each*	£178.00	£120.00	N
Day Care Licence – Commercial	Each*	£178.00	£150.00	N
Breeding of Dogs (excludes vet fees)	Each*	£178.00	£120.00	N
Dog Home boarding	Each	£178.00	£120.00	N
Pet Sales Licence	Each*		£158.46	N

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge per Unit/Grant Fee	VAT
Hiring of Horses (excludes vet fees payable on application)	Each*		£99.00	N
Horse Riding Establishments (excludes Vet Fees, payable on application)	Each	£208.00	£178.00	N
Exhibition of Animals	Each*	£178.00	£120.00	N
Dangerous Wild animals	Each	£178.00	£120.00	N
Home Boarder (Franchise) Arranger	Each	£178.00	£178.00	N
Zoo Licence	Each	£712.00	£1,069.00	N
Pet Shops	Each	£178.00	£178.00	N
Street Trading Consent: Grant	Each		Resident £440.50 Non-Resident £562.00	N
Street Trading Consent: Renewal	Each		Resident £440.50 Non-Resident £562.00	N
Street Trading Consent: Renewal	Each		£62.00	N
Variation to amending a Licence	Each		£59.00	N
Renewal fee	Each		Same as Above	N

* License issued for a period of 1, 2 or 3 years dependent on the risk score

Housing

Type Of Fee	Unit Of Charge	Application Fee	Grant Fee/Charge Fee	VAT
Housing Act 2004 Enforcement	Each	N/A	£400.00	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – up to 5 Occupants	Each (5-year licence)	£476.00	£356.00	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – above 5 Occupants	Each (5-year Licence)	£476.00 - + £59 per additional Occupant	£356.00 + £59 per additional Occupant	N
Housing Immigration	Each	N/A	£155.00	N
Variation to amending a licence	Each	N/A	£120.00	N

Pest Control and Animal Welfare

Pest Control

SERVICE	UNIT OF CHARGE	CHARGE	VAT
Rats and Mice (Domestic)	Per Visit	Free	N
Rodents (Commercial)	Per Visit	£60	N
Grey Squirrels	Per Visit	£104 + £21 per animal captured	N
Moles	Per Hour	Price on quotation based on £27.00 per 1/2 hour per officer/technician	N
Bedbugs	N/A	Advice and Sign Posting only	N
Cockroaches	Per visit (including re-visits up to max of 3)	£60	N
Ants	Per visit (including re-visits up to max of 3)	£60	N
Fleas	Per visit (including re-visits up to max of 3)	£60	N
Wasps	Per visit (including re-visits up to max of 3)	£60	N
Cluster Flies	Per visit (including re-visits up to max of 3)	£60	N
Insect ID	Per Specimen	Free	N
Bumble Bee Nest removal and relocation	Per Nest	£60	N
Pest control building proofing work	Per Hour	Price on quotation based on £27.00 per 1/2 hour per officer/technician	N
Camera Survey and/or smoke testing of drainage systems	Per Hour	Price on quotation based on £27.00 per 1/2 hour per officer/technician	N
Sale of Traps (supply only basis)	Per Item	£20 Rat trap (with box and key) £15 Mouse trap (with box and key) £5 Mouse trap (not boxed) £25 Flea traps	N

Animal Welfare

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dog Reclamation Fee (excludes kenneling fees)		£80.00	N
Stray Dog Fixed Penalty Charge		£88.57	N

Community Centres

Type of Fee	Unit of Charge	Charge per Unit	VAT
Small Room	Per Hour	£10	Inc.
Large Room	Per Hour	£20	Inc.
IT Suite	Per Hour	£15	Inc.
Entire Centre	Per Hour	£30	Inc.
Licensed Party	Per Hour	£50	Inc.

***Community groups receive a 50% discount rate**

Voluntary led group/activity that provides a benefit to the local community. Access would be free or low cost.

Could Include but not limited to physical activity, peer support, life skills courses, training, children activities, family events, social activity etc.

Bereavement Services

Cemeteries

Type of Fee	Unit of Charge	Charge per Unit	VAT
Exclusive Right of Burial	Each	£936.00	N
Interment Adult	Each	£676.00	N
Interment Child under 16	Each	No Charge	N
Interment Stillborn or age under one month	Each	No Charge	N
Interment in a burial chamber	Each	£188.00	N
Interment of cremated remains	Each	£156.00	N
Purchase of a burial chamber	Each	£1,318.00	N
Construction of a timber lined grave	Each	£156.00	N
Non-resident Charge	Each	+100%	N
Saturday Burial	Each	+50%	N
Family Ashes Plot	Each	£590.00	N
Garden of remembrance – plaque	Each	£104.00	N
Memorial: Headstones inclusive of first inscription	Each	£156.00	N
Memorial: additional inscriptions and refix	Each	£47.00	N
Memorial: tablet or vase, including inscription (Only permitted if no headstone to be erected.)	Each	£56.00	N
Garden of Remembrance: cremated remains	Each	£156.00	N
Other Cemetery Charges: Grave Marker	Each	£29.00	N
Other Cemetery Charges: Certificate of Burial	Each	£32.00	N
Other Cemetery Charges: Certificate of Transfer	Each	£32.00	N
Other Cemetery Charges: Copy Certificate	Each	£32.00	N
Other Cemetery Charges: Search fee	Each	£32.00	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Cemeteries	Each	£655.00	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Astley Park	Each	£861.00	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Yarrow Valley Country Park	Each	£420.00	N

Land Charges

Type of Fee	Fee	VAT	Total
Standard search (basic LLC1 and CON 29R)	£154.00	£26.20	£180.20
LLC1 only	£23.00	£0.00	£23.48
CON29R only	£131.00	£26.20	£157.20
Each additional parcel (LLC1 and CON29R (each))	£32.00	£6.40	£38.40
CON29O enquiry (questions 4, 6, 12, 18, 21, 22)	£21.00	£4.20	£25.20
CON29O enquiry (all other questions (each))	£16.00	£3.20	£19.20
Other enquiries or questions (each)	£26.50	£5.30	£31.80
Personal search online	£5.00	£0.00	£5.00

Astley Hall

Prices available on request, please e-mail Astley.hall@chorley.gov.uk

Lancastrian Suite

Prices available on request, please e-mail lancastrian@chorley.gov.uk

Markets

Flat Iron Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
6 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Double Gazebo	Per Day	£25.00	Inc.
3 x 3 Half Gazebo	Per Day	£20.00	Inc.
5 x 5 Vehicle Pitch	Per Day	£35.00	Inc.

Food & Craft Street Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
3 x 3 Half Gazebo	Per Day	£20.00	Inc.

Covered Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Peak Day (Tuesday & Saturday)	Per Day	£25.00	Inc.
Off Peak (Thursday & Friday)	Per Day	£22.50	Inc.
6 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Double Gazebo	Per Day	£20.00	Inc.

Flea Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Monday (single table)	Per Day	£9.20	Inc.
Monday (additional tables)	Per Day	£6.80	Inc.

Advertising

Type of Fee	Unit of Charge	Charge per Unit	VAT
A4 Snapshut (individual)	Per Month	£3.00	Inc.
A4 Snapshut (4 frames)	Per Month	£10.00	Inc.
Slatwall Panel	Per Week	£5.40	Inc.

Other Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Registration Fee	Each	£5.00	Inc.
Licence Amendment Fee	Each	£5.00	Inc.
Build out Charge	Per m ² per day	£1.15	Inc.
Transfer of licence fee	Each	£260.00	Inc.
Administration Fee (per letter)	Per Letter	£15.50	Inc.

Parking

Off- Street Parking Fees

	One Hour	Two Hours	Three Hours	Four Hours	All Day	VAT
Flat Iron	N/A	£1.00	2 hours max	2 hours max	2 hours max	Inc.
Short Stay	Free	N/A	£1.00	3 hours max	3 hours max	Inc.
Portland Street	Free	N/A	N/A	£1.00	4 hours max	Inc.
Long Stay	Free	N/A	N/A	£1.00	£3.50	Inc.

Free Parking

	Monday to Friday	Saturday	Sunday	Bank Holiday
Flat Iron	After 5pm	After 5pm	After 5pm	All day but 2-hour max from 8am After 5pm
Short Stay	After 5pm	After 1pm	All Day	All Day
Portland Street	After 5pm	After 1pm	All Day	All Day
Long Stay	After 5pm	After 1pm	All Day	All Day

Off –Street Parking Permits

Type of Fee	Unit of Charge	Charge per	VAT
Long-Stay Parking Permit	3 months	£90.00	Inc.
Long-Stay Parking Permit	6 months	£160.00	Inc.
Long-Stay Parking Permit	12 months	£300.00	Inc.

Waste and Recycling

Type of Fee	Unit of Charge	Charge per Unit	VAT
Civic Amenity Collection (Bulky Waste including waste electrical items) - 1 item	1 item	£24.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 2 to 5 items	2 to 5 items	£48.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 6 items	6 items	£72.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 7 to 10 items	7 to 10 items	£96.00	N
Garden Waste Collection Service	Per bin per year	£37.50	N
New/Replacement/Additional Bins	Per bin	£32.00	N

Other Fees and Charges

Environmental Health

Type of Fee	Unit of Charge	Charge per Unit	VAT
Copy of EPA Public Register (Commercial)	Each	£71.50	Inc.
Provision of Environmental Information (Commercial) / Contaminated Land Enquiries	Each	£72.00	N
Environmental Permitting Regulations – Advisory Visit	Each	£203.92	Inc.

RADAR Key

Type of Fee	Unit of Charge	Charge per Unit	VAT
RADAR scheme key	Each	£3.00	Inc.

Allotments

Type of Fee	Unit of Charge	Charge per Unit	VAT
Allotment Rental	Per year	£63.80	N
Allotment Rental (half price concession OAP/Unemployed)	Per year	£31.90	N

Council Tax and Business Rates

Type of Fee	Unit of Charge	Charge per Unit	VAT
Council Tax Administration - recovery admin costs for summons	Each	£58.00	N
Council Tax Administration - recovery admin costs for liability orders	Each	£31.50	N
Business Rates Administration - recovery admin costs for summons	Each	£58.00	N
Business Rates Administration - recovery admin costs for liability orders	Each	£31.50	N

Pavement Café

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pavement Cafe Licence (Highway Amenity Licence)	Each	£306.50	No
Pavement Cafe Licence renewal/transfer	Each	£251.50	No

Geographical Information System (street naming)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Naming a new street	Per street	£200.00	N
Renaming of street at resident's request	Per street	£100 + £25 per household	N
House naming and numbering - house name added/renamed	Per house	£50.00	N
House naming and numbering - development of 1-5 plots	Per plot	£40.00	N
House naming and numbering - development of 6-10 plots	Per plot	£35.00	N
House naming and numbering - development of 11-49 plots	Per plot	£30.00	N
House naming and numbering - development of 50+ plots	Per plot	£20.00	N
Changes to development after initial notification	Per plot	£40.00	N

Football Pitches

Type of Fee	Unit of Charge	Charge per Unit	VAT
Junior Pitch (under 18's)	Per season	£220.00	Inc.
Adult Pitch at Astley Park with changing facilities & showers	Per season	£365.00	Inc.
Adult Pitch at King George's, Jubilee or Westway without changing	Per season	£230.00	Inc.
Junior Pitch (under 18's)	Per half season	£110.00	Inc.
Adult Pitch at Astley Park with changing facilities & showers	Per half season	£181.50	Inc.
Adult Pitch at King George's, Jubilee or Westway without changing	Per half season	£115.50	Inc.

Legal Services

Conveyancing – Freehold Property

Type of Fee	Unit of Charge	Charge per Unit	VAT
Sale of Land at Buyers Request	£102 for first £1,000 of consideration plus 3% of consideration thereafter subject to a minimum of £326.50	£326.50	S
Deed of Covenant at third party request	5% of consideration subject to minimum of £326.50	£326.50	S
Deed of Grant at third party request	5% of consideration subject to minimum of £326.50	£326.50	S

Mortgage Administration and Production Fee

Type of Fee	Unit of Charge	Charge per Unit	VAT
Redemption on early repayment (more than 12 months unexpired)	Each	£326.50	N
Redemption on expiry of term	Each	£108.50	N

Landlord and Tenant (Commercial)

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Lease – Council as Landlord	10% of annual rental subject to minimum of £544	£544	S
Lease Renewal	Each	£272	S
Rent Review	Each	£108.50	S
Licence to Assign, Sub-Let, Carry Out Alterations, Other Consents	Each	£326.50	S
Notices - General	Each	£108.50	S
Registration of New Lessees	Each	£108.50	S
Agreement to / Deed of Surrender at Tenant's request	Each	£326.50	S
Deed of Variation	Each	£326.50	S

Rectification for shared mistake	Each party to bear their own costs	N/A	S
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Other Legal Agreements

Type of Fee	Unit of Charge	Charge per Unit	VAT
Section 106 Agreement – Public Open Space	Each	£544	O
Section 106 Agreement – Affordable Housing	Each	£816	O
Section 106 Agreement – Public Open Space and Affordable Housing	Each	£1,088	O
Non-Standard Section 106 Agreement	Chargeable at Hourly Rate of £106.50 per Hour	£106.50	O
Supplementary Section 106 Agreement/Deed of Variation	Each	£326.50	O

Statutory Orders

Type of Fee	Unit of Charge	Charge per Unit	VAT
Footpath Diversion Orders – no public inquiry	Advertising plus £1,530		O
Footpath Diversion Orders which entail an inquiry	To be assessed in each case		O

Miscellaneous Legal Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
Photocopying of Deeds	Access Fee	£27	S
Other Copying	Per Page	£0.22	S
Sealing Fee	Each	£54	S