

Report of	Meeting	Date
Director of Public Protection Streetscene and Community (Introduced by the Executive Member for Public Protection)	Executive Cabinet	23 October 2014

## **EXECUTIVE CABINET RESPONSE TO RECOMMENDATIONS MADE BY THE OVERVIEW AND SCRUTINY TASK GROUP ON CCTV INFRASTRUCTURE**

### **PURPOSE OF REPORT**

1. To approve the Executive Cabinet response to recommendations made by the O&S Scrutiny Task Group on CCTV infrastructure.

### **RECOMMENDATION(S)**

2. It is recommended that Members accept the O&S Task Group option 5 to implement a phased capital works programme to upgrade the current CCTV infrastructure.
3. It is recommended to Council that a capital budget of £250,000 be established to fund the capital works over a period of three years
4. It is recommended that the Director of Public Protection Streetscene and Community in consultation with the Executive Member for Public Protection have delegated responsibility to develop and commence the procurement programme to select a suitable contractor to deliver the infrastructure upgrade programme.
5. Executive Cabinet accepts the O&S Task Group recommendation to explore outsourcing, subscription and Parish Council contributions to CCTV infrastructure upgrade. Therefore it is recommended that all these areas are explored as part of the procurement and delivery of the capital works programme. In addition Executive Cabinet recommends that consideration is given to any new system and equipment being compatible with wider local authority CCTV services.
6. Executive Cabinet notes and understands the O&S Task Group recommendation to maintain current staffing levels within the CCTV suite but is unable provide a guarantee that staffing levels will not change in the future.
7. Executive Cabinet accepts the O&S Task Group recommendation to review hours of operation in the CCTV suite and instructs the appropriate service manager to undertake a minimum annual review using appropriate intelligence and data analysis so that periods of high demand are effectively covered.

### **EXECUTIVE SUMMARY OF REPORT**

8. In January 2014 the Councils Overview and Scrutiny Committee established a task group to investigate the Councils CCTV service including the appropriateness of operation and the state of infrastructure.
9. The O&S Task Group findings were presented to Executive Cabinet in August 2014 and this report provides the Executive Cabinet response to those findings and the recommendations contained therein.
10. Appendix A to this report contains the aforementioned Overview and Scrutiny Task Group report findings.

11. The current CCTV infrastructure maintenance and repair contract expires in March 2015, therefore it would be expedient to link any proposed upgrade programme with the procurement of a new maintenance contract.

<b>Confidential report</b> Please bold as appropriate	Yes	No
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<b>Key Decision?</b> Please bold as appropriate	Yes	No
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<b>Reason</b> Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	<b>3, a new or unprogrammed capital scheme of £100,000 or more</b>	4, Significant impact in environmental, social or physical terms in two or more wards

### REASONS FOR RECOMMENDATION(S)

#### (If the recommendations are accepted)

12. To ensure the current CCTV infrastructure is upgraded and fit for purpose and that the hours of operation and staffing levels are appropriate to the service demands.

### ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

13. The report details a number of infrastructure options which will be rejected dependant on the Executive Cabinets preferred option.

### CORPORATE PRIORITIES

14. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities	√	An ambitious council that does more to meet the needs of residents and the local area	

### BACKGROUND

15. In January 2014 the Councils Overview and Scrutiny Committee established a task group to investigate the Councils CCTV service.
16. In particular the investigation focussed on the impact that the provision of CCTV has in relation to public reassurance and the deterrence, prevention and detection of crime.
17. The final report of the task group is appended to this report as Appendix A.

### CCTV INFRASTRUCTURE

18. The current CCTV provision in Chorley has evolved since its inception in 1996. Consequently there is a mix of analogue and digital technologies as well as a variety of camera hardware.
19. The infrastructure has been subject to regular maintenance and repair over the years through the procurement of an appropriate contract.

20. In recent years the level of spend on repair and replacement has increased with a current annual budget of £29,700.
21. In addition the functionality of the CCTV equipment is becoming increasingly outdated with a number of replacement parts becoming unavailable or increasingly expensive to repair.
22. The current contract for CCTV repair and maintenance expires in March 2015. It would therefore be expedient to link the proposed capital works programme with a reduced repair and maintenance requirement and combine into one procurement process
23. Investment in the CCTV infrastructure will ensure the system is updated, utilises current digital technology and reduces the revenue budget demand on repair and maintenance.
24. Indicative costs for a phased three year infrastructure programme to achieve this have been sought and are in the region of £250,000.

## **CCTV OPERATION**

25. The restructure undertaken in Health Environment and Neighbourhoods during late 2013 reviewed the operator levels required to provide the CCTV monitoring and support service during periods of high volume activity.
26. This review resulted in the operation of the CCTV suite employing a team of 1 FTE supervisor and 3 FTE operators.
27. The task group undertook a further review in the light of police data and analysis of crime and disorder and determined the operator levels to be appropriate.

## **IMPLICATIONS OF REPORT**

28. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	√	Customer Services	
Human Resources		Equality and Diversity	
Legal	√	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

## **COMMENTS OF THE STATUTORY FINANCE OFFICER**

29. The report recommends the Executive to set aside a significant sum for the upgrade of the Council's CCTV infrastructure. The exact timing and nature of any upgrade has not yet been developed. However, an increase in the Council's capital programme is at present unbudgeted. Implications on revenue would be to add circa £35 thousand per annum to the Council's budget.
30. Should the Council decide to accept the recommendations the costs would be built into future budgets. The decision should be made in the context of the £2 million of savings the Council will need to make by 2016/17. Should the Council decide this is a priority then in future budget savings would have to be made from non-priority areas.

## **COMMENTS OF THE MONITORING OFFICER**

31. The current contract for the provision of this service expires in March 2015. It is therefore important that the procurement process commences in the near future.

JAMIE CARSON

DIRECTOR OF PUBLIC PROTECTION STREETSCENE AND COMMUNITY

There are no background papers to this report.

<b>Report Author</b>	<b>Ext</b>	<b>Date</b>	<b>Doc ID</b>
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