

Report of	Meeting	Date
Assistant Chief Executive (Policy and Performance) (Introduced by the Executive Member for Policy and Performance)	Council	13 <sup>th</sup> May 2009

## CHORLEY'S ANNUAL REPORT 2008/2009

### PURPOSE OF REPORT

1. To present a draft version of the Annual Report for 2008/2009

### RECOMMENDATION(S)

2. That the draft report format be approved as presented, and the final approval to be delegated to the Executive Leader.

### EXECUTIVE SUMMARY OF REPORT

3. The Council has produced an Annual Report for the last three years. It presents an opportunity to present an overview of the Council's performance over the last year, and the plans for the next. It supports the Council in the Use of Resources Assessment undertaken by the Audit Commission each year.

### REASONS FOR RECOMMENDATION(S)

#### (If the recommendations are accepted)

4. The Annual Report presents the information in a user friendly manner to the public on the Council's achievements and performance in the past twelve months and plans for the coming year. This supports the Council in communicating information to residents and in meeting the requirements of the Use of Resources Assessment, part of the new Comprehensive Area Assessment.
5. Delegated approval is required to ensure the Annual Report can contain performance information which will only become available in the first quarter of 2009/2010.

### ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

6. N/A

### CORPORATE PRIORITIES

7. This report relates to the following Strategic Objectives:

Put Chorley at the heart of regional economic development in the Central Lancashire sub-region	✓	Develop local solutions to climate change.	✓
Improving equality of opportunity and life chances	✓	Develop the Character and feel of Chorley as a good place to live	✓
Involving people in their communities	✓	Ensure Chorley Borough Council is a performing organisation	✓

## BACKGROUND

8. This is the fourth annual report produced by Chorley Council. Although there is now no statutory responsibility to produce a Best Value Performance Plan, the Council has used the Annual Report to present our key successes and our plans for the future. The Annual Report is a key mechanism for presenting information to residents and other key stakeholders. This way of communicating information is also important in the Council demonstrating that it meets the requirements of the new Use of Resources assessment.

## FORMAT AND CONTENTS

9. The format of the Annual Report will remain similar to the format used last year. The following sections will be included:
10. **Message from the Leader and Chief Executive**  
Sets out the context for the report, highlighting the key messages from the report and the Council's main achievements over the last twelve months.
11. **Our Vision, Priorities and Strategic Objectives**  
This section will set out the Council's vision for the area, and explain what the Strategic Objectives mean.
12. **External Inspection**  
A section that will report the findings of external inspections undertaken over the twelve months, including CPA, Use of Resources, Direction of Travel and the Equality Standard.
13. **Our plans for the next year**  
This will set out the Council's plans over the next year, and how we are going to respond to issues raised in inspections and tackle other issues faced in the borough.
14. **Our Environmental Footprint**  
A section setting out how the Council measures its environmental impact, and the steps we are taking to minimise it. This a requirement of the Use of Resources assessment.
15. **How does the Council use its resources?**  
This section sets out, in a reader-friendly, manner how the Council spends its resources and where its money comes from.
16. **Our Performance in 2008/2009**  
A set of tables will be included in this section to set out the performance against the national indicators for the Council, showing if they have achieved target and, where possible, the performance compared to last year.

## IMPLICATIONS OF REPORT

17. This report has implications in the following areas and the relevant Corporate Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		No significant implications in this area	✓

LESLEY-ANN FENTON  
ASSISTANT CHIEF EXECUTIVE (POLICY AND PERFORMANCE)

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Chris Sinnott	5337	22 <sup>nd</sup> April 2009	Annual Report 2009 Covering Report