

MINUTES OF ANNUAL COUNCIL

MEETING DATE Tuesday, 16 May 2017

MEMBERS PRESENT: Councillor Doreen Dickinson (Mayor), Councillor Mark Perks (Deputy Mayor) and Councillors Aaron Beaver, Eric Bell, Martin Boardman, Alistair Bradley, Charlie Bromilow, Terry Brown, Henry Counce, Paul Clark, Jean Cronshaw, Alan Cullens, John Dalton, Christopher France, Gordon France, Margaret France, Jane Fitzsimons, Anthony Gee, Danny Gee, Tom Gray, Keith Iddon, Hasina Khan, Zara Khan, Paul Leadbetter, Margaret Lees, Roy Lees, Adrian Lowe, Marion Lowe, June Molyneaux, Greg Morgan, Alistair Morwood, Mick Muncaster, Steve Murfitt, Beverley Murray, Debra Platt, Joyce Snape, Kim Snape, Ralph Snape, Richard Toon, John Walker, Paul Walmsley, Alan Whittaker and Peter Wilson

OFFICERS: Gary Hall (Chief Executive), Jamie Carson (Director (Early Intervention and Support)), Asim Khan (Director (Customer and Digital)), Chris Moister (Head of Legal, Democratic & HR Services) and Carol Russell (Democratic Services Manager)

APOLOGIES: Councillors Graham Dunn, Mark Jarnell, Sheila Long and Matthew Lynch

17.C.428 Declarations of Any Interests

There were no declarations of interest received.

17.C.429 Minutes of the last meeting of the Council held on Tuesday, 11 April 2017

RESOLVED – that the minutes of the last meeting of the Council held on 11 April 2017 be approved as a correct record for signature by the Mayor.

17.C.430 Election of the Mayor for the Council Year 2017/18

It was formally proposed by Councillor John Walker, and seconded by Councillor Keith Iddon, that Councillor Mark Perks be elected as Mayor of the Borough of Chorley for the forthcoming Council Year.

All other political group leaders spoke in support of the appointment.

RESOLVED – that Councillor Mark Perks be elected as Mayor of the Borough of Chorley for the forthcoming Council year.

Councillor Mark Perks thanked Members for his appointment to the role of Mayor of the Borough, and announced that Mrs Pat Haughton would be his Mayoress for the year.

17.C.431 Election of the Deputy Mayor for the Council Year 2017/18

It was formally proposed by Councillor Anthony Gee, and seconded by Councillor Adrian Lowe, that Councillor Margaret Lees be elected as Deputy Mayor of the Borough of Chorley for the forthcoming Council Year.

All other political group leaders spoke in support of the appointment.

RESOLVED – that Councillor Margaret Lees be elected as Deputy Mayor of the Borough of Chorley for the forthcoming Council year.

Councillor Margaret Lees thanked Members for her appointment to the role of Deputy Mayor of the Borough and announced that Councillor Roy Lees would be her Deputy Consort for the year.

There was a brief adjournment to allow the Retiring Mayor and her Consort, the newly elected Mayor and his Mayoress, and the newly elected Deputy Mayor and her Consort to exchange Mayoral robes and badges of office in the Mayor's Parlour.

On resuming the meeting, Councillor Perks signed the declaration of acceptance of office of Mayor, and Councillor Lees signed the declaration of acceptance of office of Deputy Mayor.

Councillor Mark Perks in the Chair

The Mayor thanked Councillors for his appointment and Mrs Pat Haughton for agreeing to act as his Mayoress. He announced that Reverend John Cree would act as his Chaplain for the year and that his chosen charities would be Lancashire Mind and Young Addaction.

17.C.432 Vote of Thanks to the Retiring Mayor

The Mayor referred to the Retiring Mayor, Councillor Doreen Dickinson's outstanding year of office, which he would find difficult to follow. He congratulated her on her achievement and thanked her family for their support for the Mayoral role.

Political group leaders also paid tribute to the Retiring Mayor and her Consort for a successful year in office, in particular highlighting her skydive in aid of charity.

Councillor Doreen Dickinson responded, thanking Councillors for their kind words and support over the year. She had enjoyed her year in office and was grateful to her family for their support and also to the staff of the Mayoral and Civics team for their

help and advice and the organisation of charity events. She had raised £14,425 for her chosen charities of the Alzheimer's Society, North West Air Ambulance and St Catherine's Hospice.

17.C.433 Executive Cabinet Appointments for 2017/18

Councillor Alistair Bradley, Executive Leader presented a report informing the Council of his appointments to the Executive Cabinet and portfolio support roles for 2017/18 which were as follows:

Portfolio	Executive Member
<p>ECONOMIC DEVELOPMENT AND PUBLIC SERVICE REFORM</p> <p>Lead Director: Mark Lester / Chris Sinnott</p> <ul style="list-style-type: none"> • Business growth and inward investment • Employment and skills • Asset management • Town Centre (including Market Walk and car parking) • Public Service Reform (including combined authority and shared services) • Parks and open spaces development • Planning and housing policy 	<p>Alistair Bradley</p>
<p>RESOURCES</p> <p>Lead Director: Chris Sinnott / Gary Hall</p> <ul style="list-style-type: none"> • Finance • Corporate Strategy and improvement • Transformation • Communications and events • Support services • Astley Hall and cultural assets 	<p>Peter Wilson</p>
<p>EARLY INTERVENTION</p> <p>Lead Director: Jamie Carson</p> <ul style="list-style-type: none"> • Integrated community wellbeing service • Volunteering and VCFS • Community centre management • Neighbourhood working and community development • Community safety • Environmental health 	<p>Bev Murray</p>
<p>HOMES AND HOUSING</p> <p>Lead Director: Jamie Carson</p> <ul style="list-style-type: none"> • Housing options, advice and supported housing • Home improvement service • Private sector housing • Primrose Gardens 	<p>Graham Dunn</p>
<p>PUBLIC PROTECTION</p> <p>Lead Director: Asim Khan</p> <ul style="list-style-type: none"> • Development control 	<p>Paul Walmsley</p>

<ul style="list-style-type: none"> • Building control • Licensing • Enforcement 	
<p>CUSTOMER, ADVICE AND STREETSCENE SERVICES Lead Director: Asim Khan</p> <ul style="list-style-type: none"> • Street cleansing • Grounds maintenance • Streetscene improvements • ICT • Customer services • Revenues and benefits • Single front office • Waste collection 	Adrian Lowe

Lead Member for Chorley Integrated Community Wellbeing Service:	Councillor
<p>To include:</p> <ul style="list-style-type: none"> • Member of the Chorley Integrated Community Wellbeing Service Executive Steering Group • Council Champion for Health and Wellbeing • Observer role on Public Services Reform Board 	Margaret France
Lead Member for Equality and Diversity:	
<p>To include:</p> <ul style="list-style-type: none"> • Chair of the Equality Forum • Council Champion for Equality and Diversity • Lead representative on outside bodies on equality issues 	Hasina Khan
Member Responsible for:	
<p>Town Centre & assets Customer, digital & community development Enforcement and adoptions Economic development and skills Governance and audit</p>	Danny Gee Matthew Lynch Kim Snape Alistair Morwood Anthony Gee
Council Champion for:	
<p>Democratic and Member services Older people Rural communities Young people Housing Public protection & animal welfare</p>	Margaret Lees Jean Cronshaw Alan Whittaker Zara Khan Jane Fitzsimons Marion Lowe

RESOLVED – that the appointments be noted.

17.C.434 Appointments to Committees, Panels and Working Groups for 2017/18.

Members considered two reports under this item. Firstly a report of the Director of Policy and Governance proposing changes to the Shared Services Joint Committee with South Ribble Council, in preparation for developing more extensive shared service arrangements between the two Councils.

Councillor Alistair Bradley, Executive Leader proposed, Councillor Peter Wilson Deputy Leader seconded, and it was **RESOLVED – that the revised terms of reference for the Shared Services Joint Committee with South Ribble Council be agreed as set out in the report.**

The Council then considered a schedule of nominations for the appointment of committees, working groups and panels in accordance with the political balance of the Council, together with nominations to Chair and Vice Chair positions and a list of shadow portfolio positions.

Councillor Alistair Bradley, Executive Leader proposed, Councillor Peter Wilson Deputy Leader seconded, and it was **RESOLVED – that the following appointments be approved for 2017/18.**

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	Independent Group	NHAP Cllr
<p>OVERVIEW AND SCRUTINY COMMITTEE (14 Members) (10: 4: 0)</p>	<p>Roy Lees (Vice-Chair) Charlie Bromilow Paul Clark Jane Fitzsimons Zara Khan Matthew Lynch June Molyneaux Alistair Morwood Steve Murfitt Kim Snape</p>	<p>John Walker (Chair) Paul Leadbetter Greg Morgan Debra Platt</p>		
<p>O & S Performance Panel (6 Members) (4: 2: 0)</p>	<p>Roy Lees (Vice-Chair) Matthew Lynch June Molyneaux Alistair Morwood</p>	<p>John Walker (Chair) Greg Morgan</p>		
<p>DEVELOPMENT CONTROL COMMITTEE (15 Members) (10: 5: 0)</p>	<p>June Molyneaux (Chair) Chris France (Vice-Chair) Aaron Beaver Charlie Bromilow Danny Gee Tommy Gray Alistair Morwood Richard Toon Paul Walmsley</p>	<p>Martin Boardman Henry Caunce John Dalton Keith Iddon Mick Muncaster</p>		

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	Independent Group	NHAP Cllr
3 x substitute Members per group	Alan Whittaker Jean Cronshaw Gordon France Graham Dunn	Paul Leadbetter Sheila Long Eric Bell		
LICENSING AND PUBLIC SAFETY COMMITTEE (15 Members) (9 : 4: 1:1) 2 x substitute Members per group	Marion Lowe (Chair) Matthew Lynch (Vice-Chair) Jean Cronshaw Gordon France Margaret France Tommy Gray Adrian Lowe Steve Murfitt Kim Snape Aaron Beaver Roy Lees	Doreen Dickinson Sheila Long Mick Muncaster John Walker Eric Bell Paul Leadbetter	Ralph Snape	Mark Jarnell
GENERAL PURPOSES COMMITTEE (17 Members) (10: 5: 1:1)	Gordon France (Chair) Anthony Gee (Vice-Chair) Aaron Beaver Charlie Bromilow Jean Cronshaw Margaret France Alistair Morwood Tommy Gray Marion Lowe June Molyneaux	Eric Bell Alan Cullens John Dalton Paul Leadbetter Greg Morgan	Ralph Snape	Mark Jarnell
GOVERNANCE COMMITTEE (8 Members) (5: 3: 0)	Anthony Gee (Vice Chair) Jean Cronshaw Gordon France Danny Gee Kim Snape	Paul Leadbetter (Chair) Alan Cullens Debra Platt		
APPOINTMENTS PANEL (9 Members) (6: 2: 1)	Alistair Bradley (Chair) Graham Dunn Jane Fitzsimons Margaret Lees Adrian Lowe Peter Wilson	Martin Boardman Alan Cullens	Ralph Snape	

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	Independent Group	NHAP Cllr
	Plus relevant portfolio holder			
CHIEF EXECUTIVE'S PERFORMANCE REVIEW PANEL (5 Members) (3: 2: 0)	Alistair Bradley (Chair) Terry Brown Peter Wilson	Martin Boardman Alan Cullens		
HUMAN RESOURCES APPEALS COMMITTEE (Panels taken from 9 Members) (6: 3: 0)	Margaret Lees (Chair) Charlie Bromilow Graham Dunn Hasina Khan Marion Lowe Beverley Murray	Alan Cullens Greg Morgan John Walker		
EQUALITY FORUM (4 Members) (3: 1: 0)	Hasina Khan (Chair) Jean Cronshaw Zara Khan	Sheila Long		
LOCAL DEVELOPMENT FRAMEWORK WORKING GROUP (12 Members) (8: 4: 0)	Alistair Bradley (Chair) Paul Walmsley (Vice-Chair) Christopher France Margaret France Danny Gee Roy Lees Richard Toon Alan Whittaker	Martin Boardman Henry Counce Paul Leadbetter Mick Muncaster		
MARKET WALK STEERING GROUP (7 Members) (4: 3: 0) 1 x Substitute from each Group	Alistair Bradley (Chair) Jane Fitzsimons Tommy Gray Peter Wilson Danny Gee (attends as observer)	Eric Bell Paul Leadbetter Greg Morgan Mick Muncaster		
MEMBERS SUPPORT WORKING GROUP (7 Members)	Margaret Lees (Chair) Gordon France (Vice Chair) Hasina Khan	Doreen Dickinson Mick Muncaster	Joyce Snape	

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	Independent Group	NHAP Cllr
(4: 2: 1)	June Molyneaux			
SHARED SERVICES JOINT COMMITTEE (5 Members) (3: 2: 0)	Alistair Bradley (Chair) Alistair Morwood Peter Wilson	Martin Boardman Alan Cullens		
INTEGRATED COMMUNITY WELLBEING SERVICE EXECUTIVE STEERING GROUP (2 Members)	Bev Murray Margaret France			
CHORLEY LIAISON Chair: Gordon France Vice Chair: Kim Snape The 8 Chairs of the Neighbourhood Area Meetings plus one other Councillor representing Chorley town	Chairs of all 8 Neighbourhood areas - to be appointed at the first Neighbourhood Meetings of the year in June/July <ul style="list-style-type: none"> • Chorley Town East – Alistair Morwood • Chorley Town West - Anthony Gee • Clayton and Whittle – Eric Bell • Eastern Parishes – Gordon France • Western Parishes – Doreen Dickinson • Euxton, Astley and Buckshaw - Matthew Lynch • South Eastern Parishes – Kim Snape • Southern Parishes – Alan Whittaker • Chorley Town Area - Alistair Bradley 			
LICENSING LIAISON Chair and Vice Chair of Licensing & Public Services Committee plus Executive Member for Public Protection	Marion Lowe Matthew Lynch Paul Walmsley (Executive Member)			
PUBLIC SERVICES TRANSFORMATION WORKING GROUP (8 Members) (5: 2: 1)	Alistair Bradley (Chair) Adrian Lowe Kim Snape Richard Toon Peter Wilson	Martin Boardman Alan Cullens		

COMMITTEES	LABOUR GROUP	CONSERVATIVE GROUP	Independent Group	NHAP Cllr
TOWN TEAM (4 Members including Executive Member for Resources – plus County Councillors) (3: 1: 0)	Danny Gee (Chair) Matthew Lynch Peter Wilson Tommy Gray to attend as observer with role of Town Centre Redevelopment Lead	Martin Boardman		
CHORLEY PUBLIC SERVICES REFORM BOARD (2 representatives) (1:1)	Alistair Bradley Margaret France (Observer)	Alan Cullens		

The following Shadow Cabinet appointments be noted:

Leader of the Opposition, Economic Development and Public Services Reform (less business growth, employment and skills)	Councillor Alan Cullens
Deputy Leader of the Opposition, Resources	Councillor Martin Boardman
Early Intervention	Councillor Debra Platt
Homes and Housing (plus business growth, employment and skills)	Councillor Greg Morgan
Public Protection	Councillor Mick Muncaster
Customer	Councillor Paul Leadbetter
Streetscene Services	Councillor Eric Bell

17.C.435 Appointments to Outside Bodies for 2017/18

A schedule of nominations for the appointment of Council representatives on outside bodies for the forthcoming Council year was circulated.

Councillor Alistair Bradley, Executive Leader proposed and Councillor Peter Wilson, Deputy Leader seconded and it was **RESOLVED – that the Council appointments to outside bodies for 2017/18 be approved as follows:**

NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
Adactus Board	2	Councillors Graham Dunn and Roy Lees	May 2018
Adlington Community Association	2	Councillor June Molyneaux and Mrs Florence Molyneaux (Labour Nominee)	May 2018
Armed Forces Champion (Preston, Chorley and South Ribble CVS)	1	Councillor Aaron Beaver	May 2018
Brindle Village Hall Management Committee (Observer position)	1	Councillor Margaret France	May 2018
Central Lancashire Strategic Planning Joint Advisory Committee	3	Executive Leader – Councillor Alistair Bradley and Councillors Paul Walmsley and Martin Boardman (Substitute Councillors Roy Lees, Chris France and Paul Leadbetter)	May 2018
Chorley and District Neighbourhood Watch Association	1	Executive Member for Early Intervention - Councillor Bev Murray	May 2018
Chorley and South Ribble Citizens Advice Bureau Management Committee	1	Councillor Gordon France	May 2018
Chorley and South Ribble Disability Forum	1	Councillor Hasina Khan	May 2018
Chorley and South Ribble Shopmobility	1	Councillor June Molyneaux	May 2018
Chorley Consolidated Charity and Chorley Relief Fund	3	Councillor Anthony Gee (Appointed May 2015) Councillor Jean Cronshaw (Appointed May 2015) Councillor Doreen Dickinson (Appointed May 2016) (NB Appointments are for a 5 year period and cannot be changed mid-period)	May 2020 May 2020 May 2021
Chorley Sports Forum	2	Executive Member for Early Intervention - Councillor Beverley Murray and Councillor John Walker	May 2018
Chorley, South Ribble and West Lancashire Children's Partnership Board	1	Councillor Zara Khan	May 2018

NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
Chorley Women's Centre Committee	1	Councillor Charlie Bromilow	May 2018
Clayton-le-Woods Community Centre Management Committee	1	David Rogerson (Labour nominee)	May 2018
Cuerden Valley Trust	1	Councillor Charlie Bromilow	May 2018
District Councils' Network	1	Executive Leader - Councillor Alistair Bradley	May 2018
Growth Lancashire Ltd Company - Board	1	Executive Leader – Councillor Alistair Bradley	May 2019
Heapey and Wheelton Village Hall Committee	2	Councillors Chris France and Gordon France	May 2018
Heskin Village Hall Management Committee	1	Councillor Paul Leadbetter	May 2018
Hoghton Village Hall Management Committee	1	Councillor Sheila Long	May 2018
Home-Start Chorley and South Ribble	1	Councillor Margaret Lees	May 2018
Lancashire Combined Authority (Shadow)	1	Executive Leader – Councillor Alistair Bradley (Substitute - Councillor Peter Wilson, Deputy Leader)	May 2018
Lancashire County Council – Adult Social Care and Health Scrutiny Committee (Co-opted member)	1	Councillor Margaret France (Substitute - Councillor Jean Cronshaw)	May 2018
Lancashire County Council Transport Asset Management Plan (TAMP) Scrutiny Task Group	1	Councillor Richard Toon	May 2018
Lancashire Neighbourhood Watch Forum	1	Councillor Jean Cronshaw	May 2018
Lancashire Police and Crime Panel	1	Executive Leader - Councillor Alistair Bradley (Substitute, Deputy Executive Leader - Councillor Peter Wilson)	May 2018

NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
Lancashire Teaching Hospital NHS Foundation Trust – Governing Council (3 year appointment)	1	Executive Leader – Councillor Alistair Bradley	May 2019
Lancashire Waste Partnership	1	Executive Member for Customer, Advice and Streetscene Services - Councillor Adrian Lowe	May 2018
Local Government Association General Assembly and associated groups	2	Executive Leader - Councillor Alistair Bradley and Deputy Executive Leader - Councillor Peter Wilson	May 2018
Local Government Association (Lancashire Branch)	1 (2)	Executive Leader - Councillor Alistair Bradley Deputy Executive Leader - Councillor Peter Wilson and Leader of the Opposition - Councillor Alan Cullens (Observers)	May 2018
Mawdesley Millennium Trust	1	Councillor Martin Boardman	May 2018
Mawdesley Village Hall Management Committee	1	Councillor Keith Iddon	May 2018
North Western Local Authorities' Employers Organisation	1	Executive Member for Resources - Councillor Peter Wilson	May 2018
PATROL Adjudication and Bus Lane Adjudication Joint Committee Service	1	Executive Member for Customer, Advice and Streetscene Services - Councillor Adrian Lowe	May 2018
Preston and Western Lancashire Racial Equality Council	1	Councillor Paul Clark	May 2018
Preston Domestic Violence Services – Management Committee	1	Councillor Margaret France	May 2018
Rivington and Brinscall Advisory Group	3	Councillors Chris France, Margaret France and Kim Snape	May 2018
Rivington Heritage Trust	1	Councillor Kim Snape	May 2018
Runshaw College Community Liaison Group	4	Councillors John Dalton, Anthony Gee, Danny Gee, Alistair Morwood	May 2018

NAME OF BODY	NO OF REPS	REPRESENTATIVES	EXPIRY DATE
Rural Services Network	1	Councillor Alan Whittaker	May 2018
Safer Chorley and South Ribble Partnership (Responsible Authorities Group)	1	Councillor Marion Lowe	May 2018
The North West of England and the Isle of Man Reserved Forces and Cadets Association	1	Councillor Aaron Beaver	May 2018
West Pennine Moors Area Management Committee	2	Councillors Gordon France and Kim Snape	May 2018

17.C.436 Council Meetings 2017/18

Councillor noted the programme of Council meetings for 2017/18 as follows:

- 25 July 2017
- 19 September 2017
- 21 November 2017
- 23 January 2018
- 27 February 2018
- 10 April 2018
- 15 May 2018

The Mayor announced that there would also be an a Special Meeting of the Council held on Thursday 15 June 2017 at 6.30pm regarding the Market Walk and Primrose Gardens projects.

RESOLVED – that the schedule of Council meetings be noted

Mayor

Date