

CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 JANUARY 2009 TO 30 APRIL 2009

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as:

1. Any executive decision (as opposed to a regulatory decision) which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - A change in service provision that impacts upon the service revenue budget by £100,000 or more, or
 - A contract worth £100,000 or more, or
 - A new or unprogrammed capital scheme of £100,000 or more.
2. Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards - This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
3. As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.
4. New items on the Forward Plan are highlighted in bold print.

The current members of the Executive Cabinet are:

Councillor Peter Goldsworthy	Executive Leader
Councillor Patricia Case	Executive Member (Policy and Performance) and Deputy Leader
Councillor Eric Bell	Executive Member (Neighbourhoods)
Councillor Alan Cullens	Executive Member for Resources
Councillor Peter Malpas	Executive Member (Business)
Councillor John Walker	Executive Member (People)

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Executive Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Chorley, PR7 1DP or accessed from the Council's website: www.chorley.gov.uk

- Council Constitution
- Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Executive Cabinet which are held at the Town Hall, Chorley. The dates and times of the meetings are published on www.chorley.gov.uk or you may contact the Democratic Services Section on telephone number 01257 515122 for further details.

Donna Hall
Chief Executive

Publication Date: 22 December 2008

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
Approval of the Council's Information Security Framework	Executive Cabinet	Executive Member (Resources)	8 Jan 2009	Councillors, Strategy Group and other Council Officers	Draft Framework circulated to consultees	Draft Information Security Framework	Corporate Director of Information and Communication Technology Tel: 01257 515455 tim.murphy@chorley.gov.uk Monday, 5 January 2009
Approval of draft budget proposals for 2009/10 for consultation purposes	Executive Cabinet	Executive Member (Resources)	8 Jan 2009	Citizens' Panel, Business Community, Strategy Group and Council employees	Draft proposals to be available on the Council's web-site and circulated to consultees	Draft budget proposals for 2009/10	Assistant Chief Executive (Business Transformation) Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 5 January 2009

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Sale of land at Gillibrand, Chorley (Parcel 10)	Executive Member for Resources	Executive Member for Resources	12 Jan 2009	Strategy Group.	Draft report circulated to Consultees.	Report of Corporate Director (Business)	Corporate Director (Business) Tel: 01257 515285 jane.meek@chorley.gov.uk Monday, 5 January 2009
Approval of Fees and Charges for services and facilities provided by the People Directorate	Executive Cabinet	Executive Member (People)	12 Feb 2009	Strategy Group	Proposals to be circulated to consultees	Draft proposals for 2009/10 fees and charges	Corporate Director (People) Tel: 01257 515815 jamie.carson@chorley.gov.uk Monday, 26 January 2009
Approval of Final Supplementary Planning Document on Sustainable Resources Development Plan Document	Executive Cabinet	Executive Member (Business)	26 Mar 2009	Strategy Group	Final Supplementary Planning Document to be circulated to consultees	Final Supplementary Planning Document	Corporate Director (Business) Tel: 01257 515285 jane.meek@chorley.gov.uk Monday, 9 March 2009

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
Approval of Core Funding grants in excess of £5,000 for 2009/10	Executive Cabinet	Executive Member (People)	26 Mar 2009	Previous applicants and other groups who express an interest	Media packs, website publication and application packs to be distributed	Grant application forms	Corporate Director (People) Tel: 01257 515815 jamie.carson@chorley.gov.uk Monday, 9 March 2009