

SCRUTINY INQUIRY INFORMATION CHECKLIST

Name of Inquiry: Efficiency Gains

Scrutiny Body: Corporate and Customer Overview and Scrutiny Panel

Ref.	Information Required	Date received by the Sub-Group
1	Annual efficiency statement - backward look 2004/2005	24 August 2007
2	Annual efficiency statement - forward look 2005/2006	24 August 2007
3	Annual efficiency statement - backward look 2005/2006	24 August 2007
4	Annual efficiency statement - forward look 2006/2007	24 August 2007
5	Annual efficiency statement - backward look 2006/2007	24 August 2007
6	Annual efficiency statement - forward look 2007/2008	24 August 2007
7	Value For Money Framework 2006 – 2009 (Finance Directorate)	24 August 2007
8	Use of Resources: Value for Money Self Assessment October 2006	24 August 2007
9	Achieving Value for Money Report to Executive Cabinet 24 May 2007	24 August 2007

10	Customer Focused Access and Service Design Strategy, August 2005	24 August 2007
11	Overview and Scrutiny Inquiry – A Background to the National Efficiency Agenda	24 August 2007
12	Transforming Local Government in Lancashire	26 September 2007
13	Corporate Procurement Strategy 2004 – 2009	26 September 2007
14	Staff Guide To Procurement	26 September 2007
15	Property Services Draft Contract Management Pack	26 September 2007
16	Value For Money Self Assessment report to Executive Cabinet October 2007	6 November 2007
17	Property Services – Outsourcing report to Executive Cabinet November 2006	6 November 2007
18	Efficiency Statements Preparation Process	6 November 2007
19	Briefing note on comparisons for 2005/2006 and 2006/2007 with Audit Commission Nearest Neighbours	28 November 2007
20	Performance indicator information for each Directorate to enable any areas where performance has been affected by efficiency gains	28 November 2008
21	Audit Commission – Briefing for Councils “Efficiency of back office functions in local government national study	28 November 2008
22	Research questions – Audit Commission study	28 November 2008
23	Information from Sevenoaks, an authority that scored a 4 in Value for Money theme in the Use of Resources assessment	28 November 2008