

# **Civic Events Working Group**

**Monday, 12 March 2007**

**Present:** Councillor John Walker (Chair), Councillors Eric Bell and Daniel Gee

**Officers Present:** Donna Hall (Chief Executive), Steve Pearce (Assistant Head of Democratic Services), Carol Iddon (Civic Services Manager), Giordan Fong (Senior Legal Assistant), Dianne Scambler (Trainee Democratic Services Officer) and Louise McCall (Curator)

## **1. APPOINTMENT OF CHAIR**

It was proposed by Councillor Eric Bell, seconded by Councillor Danny Gee, and subsequently **RESOLVED to appoint Councillor John Walker as Chair of the Civic Events Working Group.**

## **2. TERMS OF REFERENCE**

**RESOLVED - That it be noted that the terms and reference for this Working Group are to co-ordinate the arrangements for certain major civic events.**

## **3. SZEKESFEHERVAR**

### **(a) Visit by Delegation 2007**

Members and Officers discussed the possibility of combining any local cultural events in the Borough with proposed dates during 2007 for a visit by a delegation from the Municipality of Szekesfehervar

**RESOLVED 1. That the Civic Services Manager be requested to draw up possible dates for the visit during September/October 2007 and the Trainee Democratic Services Officer find out what events are on in the Borough around this time.**

**2. That a delegation of 6 people be invited from Szekesfehervar to visit the Borough of Chorley to include their Mayor and Mayoress or Consort and an Interpreter.**

**3. That the visit will be for a period of 3 days.**

### **(b) Artist Camp**

The Council had received correspondence from the Mayor of Szekesfehervar giving notification of their 18<sup>th</sup> Annual International Artist Camp that is organised for visiting painters from its twin cities. The painters would be the town's guests for a week in Agard, a nearby village by the fairy Lake Velencei and would be held between 24 September and 3 October 2007.

Louise McCall, Curator of Astley Hall explained to the group that she was presently in the process of organising a Local Art Competition that would be open to artists of all ages, and that the invitation would be an excellent first prize to offer the overall winner. The chosen paintings from the last camp now decorate the newly renovated historical Hiemer House in the core of Szekesfehervar. This would be a fantastic opportunity and a great way to entice local artists to get involved.

**RESOLVED – That the Curator of Astley Hall explore the possibility of being able to offer the invitation of a Local Artist to attend the 18<sup>th</sup> Annual International Artist Camp being held at Agard in Szekesfehervar as the First Prize in our Local Art Competition.**

**(c) Cookery Project**

The Assistant Head of Democratic Services circulated an email at the meeting that outlined a request from Councillor Eva Brajer, the President of the Cultural and Touristical Board of Szekesfehervar.

The district that she represents has a specialised vocational school for Cooks, Confectioners and Waiters, for children aged between 14 to 18 years of age. The school offers exchange programmes with other schools and restaurants abroad, mainly in Italy. They have been very successful and wanted to know if there would be any host Secondary Schools, Hotels or Restaurants in the Chorley area that would be interested in a similar student exchange programme.

**RESOLVED 1. That the Trainee Democratic Services Officer write to all the schools in the area including Runshaw College giving them details of the exchange programme.**

**2. That a list of all the Hotels and Restaurants in the Chorley Borough be sent to Councillor Eva Brajer.**

**4. MAYORAL EVENING - 18 MAY 2007**

At this years budget Council it was decided that the Mayoral Civic Dinner for 2007/2008 would not take place and would be replaced with a Mayoral Evening on a much smaller scale within an agreed budget.

The Chief Executive had spoken with the current Deputy Mayor about the change and he was happy with the proposed alternative arrangements.

**RESOLVED 1. That the Mayoral Evening be held on Friday 18 May 2007 at Astley Hall, Chorley.**

**2. That the evening include buffet refreshment and a maximum of 65 guests be invited to include the Mayors family and friends and other Civic dignitaries at the Mayors discretion.**

**3. That the venue for the Mayoral Evening be determined each year by the new Mayor.**

**5. FREEDOM OF THE BOROUGH EVENT - 9 JUNE 2007**

The Assistant Head of Democratic Services submitted a draft Programme and Action Plan for the Freedom of the Borough Ceremony for the 5 General Support Medical Regiment to be held on 9 June 2007.

The Members of the group discussed the arrangements in detail and it was **RESOLVED 1. That the programme and action plan be noted and details of the final arrangements be submitted to the next meeting of this working group.**

**2. That the Civic Services Building Manager obtain quotes for a cold buffet lunch and the reduced floral arrangements that had been decided upon.**

**3. That the Event would be advertised extensively in due course especially in relation to any possible closure of car parks.**

**6. COMMEMORATION OF FALKLANDS 25TH ANNIVERSARY - 16/17 JUNE 2007**

Thursday 14 June 2007 marks the 25<sup>h</sup> Anniversary of the liberation of the Falkland Islands. Commemorative Events are taking place on the weekend of the 16 and 17 June 2007.

The Assistant Head of Democratic Services and Civic Services Manager had had a meeting with Reverend Cree and discussed the possibility of a Commemoration Service being held at St Laurence's Church, Chorley on Sunday 17 June 2007 at

10.00am. The Mayor and other Civic dignitaries will then walk across to the Cenotaph in Astley Park.

**RESOLVED – 1. That further details of the arrangements be submitted to the next meeting of this Working Group.**

**2. That the Council provide the Order of Service.**

**3. That the Director of Streetscene, Neighbourhoods and Environment be requested to make arrangements for the Cenotaph to be cleaned.**

## **7. FREQUENCY OF MEETINGS**

It was **RESOLVED** to hold a further meeting after Easter to finalise arrangements of the events on this agenda and that thereafter, the group will meet as and when required.

Chair