

SCRUTINY INQUIRY INFORMATION CHECKLIST

Name of Inquiry: Absence Management

Scrutiny Body: Corporate and Customer Overview and Scrutiny Panel

Ref.	Information Required	Date
1	Chorley Council Attendance Policy.	3 October 2007
2	Attendance presentation to Overview and Scrutiny	3 October 2007
3	Report to Overview and Scrutiny (Feb 07)	3 October 2007
4	Activities offered as part of "Active at Work "	3 October 2007
5	Absence and Return to Work Interview Statistics to August 2007	3 October 2007
6	South Ribble Absence Management Policy	16 January 2008
7a 7b	Chorley Council policies: Bereavement Leave and Special Leave	16 January 2008
8	Chorley Council Reference form	16 January 2008
9	Absence and Return to Work Interview Statistics to December 2007	16 January 2008
10	Comparative Information with other Local Authorities (Including South Ribble)	16 January 2008