



ASTLEY HALL

SUSTAINABILITY POLICY 2016-2019

Astley Hall - Sustainability Policy

Statement of Purpose

To make Astley Hall and its collections accessible for inspiration and learning, ensuring it is a great place in Chorley for local people to visit and everyone to enjoy as a tourist attraction.¹

Astley Hall will achieve this purpose in a way that is complementary to Chorley Council's commitment to sustainable development and reducing the effects of climate change.

Reasons for Change

The issues of finite resources, energy and cost efficiency, sustainability and climate change are growing in importance and are a focus for action in national and local strategies. There is an expectation that Local Authorities will take a leading role and will lead by example. Chorley Council is committed to delivering greater energy efficiency, to reducing Carbon Dioxide emissions and to sustainability.²

Astley Hall is well placed to take a central role in implementing Chorley Council's commitments and influencing others (i.e. staff, visitors, stakeholders and community) to do the same. Astley Hall will work with schools and visitors to promote and publicise sustainability impacts, measures and solutions.

Aims

Astley Hall will strive to improve its environmental performance by:

- Recognising that its use of energy and water has a direct impact on the environment and also accepting the responsibility to reduce this effect.³
- Committing to responsible energy management and practicing energy efficiency throughout all of its premises, utilizing the building and equipment in the most cost-effective manner.⁴
- Pledging to provide all building users with comfortable working conditions, and where practicable, undertake all its activities with the lowest possible environmental impact, to enable the objectives of the mission statement to be met.⁵
- Encouraging staff, through education and training, to work in an environmentally responsible manner and to play a full part in developing new ideas and initiatives.
- Striving to Reduce, Reuse, Recycle. Astley Hall aims to support Chorley Council in continuing to achieve rates for recycling and composting waste over and above statutory targets.
- Working with the Chorley Council's Estates Department to ensure Astley Hall complex is run as energy efficiently as possible.
- Abiding by Chorley Council's Sustainable Procurement Policy (Appendix One). Procurement of all the Council's electricity is sourced from renewable sources. Fleet vehicles are run on bio-diesel, paper is recycled and energy usage is a key determinant of IT procurement.⁶
- Encouraging visitors and users to take responsible action in terms of environmentally sustainable best practice.

As Cultural Assets Manager I will ensure that the Astley Hall takes the appropriate actions to achieve these aims and thereby contributes to the well-being of the environment.

Amy Grundy Museum Assistant

David Tetlow Cultural Assets Manager

¹ Amanda Draper, 'Astley Hall Collections Development Policy' 2012

² Keith Davy, 'Draft Energy Action Plan 2013-2014' Liberata: internal contractors, 2013

³ Ibid

⁴ Ibid

⁵ Ibid

⁶ 'Climate Change Strategy 2008-2011', May 2008

SUSTAINABLE PROCUREMENT POLICY

Sustainable Procurement is a process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis in terms of generating benefits to society and the economy, whilst minimising damage to the environment.

The Council recognises it has a vital role in furthering sustainable development, through its procurement of buildings, goods, works and services. Procurement decisions have a major socio-economic and environmental implication, both locally and globally, now and for future generations. The Council will therefore strive to:

People, Education and Awareness

- Educate, train and encourage internal purchasers to review their procurement spend with a goal of reduced usage and adopting more environmentally friendly alternative products
- Communicate the sustainable procurement policy to all staff, suppliers and stakeholders

Policy, Strategy & Communication

- Consider the costs and benefits of environmentally preferable good/services as alternatives
- Investigate the impact of the Council's expenditure on goods and services to identify potential environmental impacts
- Investigate opportunities for the recycling and re-use of materials where appropriate
- Assess the environmental and corporate risks to the organisation with a commitment to continually improving sustainable performance related to the supply chain
- Work with our key partners and suppliers to improve sustainable procurement

Procurement Process

- Promote best practice for sustainable procurement
- Ensure that where appropriate, suppliers' environmental credentials are, as far as legally practicable considered in the supplier evaluation process and that environmental criteria are used in the award of contracts
- Ensure that consideration is given to inclusion, within all specification, of a facility for suppliers to submit offers for environmentally friendly alternatives
- Specify, wherever possible and practicable, the use of environmentally friendly goods

Engaging Suppliers

- Educate our suppliers regarding the Council's environmental and sustainability objectives
- Encourage and persuade suppliers to adopt environmentally friendly processes and supply environmentally friendly goods/services
- Address barriers to entry in order that Small and Medium Sized Enterprises (SMEs), local suppliers and the third sector are encouraged to bid for the Council's business
- Work with key suppliers to make changes and thereby extend sustainability improvements throughout the supply chain

This procurement policy has a vital role to play in achieving the council's climate Change Strategy objectives.

Alistair Bradley – Leader of the Council

Gary Hall - Chief Executive