

## **SCRUTINY INQUIRY INFORMATION CHECKLIST**

**Name of Inquiry:** Absence Management

**Scrutiny Body:** Corporate and Customer Overview and Scrutiny Panel

Ref.	Information Required	Date
1	Chorley Council Attendance Policy.	3 October 2007
2	Attendance presentation to Overview and Scrutiny	3 October 2007
3	Report to Overview and Scrutiny (Feb 07)	3 October 2007
4	Activities offered as part of "Active at Work "	3 October 2007
5	Absence and Return to Work Interview Statistics to August 2007	3 October 2007
6	South Ribble Absence Management Policy	16 January 2008
7a 7b	Chorley Council policies: Bereavement Leave and Special Leave	16 January 2008
8	Chorley Council Reference form	16 January 2008
	Absence and Return to Work Interview Statistics to August 2007	16 January 2008
	Comparative Information with other Local Authorities (Including South Ribble)	16 January 2008