

| Report of | Meeting | Date |
|----------------------------|--------------------------------|--------------|
| Director of Legal Services | Licensing and Safety Committee | 5 April 2006 |

ANNUAL REVIEW OF LICENCE FEES

PURPOSE OF REPORT

1. To present to members, proposals for implementing the annual review of fees for the year 2006/7.

CORPORATE PRIORITIES

2. This report has is relevant to the following key priorities of the Council, ie our customers and our capacity to deliver.
3. Fees must be reasonable and should be sufficient to cover the costs involved but the impact of any increase upon the livelihood of those affected has to be taken into account. The aim is to increase fees by approximately 2 1/2– 3 % in line with inflation for the next financial year to maintain the standard of service.

RISK ISSUES

4. The issues raised and recommendations made in this report involve risk considerations in the following categories

| | | | |
|------------|---|------------------|--|
| Strategy | | Information | |
| Reputation | | Regulatory/Legal | |
| Financial | ✓ | Operational | |
| People | | Other | |

5. It is important that when setting the level of fees, the cost of administering the Licensing Section is covered.

BACKGROUND

6. Hackney carriage fares were last increased in April 2005

Hackney and Private Hire vehicle fees have previously been reduced for wheelchair accessible vehicles as an incentive to operator's and drivers to use accessible vehicles. It is suggested that this continues in respect of 12-month licences until legislation dictates that all hackney carriage vehicles must be wheelchair accessible.

In addition a surcharge of £77 was levied in the previous financial year which will need to continue for a further 2 years to recover the cost of an "unmet demand" survey which was the subject of a previous report to this Committee.

The unmet demand survey mentioned above recommended a further seven hackney carriage licences should be issued. Providing that the new licences are issued during 2006 the additional licence fees generated by the 7 additional licences would cover the

outstanding amount owed from the survey cost and the Committee may wish to consider this when deciding on whether to continue with the surcharge

A problem has been caused by certain private hire vehicle proprietors failing to renew licences on or before the date of expiry. It is proposed that a higher fee be charged for new applications to both reflect the extra administration costs and to encourage proprietors to renew licences on time. Licences that are not renewed on or before the expiry date would be treated as a new application attracting the higher fee.

7. Certain fees are set by statute and cannot be increased by this Committee, these include premises and personal licences under the Licensing Act 2003 (these have replaced public entertainment licences and late night refreshment house licences)., lotteries and Section 34 (gaming machine) permits.
8. A comparison chart of other neighbouring authorities is attached to assist the Committee in reaching a decision
9. The proposed increase in fees must be advertised and this Committee must consider any representations.

COMMENTS OF THE DIRECTOR OF FINANCE

10. "The proposed increase in fees outlined in the report for Hackney and Private hire vehicles is in line with the budget provision made for 2006/07. As the £77 surcharge has been previously agreed for a three year period, it is recommended that this charge remains to recover the cost of the survey."

COMMENTS OF THE HEAD OF HUMAN RESOURCES

11. Not applicable.

RECOMMENDATION(S)

12. That members consider adopting the new licence fees as set out in the table accompanying this report

ROSEMARY LYON
DIRECTOR OF LEGAL SERVICES

There are no background papers to this report.

| Report Author | Ext | Date | Doc ID |
|----------------------|------------|--------------|-----------------|
| H Bee/K Ogden | 5163 | 8 March 2006 | LEGREP/92005AJS |

| | CHORLEY (Existing) | CHORLEY (Proposed) | BOLTON | SOUTH RIBBLE | WYRE |
|--|--------------------|---------------------|---------------------|--------------------------------|---|
| Hackney Carriage 12 months | £380.00 * + | £392.00 * + | - | £206.00 | £200.00 (including an admin charge of £63 for one year only) |
| Hackney Carriage 6 months | £200.00 + | £206.00 + | £91.00 | | |
| Hackney Carriage 4 months | £138.00 xx + | £142.00 xx + | - | | |
| Private Hire Vehicle 12 months (new) | £185.00 | £200.00 | - | £180.00 | £137.00 |
| Private Hire Vehicle 12 months (renewal) | £185.00 | £190.00 | | | |
| Private Hire Vehicle 6 months (new) | £103.00 | £115.00 | £91.00 | | |
| Private Hire Vehicle 6 months (renewal) | £103.00 | £105.00 | | | |
| Private Hire Vehicle 4 months | £70.00 xx | £72 xx | | | |
| Private Hire Operator 12 months | 1 vehicle £190 | 1 vehicle £200 | 1 vehicle £125 | £160.00 | £148.00 |
| | 2-5 vehicles £225 | 2-5 vehicles £232 | 2-5 vehicles £208 | Fees unchanged from April 2003 | |
| | 6-10 vehicles £270 | 6-10 vehicles £280 | 6-10 vehicles £299 | | |
| | 11+ vehicles £305 | 11+ vehicles £315 | 11-15 vehicles £386 | | |
| | | | 16-20 vehicles £479 | | |
| | | | 21-25 vehicles £568 | | |
| | | 26-30 vehicles £656 | | | |
| | | 31-35 vehicles £745 | | | |
| Drivers Badge 12months Grant | £57.00 | £60.00 | £117.00 | £47.00 | £60.00 |
| Drivers Badge Renewal | £41.00 | £42.00 | £36.00 | | |

+ Plus surcharge of £77 to cover cost of survey

* Reduced by £40.00 in respect of wheelchair accessible vehicles

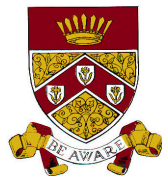
xx Only applicable for vehicles over 8 years old

Chorley

Borough Council



Licence Fees from 16 June 2005



**CHORLEY BOROUGH COUNCIL
HACKNEY CARRIAGE AND PRIVATE HIRE
LICENCE FEES FROM 16 JUNE 2005**

| | £ |
|--|----------|
| Hackney Carriage Licence (12 months) * | 380.00 + |
| Hackney Carriage Licence (6 months) | 200.00 + |
| Hackney Carriage Licence (4 months) *** | 138.00 + |
| Private Hire Operator's Licence | |
| 1 vehicle | 190.00 |
| 2 – 5 vehicles | 225.00 |
| 6 – 10 vehicles | 270.00 |
| 11+ vehicles | 305.00 |
| Private Hire Vehicle Licence (12 months) ** | 185.00 |
| Private Hire Vehicle Licence (6 months) | 103.00 |
| Private Hire Vehicle Licence (4 months) *** | 70.00 |
| Driver's Licence (Grant) | 57.00 |
| Driver's Licence (Renewal) | 41.00 |
| Replacement Plate | 15.00 |
| Vehicle change/transfer fee | 20.00 |
| Second Driver's badge | 15.00 |
| Administration Fee | 20.00 |
| DVLA Check | 5.00 |
| Replacement Badge | 5.00 |
| Copy licence | 5.00 |
| Replacement Tariff Card | 5.00 |
| Criminal Record Bureau Check | 34.00 |

* This fee will be reduced by £40 for a 12 month licence in respect of wheelchair accessible vehicles.

** This fee will be reduced by £18 for a 12 month licence in respect of wheelchair accessible vehicles.

*** Only applicable for vehicles over 8 years old.

+ A surcharge of £77 will be levied each year for the following 3 years commencing on the first renewal following the coming into effect of these fees.

LICENSING FEE ACT 2003 FEES

See also The Licensing Act 2003 (Fees) Regulations 2005 that can be found on [www.culture.gov.uk/alcohol and_entertainment](http://www.culture.gov.uk/alcohol_and_entertainment)

Premises licence and club premises certificate fees

The new premises fee structure will be banded and based on the non-domestic rateable value of the premises ie business rates (not the amount payable).

| Band | A | B | C | D | E |
|----------------------------|-----------|----------------|-----------------|------------------|------------------|
| Rateable Value of Premises | £1-£4,300 | £4,301-£33,000 | £33,001-£87,000 | £87,001-£125,000 | £125,000 & above |
| Application Fee | £100 | £190 | £315 | £450 | £635 |
| Annual Fee | £70 | £180 | £295 | £320 | £350 |

Personal Licence and Other Fees

| Application or notice (Licensing Act 2003) | Fee |
|--|------------|
| Replacement of licence/certificate or summary following theft, loss etc | £10.50 |
| Application for a provisional statement where premises being built, etc | £315.00 |
| Notification of change of name or address | £10.50 |
| Application to vary licence to specify individual as premises supervisor | £23.00 |
| Application for transfer of premises licence | £23.00 |
| Interim authority notice following death etc of licence holder | £23.00 |
| Notification of change of name or alteration of rules of club | £10.50 |
| Change of relevant registered address of club | £10.50 |

| | |
|---|--------|
| TEN (Temporary Event Notice) | £21.00 |
| Replacement of TEN Cert following theft, loss etc of temporary event notice | £10.50 |
| Application for a grant or renewal of Personal Licence | £37.00 |
| Replacement of personal licence following theft, loss etc | £10.50 |
| Duty to notify change of name or address of Personal Licence Holder | £10.50 |
| Right of freeholder etc to be notified of licensing matters | £21.00 |

| Other Fees | Fee |
|--|------------|
| Second Hand Goods Dealers (Shop Premises) | £90.00 |
| Second Hand Goods Dealers (Stalls) | £30.00 |
| Sex Shop Licence | £1700.00 |
| Lotteries and Amusements Registration: | |
| Initial Grant | £35.00 |
| Renewal | £17.50 |
| S34(1) Amusement with Prizes Permits (3 year permit) | £32.00 |

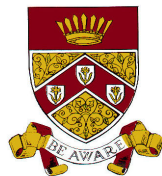
| | |
|---|---------|
| S34(5E) Amusement with Prizes Permits (3 year permit) | £250.00 |
| Motor Salvage Operators | £70.00 |
| Game Dealer Licence | £25.00 |

Chorley Borough Council
Licensing Section
Civic Offices
Union Street
Chorley
PR7 1AL

Tel 01257 515161/3/4
email licensing@chorley.gov.uk



Proposed Licence Fees from 1 April 2006



**CHORLEY BOROUGH COUNCIL
HACKNEY CARRIAGE AND PRIVATE HIRE
LICENCE FEES FROM 1 APRIL 2006**

| | £ |
|---|----------|
| Hackney Carriage Licence (12 months) * | 392.00 + |
| Hackney Carriage Licence (6 months) | 206.00 + |
| Hackney Carriage Licence (4 months) *** | 142.00 + |
| Private Hire Operator's Licence | |
| 1 vehicle | 200.00 |
| 2 – 5 vehicles | 232.00 |
| 6 – 10 vehicles | 280.00 |
| 11+ vehicles | 315.00 |
| Private Hire Vehicle Licence (12 months) (new) ** | 200.00 |
| Private Hire Vehicle Licence (12 months) (renewal) ** | 190.00 |
| Private Hire Vehicle Licence (6 months) (new) | 115.00 |
| Private Hire Vehicle Licence (6 months) (renewal) | 105.00 |
| Private Hire Vehicle Licence (4 months) *** | 72.00 |
| Driver's Licence (Grant) | 59.00 |
| Driver's Licence (Renewal) | 42.00 |
| Replacement Plate | 15.00 |
| Vehicle change/transfer fee | 25.00 |
| Second Driver's badge | 15.00 |
| Administration Fee | 25.00 |
| DVLA Check | 10.00 |
| Replacement Badge | 5.00 |
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