

MINUTES OF ANNUAL COUNCIL

MEETING DATE Tuesday, 17 May 2016

MEMBERS PRESENT: Councillor Marion Lowe (Mayor), Councillor Doreen Dickinson (Deputy Mayor) and Councillors Aaron Beaver, Eric Bell, Martin Boardman, Alistair Bradley, Charlie Bromilow, Terry Brown, Henry Counce, Paul Clark, Jean Cronshaw, Alan Cullens, John Dalton, Graham Dunn, Christopher France, Gordon France, Margaret France, Jane Fitzsimons, Anthony Gee, Danny Gee, Tom Gray, Mark Jarnell, Hasina Khan, Zara Khan, Paul Leadbetter, Margaret Lees, Roy Lees, Sheila Long, Adrian Lowe, Matthew Lynch, June Molyneaux, Greg Morgan, Alistair Morwood, Mick Muncaster, Steve Murfitt, Beverley Murray, Mark Perks, Debra Platt, Joyce Snape, Kim Snape, Ralph Snape, Richard Toon, John Walker, Paul Walmsley, Alan Whittaker and Peter Wilson

OFFICERS: Gary Hall (Chief Executive), Jamie Carson (Director (Early Intervention and Support)), Chris Sinnott (Director (Policy and Governance)), Asim Khan (Director (Customer and Digital)), Chris Moister (Head of Legal, Democratic & HR Services) and Carol Russell (Democratic Services Manager)

APOLOGIES: Councillors Keith Iddon

16.C.334 Declarations of Any Interests

There were no declarations of interest received.

16.C.335 Minutes of the Council Meeting held on Tuesday, 12 April 2016

RESOLVED – That the minutes of the meeting of the Council held on 12 April 2016 be approved as a correct record for signature by the Mayor.

16.C.336 Minutes of an Extraordinary Meeting of the Council held on Friday, 22 April

RESOLVED – that the minutes of the Extraordinary Council meeting held on 22 April 2016 be approved as a correct record for signature by the Mayor.

Councillor Alistair Bradley provided Members with an update on the temporary closure of the Accident and Emergency Department at Chorley Hospital. He had met with members of the Hospital Trust Board and the MP for an update on recruitment and was disappointed that only one additional appointment had been made. It was important to keep the pressure on the Hospital Trust Board and to keep the profile of the campaign high. There would be increased pressure on other A and E departments in the area and the Council would work with the County and other District Councils to try and resolve the situation and get services reopened at Chorley.

16.C.337 Returning Officer's Report

The Mayor congratulated all those Councillors who had been elected or re-elected on 5 May 2016 and in particular welcomed the three new councillors.

The Returning Officer's report indicated election results as follows:

- **Adlington and Anderton** - Peter Wilson
- **Brindle and Hoghton** - Sheila Long
- **Chorley East** - Zara Khan
- **Chorley North East** - Adrian Lowe
- **Chorley North West** - Joyce Snape
- **Chorley South East** - Alistair Bradley
- **Chorley South West** - Anthony Gee
- **Clayton-le-Woods and Whittle-le-Woods** - John Walker
- **Clayton-le-Woods North** - Jean Cronshaw
- **Coppull** - Jane Fitzsimons
- **Heath Charnock and Rivington** - Kim Snape
- **Eccleston and Mawdesley** - Henry Caunce
- **Euxton North** - Danny Gee
- **Lostock** - John Dalton
- **Wheelton and Withnell** - Chris France

RESOLVED – that the report be noted.

16.C.338 Election of the Mayor for the Council Year 2016/17

It was formally proposed by Councillor John Walker, and seconded by Councillor John Dalton, that Councillor Doreen Dickinson be elected as Mayor of the Borough of Chorley for the forthcoming Council Year.

RESOLVED – that Councillor Doreen Dickinson be elected as Mayor of the Borough of Chorley for the forthcoming Council year.

16.C.339 Election of the Deputy Mayor for the Council Year 2016/17

It was formally proposed by Councillor John Walker and seconded by Councillor Paul Leadbetter that Councillor Mark Perks be elected as Deputy Mayor for the forthcoming Council Year.

RESOLVED – that Councillor Mark Perks be elected as Deputy Mayor for the Borough of Chorley for the forthcoming Council year.

There was a brief adjournment to allow the Retiring Mayor and her Consort; the newly elected Mayor and her Consort; and the newly elected Deputy Mayor and Mayoress to exchange robes and badges of office.

Councillor Doreen Dickinson in the Chair

On resuming the meeting, Councillor Doreen Dickinson signed the declaration of acceptance of office of Mayor, and thanked Councillors for her appointment. She introduced her Consort for the year, her son Mr Peter Vickers.

Councillor Mark Perks signed the declaration of acceptance of office of Deputy Mayor, and thanked Councillors for his appointment. He introduced his Deputy Mayoress, Mrs Pat Haughton.

16.C.340 Vote of Thanks to the Retiring Mayor

The Mayor referred to the Retiring Mayor, Councillor Marion Lowe's year of office which had been excellent, and along with her husband Councillor Adrian Lowe, they had served as first class ambassadors for Chorley.

Political group Leaders also paid tribute to the Retiring Mayor and her Consort for a very successful year, with many enjoyable fundraising events in aid of their chosen charities.

Councillor Marion Lowe responded, thanking Councillors for their kind words and their support over the year. She thanked Redrow Homes and Bailcast for their sponsorship of charity events and in particular Bailcast as her employer, supporting her in the role of Mayor. A number of successful fundraising events and activities had enabled her to raise almost £15,000 for her chosen charities.

Councillor Lowe presented the Council with a music centre for the Mayor's Parlour.

16.C.341 Appointment of the Executive Leader of the Council

The Mayor asked for nominations for the role of Executive Leader on the Council. This was a four year appointment as set out in the Council's Constitution.

Councillor Danny Gee proposed, Councillor Chris France seconded, and it was **RESOLVED – that Councillor Alistair Bradley be appointed as Executive Leader to the Council, for a further 4 year term of office.**

16.C.342 Executive Cabinet Appointments for 2016/17

Councillor Alistair Bradley, Executive Leader informed the Council of his appointments to the Executive Cabinet for 2016/17.

Appointments to the Executive Cabinet and portfolio support roles were reported as follows:

Portfolio	Appointment
<p>ECONOMIC DEVELOPMENT AND PUBLIC SERVICE REFORM Lead Director: Director (Business, Growth and Investment) / Chris Sinnott</p> <ul style="list-style-type: none"> • Business growth and inward investment • Employment and skills • Asset Management • Town Centre (including Market Walk) • Public Service Reform (including combined authority) 	Alistair Bradley
<p>RESOURCES Lead Director: Chris Sinnott / Gary Hall</p> <ul style="list-style-type: none"> • Finance • Corporate Strategy and improvement • Communications and events • Support services 	Peter Wilson
<p>EARLY INTERVENTION Lead Director: Jamie Carson</p> <ul style="list-style-type: none"> • Housing Options and Advice • Supported Housing • Volunteering and VCFS • Community Centre Management • Community Development • Home improvement service • Welfare reform • Astley Hall and Cultural Assets • Community safety • Neighbourhood Working 	Bev Murray
<p>PUBLIC PROTECTION Lead Director: Jamie Carson / Asim Khan</p> <ul style="list-style-type: none"> • Development Control • Building Control • Planning and housing policy • Environmental Health • Licensing 	Paul Walmsley
<p>STREETSCENE SERVICES Lead Director: Asim Khan</p> <ul style="list-style-type: none"> • Street Cleansing • Grounds Maintenance • Car parking • Streetscene Improvements • Parks and Open Spaces 	Adrian Lowe
<p>CUSTOMER AND ADVICE SERVICES Lead Director: Asim Khan</p> <ul style="list-style-type: none"> • ICT • Customer Services • Revenue and Benefits • Single Front Office • Waste collection 	Graham Dunn

Member Responsible for :	
Town Centre Community Development Enforcement and Adoptions Economic Development and Skills Governance and Audit	Danny Gee Matthew Lynch Kim Snape Alistair Morwood Anthony Gee
Council Champion for :	
Democratic and Member Services Older People Rural Communities Health and Wellbeing Young People Housing	Gordon France Jean Cronshaw Alan Whittaker Margaret France Mark Jarnell Margaret Lees

RESOLVED – that the appointments be noted.

16.C.343 Appointments to Committees, Panels and Working Groups for 2016/17

The Council considered a schedule of nominations for the appointment of committees, working groups and panels in accordance with the political balance of the Council, together with nominations to Chair and Vice Chair positions and a list of shadow portfolio positions.

The Executive Leader Councillor Alistair Bradley proposed, the Deputy Leader Councillor Peter Wilson seconded, and it was **RESOLVED – that the following appointments be approved for 2016/17:**

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	IND GROUP
OVERVIEW AND SCRUTINY COMMITTEE (14 Members) (10: 4: 0)	Roy Lees (Vice-Chair) Aaron Beaver Paul Clark Jane Fitzsimons Mark Jarnell Margaret Lees Matthew Lynch June Molyneaux Alistair Morwood Kim Snape	John Walker (Chair) Greg Morgan Mark Perks Debra Platt	
O & S Performance Panel (6 Members 4: 2: 0)	Roy Lees (Vice-Chair) Matthew Lynch June Molyneaux Alistair Morwood	John Walker (Chair) Mark Perks	

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	IND GROUP
<p>DEVELOPMENT CONTROL COMMITTEE (15 Members)</p> <p>(10: 5: 0)</p> <p>3 x substitute Members per group</p>	<p>June Molyneaux (Chair) Chris France (Vice-Chair) Aaron Beaver Charlie Bromilow Danny Gee Tommy Gray Alistair Morwood Richard Toon Paul Walmsley Alan Whittaker</p> <p>Jean Cronshaw Gordon France Graham Dunn</p>	<p>Martin Boardman Henry Counce John Dalton Keith Iddon Mick Muncaster</p> <p>Eric Bell Paul Leadbetter Sheila Long</p>	
<p>LICENSING AND PUBLIC SAFETY COMMITTEE (15 Members)</p> <p>(10 : 4: 1)</p> <p>2 x Substitute Members per group</p>	<p>Marion Lowe (Chair) Anthony Gee (Vice-Chair) Jean Cronshaw Gordon France Margaret France Tommy Gray Mark Jarnell Hasina Khan Matthew Lynch Kim Snape</p> <p>Charlie Bromilow Aaron Beaver</p>	<p>Keith Iddon Sheila Long Mick Muncaster John Walker</p> <p>Eric Bell Paul Leadbetter</p>	Ralph Snape
<p>GENERAL PURPOSES COMMITTEE (17 Members)</p> <p>(11: 5: 1)</p>	<p>Gordon France (Chair) Matthew Lynch (Vice-Chair) Charlie Bromilow Jean Cronshaw Margaret France Tommy Gray Mark Jarnell Hasina Khan Zara Khan Marion Lowe June Molyneaux</p>	<p>Eric Bell Alan Cullens John Dalton Paul Leadbetter Greg Morgan</p>	Ralph Snape
<p>GOVERNANCE COMMITTEE (8 Members)</p> <p>(5: 3: 0)</p>	<p>Anthony Gee (Vice Chair) Jean Cronshaw Gordon France Margaret France Danny Gee</p>	<p>Paul Leadbetter (Chair) Alan Cullens Debra Platt</p>	

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	IND GROUP
<p>APPOINTMENTS PANEL (9 Members)</p> <p>(6: 2: 1)</p>	<p>Alistair Bradley (Chair) Graham Dunn Jane Fitzsimons Adrian Lowe Alistair Morwood Peter Wilson</p> <p>Plus relevant portfolio holder</p>	<p>Paul Leadbetter Greg Morgan</p>	<p>Ralph Snape</p>
<p>CHIEF EXECUTIVE'S PERFORMANCE REVIEW PANEL (5 Members) (3: 2: 0)</p>	<p>Alistair Bradley (Chair) Terry Brown Peter Wilson</p>	<p>Paul Leadbetter Greg Morgan</p>	
<p>HUMAN RESOURCES APPEALS COMMITTEE (Panels taken from 9 Members) (6: 3: 0)</p>	<p>Margaret France (Chair) Charlie Bromilow Graham Dunn Jane Fitzsimons Marion Lowe Beverley Murray</p>	<p>Paul Leadbetter Greg Morgan John Walker</p>	
<p>CHAIR OF EQUALITIES AND WELL BEING</p> <p>This role to include taking the Chair of the Equality Forum and acting as Lead Member for Health and Wellbeing, Equality and Diversity</p> <p>EQUALITY FORUM (4 Members) (3: 1: 0)</p>	<p>Hasina Khan</p> <p>Hasina Khan (Chair) Jean Cronshaw Zara Khan</p>	<p>Sheila Long</p>	
<p>LOCAL DEVELOPMENT FRAMEWORK WORKING GROUP (12 Members) (8: 4: 0)</p>	<p>Alistair Bradley (Chair) Paul Walmsley (Vice-Chair) Christopher France Margaret France Danny Gee Roy Lees Richard Toon Alan Whittaker</p>	<p>Martin Boardman Henry Counce John Dalton Paul Leadbetter</p>	

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	IND GROUP
<p>MARKET WALK STEERING GROUP (7 Members) (4: 3: 0)</p> <p>1 x Substitute from each Group</p>	<p>Alistair Bradley (Chair) Jane Fitzsimons Matthew Lynch Peter Wilson</p> <p>Danny Gee</p>	<p>Martin Boardman Paul Leadbetter Greg Morgan</p> <p>Alan Cullens</p>	
<p>MEMBERS SUPPORT WORKING GROUP (7 Members) (4: 2: 1)</p>	<p>Gordon France (Chair) Charlie Bromilow Margaret Lees Matthew Lynch</p>	<p>Doreen Dickinson Mick Muncaster</p>	<p>Joyce Snape</p>
<p>SHARED SERVICES JOINT COMMITTEE (3 Members) (2: 1: 0)</p>	<p>Alistair Bradley (Chair) Alistair Morwood</p>	<p>Greg Morgan</p>	
<p>CHORLEY LIAISON</p> <p>The 8 Chairs of the Neighbourhood Area Meetings plus one other Councillor representing Chorley town</p>	<p>Chairs of all 8 Neighbourhood areas - to be appointed at the first Neighbourhood Meetings of the year in June/July</p> <ul style="list-style-type: none"> • Chorley Town East – Alistair Morwood • Chorley Town West - Anthony Gee • Clayton and Whittle – Eric Bell • Eastern Parishes – Gordon France • Western Parishes – Doreen Dickinson • Euxton, Astley and Buckshaw - Matthew Lynch • South Eastern Parishes – Kim Snape • Southern Parishes – Alan Whittaker • Chorley town area - Alistair Bradley 		
<p>LICENSING LIAISON Chair and Vice Chair of Licensing & Public Services Committee plus Executive Member for Public Protection</p>	<p>Marion Lowe Anthony Gee Paul Walmsley (Executive Member)</p>		
<p>PUBLIC SERVICES TRANSFORMATION WORKING GROUP (8 Members) (5: 2: 1)</p>	<p>Alistair Bradley (Chair) Adrian Lowe Kim Snape Richard Toon Peter Wilson</p>	<p>Alan Cullens Paul Leadbetter</p>	

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	IND GROUP
TOWN TEAM (4 Members including Executive Member for Resources – plus County Councillors) (3: 1: 0)	Danny Gee (Chair) Matthew Lynch Peter Wilson	Martin Boardman	
CHORLEY PUBLIC SERVICES REFORM BOARD (2 representatives) (1:1)	Alistair Bradley Hasina Khan (Observer)	Paul Leadbetter	

SHADOW CABINET APPOINTMENTS

Leader of the Opposition, Policy and Partnerships	Paul Leadbetter
Deputy Leader of the Opposition, Finance and Governance	Greg Morgan
Customer and Digital	Alan Cullens
Business Development and Growth	Martin Boardman
Health and Wellbeing	Debra Platt
Community	Eric Bell

16.C.344 Appointments to Outside Bodies for 2016/17

A schedule of nominations for the appointment of Council representatives on outside bodies for the forthcoming Council year was circulated.

Councillor Paul Leadbetter proposed and Councillor Greg Morgan seconded the appointment of Councillor Sheila Long to the Brindle Village Hall Management Committee. On being put to the vote this was LOST.

The Executive Leader Councillor Alistair Bradley proposed, Councillor Peter Wilson seconded, and it was **RESOLVED that appointments to outside bodies be approved as follows:**

No.	NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
1.	Adactus Board	2	Councillors Graham Dunn and Roy Lees	May 2017
2.	Adlington Community Association	2	Councillor June Molyneaux and Mrs Florence Molyneaux (Labour Nominee)	May 2017
3.	Armed Forces Champion (Preston, Chorley and South Ribble CVS)	1	Councillor Aaron Beaver	May 2017
4.	Brindle Village Hall Management Committee (Observer position)	1	Councillor Margaret France	May 2017
5.	Central Lancashire Strategic Planning Joint Advisory Committee	3	Executive Leader – Councillor Alistair Bradley and Councillors Paul Walmsley and Martin Boardman (Substitute Councillors Roy Lees, Chris France and Paul Leadbetter)	May 2017
6.	Chorley and District Neighbourhood Watch Association	1	Executive Member for Early Intervention - Councillor Bev Murray	May 2017
7.	Chorley and South Ribble Citizens Advice Bureau Management Committee	1	Councillor Gordon France	May 2017
8.	Chorley and South Ribble Disability Forum	1	Councillor Hasina Khan	May 2017
9.	Chorley and South Ribble Shopmobility	1	Councillor June Molyneaux	May 2017
10	Chorley Consolidated Charity and Chorley Relief Fund	3	Councillor Anthony Gee (Appointed May 2015) Councillor Jean Cronshaw (Appointed May 2015) Councillor Doreen Dickinson (Appointed May 2016) (NB Appointments are for a 5 year period and cannot be changed mid-period)	May 2020 May 2020 May 2021
11	Chorley Sports Forum	2	Executive Member for Early Intervention - Councillor Beverley Murray and Councillor John Walker	May 2017
12	Chorley, South Ribble and West Lancashire Children's Partnership Board	1	Councillor Mark Jarnell	May 2017
13	Chorley Women's Centre Committee	1	Julia Berry (Labour nominee)	May 2017
14	Clayton-le-Woods Community Centre Management Committee	1	David Rogerson (Labour nominee)	May 2017

No.	NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
15	Cuerden Valley Trust	1	Councillor Charlie Bromilow	May 2017
16	District Councils' Network	1	Executive Leader - Councillor Alistair Bradley	May 2017
17	Heapey and Wheelton Village Hall Committee	2	Councillors Chris France and Gordon France	May 2017
18	Heskin Village Hall Management Committee	1	Councillor Paul Leadbetter	May 2017
19	Hoghton Village Hall Management Committee	1	Councillor Sheila Long	May 2017
20	Home-Start Chorley and South Ribble	1	Councillor Margaret Lees	May 2017
21	Lancashire Combined Authority (Shadow)	1	Executive Leader – Councillor Alistair Bradley (Substitute - Councillor Peter Wilson, Deputy Leader)	May 2017
	Lancashire Combined Authority (Shadow) Overview and Scrutiny Committee	1	to be determined	
22	Lancashire County Council Adult Social Care and Health Scrutiny Committee (Co-opted member)	1	Councillor Hasina Khan (Substitute - Councillor Margaret France)	May 2017
23	Lancashire County Council Transport Asset Management Plan (TAMP) Scrutiny Task Group	1	Councillor Richard Toon	May 2017
24	Lancashire Neighbourhood Watch Forum	1	Councillor Jean Cronshaw	May 2017
25	Lancashire Police and Crime Panel	1	Executive Leader - Councillor Alistair Bradley (Substitute, Deputy Executive Leader - Councillor Peter Wilson)	May 2017
26	Lancashire Teaching Hospital NHS Foundation Trust – Governing Council (3 year appointment)	1	Executive Leader – Councillor Alistair Bradley	May 2019
27	Lancashire Waste Partnership	1	Executive Member for Customer and Advice Services - Councillor Graham Dunn	May 2017
28	Local Government Association General Assembly and associated groups	2	Executive Leader - Councillor Alistair Bradley and Deputy Executive Leader - Councillor Peter Wilson	May 2017
29	Local Government Association (Lancashire Branch)	1 (2)	Executive Leader - Councillor Alistair Bradley Deputy Executive Leader - Councillor Peter Wilson and	May 2017

No.	NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
			Leader of the Opposition - Councillor Paul Leadbetter (Observers)	
30	Mawdesley Millennium Trust	1	Councillor Martin Boardman	May 2017
31	Mawdesley Village Hall Management Committee	1	Councillor Keith Iddon	May 2017
32	North Western Local Authorities' Employers Organisation	1	Executive Member for Resources - Councillor Peter Wilson An employee of: (i) an organisation represented on the Trade Union Side of the Joint Council; or (ii) a local or Joint Authority and whose conditions of employment are within the scope of the Joint Council shall not be appointed as an Employers' representative (or substitute representative) on the Employers' Organisation. (Rule 5(d))	May 2017
33	PATROL Adjudication and Bus Lane Adjudication Joint Committee Service	1	Executive Member for Streetscene Services - Councillor Adrian Lowe	May 2017
34	Preston and Western Lancashire Racial Equality Council	1	Councillor Paul Clark	May 2017
35	Preston Domestic Violence Services – Management Committee	1	Councillor Margaret France	May 2017
36	Rivington and Brinscall Advisory Group	3	Councillors Chris France, Margaret France and Kim Snape	May 2017
37	Rivington Heritage Trust	1	Councillor Kim Snape	May 2017
38	Runshaw College Community Liaison Group	4	Councillors Hasina Khan, Danny Gee, Alistair Morwood (plus one Conservative nominee – to be decided)	May 2017
39	Rural Services Network	1	Councillor Alan Whittaker	May 2017
40	Safer Chorley and South Ribbles Partnership (Responsible Authorities Group)	1	Executive Member for Early Intervention – Councillor Bev Murray	May 2017

No.	NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
41	The North West of England and the Isle of Man Reserved Forces and Cadets Association	1	Councillor Aaron Beaver	May 2017
42	West Pennine Moors Area Management Committee	2	Councillors Gordon France and Kim Snape	May 2017

16.C.345 Council Meetings in 2016/17

Councillors noted the programme of Council Meetings for 2016/17 as follows:

- Tuesday 19 July 2016 at 6.30pm
- Tuesday 20 September 2016 at 6.30pm
- Tuesday 22 November 2016 at 6.30pm
- Tuesday 24 January 2017 at 6.30pm
- Tuesday 28 February 2017 at 6.30pm
- Tuesday 11 April 2017 at 6.30pm
- Tuesday 16 May 2017 at 6.30pm

Mayor

Date