

CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 OCTOBER 2006 TO 31 JANUARY 2007

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as:

1. Any executive decision (as opposed to a regulatory decision) which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - A change in service provision that impacts upon the service revenue budget by £100,000 or more, or
 - A contract worth £100,000 or more, or
 - A new or unprogrammed capital scheme of £100,000 or more.
2. Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards - This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.

The current members of the Executive Cabinet are:

Councillor Peter Goldsworthy	Leader of the Council
Councillor Patricia Case	Deputy Leader and Executive Member for Corporate, Policy and Performance
Councillor Greg Morgan	Executive Member for Resources
Councillor John Walker	Executive Member for Customer, Democratic and Legal Services
Councillor Mark Perks	Executive Member for Heath, Leisure and Well-Being
Councillor Eric Bell	Executive Member for Streetscene, Neighbourhoods and Environment
Councillor Peter Malpas	Executive Member for Economic Development and Regeneration

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Executive Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Chorley, PR7 1DP or accessed from the Council's website: www.chorley.gov.uk

- Council Constitution
- Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Executive Cabinet which are held at the Town Hall, Chorley. The dates and times of the meetings are published on www.chorley.gov.uk or you may contact the Democratic Services Section on telephone number 01257 -515118 for further details.

Donna Hall
Chief Executive

Publication Date: 15 September 2006

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Approval of terms for aquisition of property required to construct the Gillibrand Link Road	Executive Cabinet	Executive Member for Resources	5 Oct 2006	Internal Stakeholders, Market Traders, Staff and UNISON	Issue of Service Specification.	Report of the Arbitrator appointed to determine compensation due	Director of Property Services Tel: 01257 515311 roger.handscombe@chorley.gov.uk by Thursday 7 September 2006
Selection of Service Provider for the Property Services and Market Functions	Executive Cabinet	Executive Member for Resources	5 Oct 2006	Internal Service Stakeholders, Market Traders, Staff and Unison.	Issue of Service specification	Tender documentation submitted by prospective partners and evaluation reports	Director of Property Services Tel: 01257 515311 roger.handscombe@chorley.gov.uk by Thursday 7 September 2006
Review of Advice and Support Funding to External Groups	Executive Cabinet	Executive Member for Health, Leisure and Well Being	5 Oct 2006	Chorley and South Ribble CAB and Lancashire County Council Welfare Rights Service	Direct Contact	Various including Annual Reports on activity	Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk by Thursday 7 September 2006

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Approval of Play Strategy for the Borough	Executive Cabinet	Executive Member for Life and Leisure	5 Oct 2006	The Plan is being developed with Chorley Play Forum - a draft document will be sent to Stakeholders Overview and Scrutiny Committee	Draft Strategy circulated at meetings	Draft Strategy	Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk by Thursday 7 September 2006
Approval of ICT Strategy	Executive Cabinet	Executive Member for Resources	5 Oct 2006	Publication of documents on the Councils intranet	Officers and Members	IEG6 Statement Customer Focus Strategy	Director of Information and Communication Technology Tel: 01257 515455 tim.murphy@chorley.gov.uk by By 7 September 2006
Approval of Telephony Strategy	Executive Cabinet	Executive Member for Resources	5 Oct 2006	Publication of documents on Council's Intranet	Officers and Members	ICT Business Plan Telephony Strategy Customer Focus Strategy	Director of Information and Communication Technology Tel: 01257 515455 tim.murphy@chorley.gov.uk by By 7 September 2006

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Approval of Reorganisation of Streetscene, Neighbourhoods and Environment	Executive Cabinet	Executive Member for Streetscene, Neighbourhoods and Environment	5 Oct 2006	Formal staffing process	Human Resources, Staff and Trade Unions	Report of the Director of Streetscene, Neighbourhoods and Environment	Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk by By 7 September 2006
Approval of Plans for Brinscall Baths	Executive Cabinet	Executive Member for Health, Leisure and Well Being	5 Oct 2006	Community Meetings	Stakeholders	Report of the Director of Leisure and Cultural Services	Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk by Thursday 7 September 2006
Approve Final Version of Chorley Town Centre Strategy	Executive Cabinet	Executive Member for Development and Regeneration	5 Oct 2006	Letters, Press Notice, Stakeholder Workshops, Public Exhibitions and Publication on the Web Site	All Town Centre Stakeholders, Retailers and other Operators, Agencies and the Public	Report of the Director of Development and Regeneration	Director of Development and Regeneration Tel: 01257 515285 jane.meek@chorley.gov.uk by

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Approve "Every Child Matters action plan" outlining the Council's contribution to the wider agenda	Executive Cabinet	Executive Member for Health, Leisure and Well Being	9 Nov 2006	Stakeholders	Draft Plan circulated and available for comments on website.	Draft Action Plan	Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk by Thursday 19 October 2006
Approve "Choosing Health Action Plan" outlining the Council's contribution to the wider agenda	Executive Cabinet	Executive Member for Health, Leisure and Well Being	9 Nov 2006	Stakeholders	Draft Plan circulated and available for comments on the Website	Draft Action Plan	Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk by Thursday 19 October 2006
Approval of Information Security Policy	Executive Cabinet	Executive Member for Resources	9 Nov 2006	Publication of documents on Council's Intranet	Officers, Members and Trade Unions	Information Security Policy	Director of Information and Communication Technology Tel: 01257 515455 tim.murphy@chorley.gov.uk by By 12 October 2006

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Approval of Telephony proposals/procurement	Executive Cabinet	Executive Member for Resources	9 Nov 2006	Publication of documents on the Council's Intranet	Officers and Members	Telephony Strategy ICT Strategy	Director of Information and Communication Technology Tel: 01257 515455 tim.murphy@chorley.gov.uk by By 12 October 2006
Approval of Abandoned Vehicle Removal Contract	Executive Member Decisions - Streetscene, Neighbourhoods and Environment	Executive Member for Streetscene, Environments and Neighbourhoods	9 Nov 2006	Draft Documentation	Internal and External Stakeholders.	Tender Documentation and Report of the Director of Streetscene, Neighbourhoods and Environment	Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk by 19 October 2006
Agreement of Pay and Workforce Strategy	Executive Cabinet	Executive Member for Resources	7 Dec 2006	Draft Plan to be circulated and available for comments on the website.	Trade Union's Staff Members, Staff Forum, Strategy Group	Draft Plan	Director of Human Resources Tel: 01257 515159 angela.wolstencroft@chorley.gov.uk by By 9 November 2006

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Approval of PCSO Pilot Scheme	Executive Member Decisions - Streetscene, Neighbourhoods and Environment	Executive Member for Streetscene, Neighbourhoods and Environment	31 Dec 2006	Meetings and Circulation of Documentation	Internal Stakeholders and Lancashire Constabulary	None.	Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk by 30 November 2006
Approval of Housing Rents and Other Charges	Executive Cabinet	Executive Member for Economic Development and Regeneration Executive Member for Resources	11 Jan 2007	Tenant Meetings	Tenants Shadow Housing Management Board	Report by the Director of Housing	Director of Housing Services Tel: 01257 515577 steve.lomas@chorley.gov.uk by Thursday 21 December 2006
Approve "Older People's Action Plan" outlining the Council's contribution to the wider agenda	Executive Cabinet	Executive Member for Health, Leisure and Well Being	11 Jan 2007	Stakeholders	Stakeholders	Draft Plan	Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk by Thursday 21 December 2006

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Selection of Public Toilet Cleaning Contract - Renewal	Executive Member Decisions - Streetscene, Neighbourhoods and Environment	Executive Member for Streetscene, Neighbourhoods and Environment	11 Jan 2007	Procurement Procedures	Legal and Procurement Teams	Report of the Director of Streetscene, Neighbourhoods and Environment	Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk by 15 December 2006
Approval of Neighbourhood Management and Engagement Strategy	Executive Member Decisions - Streetscene, Neighbourhoods and Environment	Executive Member for Streetscene, Neighbourhoods and Environment	31 Jan 2007	Draft Strategy	Internal and External Stakeholders	Report of the Director of Streetscene, Neighbourhood and Environment	Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk by 22 December 2006